

COMMISSIONERS JOURNAL NO. 68 - DELAWARE COUNTY  
 MINUTES FROM REGULAR MEETING HELD JANUARY 22, 2018

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:  
 Gary Merrell, President  
 Barb Lewis, Vice President  
 Jeff Benton, Commissioner

**1**  
 RESOLUTION NO. 18-64

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD JANUARY 18, 2018:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on January 18, 2018; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion                      Mr. Merrell              Aye              Mrs. Lewis              Aye              Mr. Benton              Aye

**2**  
 PUBLIC COMMENT

**3**  
 ELECTED OFFICIAL COMMENT

**4**  
 RESOLUTION NO. 18-65

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0119, MEMO TRANSFERS IN BATCH NUMBERS MTAPR0119 AND PROCUREMENT CARD PAYMENTS IN BATCH NUMBER PCAPR0199:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0119, memo transfers in batch numbers MTAPR0119, Procurement Card Payments in batch number PCAPR0199 and Purchase Orders as listed below:

<u>Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>		
<b>PO' Increase</b>					
Otis Elevator	Elevator Maintenance	10011105-5325	\$ 35,100.00		
PNC Bank	HR Procurement card	10011108-5200	\$ 5,000.00		
PNC Bank	HR Procurement card	10011108-5300	\$ 7,500.00		
B&L Packrat	Maintenance Services	10011105-5328	\$ 20,000.00		
<b>PR Number</b>	<b>Vendor Name</b>	<b>Line Description</b>	<b>Line Account</b>	<b>Amount</b>	<b>Line</b>
R1800225	PNC BANK	see line 2	61311923 - 5200	\$ -	0001
R1800225	PNC BANK	BWC WORKERS' COMP PREMIUM PAID WITH P CARD	61311923 - 5300	\$60,000.00	0002
R1800907	PNC BANK	SUPPLIES	21011113 - 5200	\$ 2,000.00	0001
R1800907	PNC BANK	PC CHARGES FOR SERVICE 2018	21011113 - 5300	\$15,000.00	0002
R1801144	CORNERSTONE ONDEMAND	LEARNING MGMT SOFTWARE ANNUAL FEE	10011108 - 5320	\$19,000.00	0001
R1801154	JOB & FAMILY SERVICES,OHIO DEPT OF	UNEMPLOYMENT COSTS	10011108 - 5370	\$20,000.00	0001

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R1801354	AMERICAN INSTITUTE OF ALTERNATIVE MEDICINE	TUITION, LABS FEES & BOOKS	22311611 - 5348	\$ 8,849.50	0001
R1801509	PNC BANK	PROCUREMENT CARD PURCHASES	10011303 - 5200	\$15,000.00	0001
R1801509	PNC BANK	PROCUREMENT CARD PURCHASES	10011303 - 5300	\$15,000.00	0002
R1801630	ARCADIS US INC	ENGINEERING SERVICES AT TRANSFER STATION FOR	68011916 - 5410	\$31,337.88	0001
R1801648	GEER GAS CORPORATION	O2 MEDICAL PURCHASE	10011303 - 5335	\$ 8,000.00	0001

Vote on Motion                      Mrs. Lewis                      Aye                      Mr. Merrell                      Aye                      Mr. Benton                      Aye

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**RESOLUTION NO. 18-66**

**IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:**

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

The Code Compliance Department is requesting that Dave Diehl attend a 2018 Ohio Building, Plumbing and Mechanical Code Update Training class in Columbus, Ohio on January 26, 2018 at no cost.

The Regional Sewer District is requesting that Jared Ruhl and David Wisner attend CUES Camera TV Operator Troubleshooting Workshop in Oakwood Village, Ohio on March 20<sup>th</sup> and March 21<sup>st</sup>, 2018 at a total cost of \$1,060.00 from fund 66211901.

The Facilities Department is requesting that Scott Amrine and Matt Mullins attend a Basic Air Conditioning Clinic at the Trane Training Center from February 6-March 27, 2018 at the cost of \$925.00 (fund number 10011105).

The Facilities Department is requesting that Norm Smith attend an Air Cooled Screw Chiller Class at the Trane Training Center on February 15, 2018 at the cost of \$275.00 (fund number 10011105).

The Facilities Department is requesting that Norm Smith and Lance Hauersperger attend a Fundamentals of Hydronics class at the Trane Training Center on March 9, 2018 at the cost of \$500.00 (fund number 10011105).

The Facilities Department is requesting that Matt Mullins and Kevin Miller attend a Heat Pump Operation and Maintenance class at the Trane Training Center on April 27, 2018 at the cost of \$500.00 (fund number 10011105).

The Facilities Department is requesting that Kevin Miller, Scott Amrine and Matt Mullins attend a Boiler Operation and Maintenance class at the Trane Training Center on June 7, 2018 at the cost of \$750.00 (fund number 10011105).

The Facilities Department is requesting that Kevin Miller attend an Advanced Electricity Class at the Trane Training Center on October 11, 2018 at the cost of \$275.00 (fund number 10011105).

The Facilities Department is requesting that Norm Smith, Lance Hauersperger and Gregg Rittenhouse attend an Advanced Electricity Class at the Trane Training Center on October 11, 2018 at the cost of \$825.00 (fund number 10011105).

The Facilities Department is requesting that Kevin Miller attend a Freq. Drive Maintenance class at the Trane Training Center on December 6, 2018 at the cost of \$275.00 (fund number 10011105).

The Facilities Department is requesting that Lance Hauersperger, Gregg Rittenhouse and Norm Smith attend a Pump Problems and Maintenance Class at the Trane Training Center on December 7, 2018 at the cost of \$825.00 (fund number 10011105).

The Emergency Communications Department is requesting that Jeanette M. Adair and Patrick J. Roberts attend a LEADS-Entering Agency New TAC Class in Columbus, Ohio on April 4, 201 at no cost.

The Facilities Department is requesting that Jeff Doelinger attend an OSU Master Gardeners course in Delaware, Ohio from March 7-April 25, 2018 at the cost of \$200.00 (fund number 10011105).

The Facilities Department is requesting that Dave Ferguson attend an OSU Master Gardeners course in Delaware, Ohio from March 7-April 25, 2018 at the cost of \$200.00 (fund number 10011105).

The Adult Court Service Department is requesting that Erin Rohrer attend an Ohio Peace Officer Training

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Academy- Female subject control class in London, Ohio on March 8, 2018 at the cost of \$115.00 (fund number 25622303).

Juvenile/Probate Court is requesting travel reimbursement for Seth Stoughton for a Presentation on Body Cameras by Law Enforcement; at the cost of \$1,175.00 (Fund JV Court Project fund 279)

Vote on Motion                      Mr. Benton              Aye              Mr. Merrell              Aye              Mrs. Lewis              Aye

**6  
RESOLUTION NO. 18-67**

**IN THE MATTER OF ACKNOWLEDGING RECEIPT OF ANNEXATION PETITION FROM AGENT FOR THE PETITIONER, JACKSON P. REYNOLDS III, REQUESTING ANNEXATION OF 0.280 ACRES OF LAND IN CONCORD TOWNSHIP TO THE VILLAGE OF SHAWNEE HILLS:**

It was moved by Mr. Benton, seconded by Mrs. Lewis to acknowledge that on January 16, 2018, the Clerk to the Board of Commissioners received an annexation petition request to annex 0.280 acres from Concord Township to the Village of Shawnee Hills.

Vote on Motion                      Mr. Merrell              Aye              Mr. Benton              Aye              Mrs. Lewis              Aye

**7  
RESOLUTION NO. 18-68**

**IN THE MATTER OF APPROVING THE PUBLIC NOTICE INVITATION TO BID FOR DELAWARE COUNTY AUDITOR’S OFFICE RENOVATIONS:**

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

Whereas, the Director of Facilities recommends approval of the following Public Notice Invitation to Bid for Delaware County Auditor’s Office Renovations;

Now, Therefore, Be It Resolved, that the Delaware County Board of Commissioners approves the Public Notice Invitation to Bid for Delaware County Auditor’s Office Renovations:

**Delaware County Board of Commissioners  
PUBLIC NOTICE  
INVITATION TO BID**

Sealed bids will be received by the Board of Commissioners, Delaware County, Ohio, at 101 North Sandusky Street, Delaware, Ohio 43015 until 10:00 AM on February 27, 2018, at which time they will be publicly opened and read for the following project:

Delaware County Auditor’s  
Office Renovations

Bids are to be submitted in accordance with the specifications and drawings prepared by: Prime AE Group, Inc., Columbus, Ohio and Prater Engineering, Dublin, Ohio. Bids will be received for the following package:

General Contractor, estimated at \$118,853.00

A pre-bid meeting will be held on February 14, 2018 at 10:00 AM at the Delaware County Commissioners’ Office, 101 N. Sandusky St., Delaware, OH 43015.

A Bid Guaranty must be submitted with each bid, pursuant to the requirements of R.C. 153.54. A CD with pdf copies of the contract documents and plans may be obtained from the Delaware County Facilities Management Office, 1405 US Highway 23 North, Delaware, Ohio 43015 at no charge. The contract documents and plans may be reviewed without charge during normal business hours at the Delaware County Facilities Management Office.

Bid award shall be to the lowest and best bidder as determined by Delaware County. Delaware County reserves the right to reject any and all bids, in whole or in part, to waive any defect in any or all bids. Bids shall be submitted in a sealed envelope marked "Sealed bid for Delaware County Auditor’s Office Renovations ". Each bid shall contain the full name and address of the bidder and all interested parties. No bid shall be withdrawn for a period of sixty (60) days after being publicly opened and read.

Notice to Bidders are posted on the Internet and may be viewed on Delaware County’s web site at <http://www.co.delaware.oh.us> under the heading “Public Notices and Bids”.

Vote on Motion                      Mr. Merrell              Aye              Mr. Benton              Aye              Mrs. Lewis              Aye

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RESOLUTION NO. 18-69

RESOLUTION OF NECESSITY FOR THE PURCHASE OF AN AUTOMOBILE FOR THE USE OF THE DELAWARE COUNTY SHERIFF’S OFFICE OR ITS EMPLOYEES:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

WHEREAS, pursuant to section 307.41 of the Revised Code, the Board of County Commissioners of Delaware County, Ohio (the “Board”) may find, by resolution of necessity, that it is necessary to purchase motor vehicles to be used by the Board, by any county department, board, commission, office or agency, or by any elected county official or his or her employees; and

WHEREAS, the Delaware County Sheriff has demonstrated a need for one (1) additional used motor vehicle;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby finds that it is necessary to purchase one (1) used vehicle for use by the Sheriff’s Office or its employees, at a total estimated cost not to exceed \$25,000.00.

Vote on Motion              Mr. Benton              Aye      Mr. Merrell              Aye      Mrs. Lewis              Aye

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RESOLUTION NO. 18-70

IN THE MATTER OF AUTHORIZING THE USE OF A PROCUREMENT CARD FOR THE PUBLIC INFORMATION/ COMMUNITY RELATIONS DEPARTMENT:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

WHEREAS, pursuant to Ohio Revised Code Section 301.29, the Board of Commissioners of Delaware County by Resolution No. 04-1193, dated September 30<sup>th</sup>, 2004, adopted a policy for the use of County Procurement Cards and by Resolution No. 11-1040, dated October 3<sup>rd</sup> 2011, adopted amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board of Commissioners has adopted the procurement card policy for the use of the card to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant ORC 301.29 (F)(2);

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement card to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses:

Appointing Authority:                      Board of Commissioners  
Office/Department:                      Public Information/ Community Relations Department

Daily spending per card:                      \$5,000  
Monthly spending per card:                      \$10,000  
Single transaction limit:                      \$5,000  
Daily number of transactions per card:                      10  
Monthly number of transactions per card:                      50

Name on Card:                      Jane E. Hawes

Department Coordinator:                      Sarah Dinovo

Vote on Motion              Mrs. Lewis              Aye      Mr. Benton              Aye      Mr. Merrell              Aye

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RESOLUTION NO. 18-71

A RESOLUTION OF NECESSITY TO LEVY A RENEWAL OF AN EXISTING TAX, WITH AN INCREASE, IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING SENIOR CITIZENS SERVICES:

It was moved by Mr. Benton, seconded by Mrs. Lewis to adopt the following Resolution:

PREAMBLE

WHEREAS, the amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Delaware County, Ohio (“County”); and

WHEREAS, it is necessary to levy a tax in excess of the ten-mill limitation; and

WHEREAS, the levy would be for the purpose of providing services for senior citizens through SourcePoint

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(formerly known as the Council for Older Adults), including but not limited to, home delivered meals, transportation, in-home care, caregiver support and adult day care, said purpose being authorized by R.C. 5705.19(Y); and,

**WHEREAS**, a resolution declaring the necessity of levying a renewal of an existing tax, with an increase, pursuant to R.C. 5705.19, outside the ten-mill limitation must be approved and certified to the Delaware County Auditor (“Auditor”) in order to permit the Board to consider the levy of such a tax and must request that the Auditor certify to the Board the total current tax valuation of the County, and the number of mills required to generate a specified amount of revenue, or the dollar amount of revenue that would be generated by a specified number of mills.

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED**, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

1. The amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the County.
2. It is necessary to levy a tax in excess of the ten-mill limitation.
3. Pursuant to R.C. § 5705.03(B)(1):
  - a. The purpose of the tax is for providing services for senior citizens through SourcePoint (formerly known as the Council for Older Adults), including but not limited to, home delivered meals, transportation, in-home care, caregiver support and adult day care, said purpose being authorized by R.C. 5705.19(Y);
  - b. The levy is a renewal of an existing tax, with an increase;
  - c. The sections of the Revised Code authorizing submission of the question of the tax are R.C. 5705.03, 5705.19(Y), 5705.191, and 5705.25;
  - d. The term of the tax is five (5) years;
  - e. The territory where the tax is to be levied is the entire territory of the County;
  - f. The date of the election at which the question of the tax shall appear on the ballot is May 8, 2018;
  - g. The ballot measure shall be submitted upon the entire territory of the County;
  - h. The tax will be first levied in tax year 2018 and first collected in calendar year 2019;
  - i. No territory outside the County is subject to the tax.
4. Pursuant to R.C. 5705.03(B)(1), the Clerk of the Board is hereby directed to certify a copy of this Resolution to the Auditor. The Board hereby requests that the Auditor certify to this Board the following:
  - a. The total current tax valuation of the County;
  - b. The dollar amount of revenue that would be generated by the levy of 1.3 mills.
5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. 121.22.
6. This Resolution shall be in full force and effect immediately upon adoption.

Vote on Motion                      Mrs. Lewis              Aye              Mr. Merrell              Aye              Mr. Benton              Aye

Other Business:

**RESOLUTION NO. 18-72**

**IN THE MATTER OF DESIGNATING THE OFFICIAL DELAWARE COUNTY BOARD OF COMMISSIONERS’ REPRESENTATIVES TO THE DELAWARE COUNTY LAND REUTILIZATION CORPORATION BOARD AND AUTHORIZING EXECUTION OF THE ARTICLES OF INCORPORATION THEREOF:**

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

WHEREAS, section 1724.03 of the Revised Code, requires the Delaware County Land Reutilization Corporation Board to include two members of the Board of County Commissioners; and

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WHEREAS, on December 28, 2017, the Delaware County Board of Commissioners adopted Resolution No. 17-1364, establishing the Delaware County Land Reutilization Corporation for the County Treasurer’s Office, in accordance with section 5722.02 of the Revised Code, effective December 28, 2017, and approving the initial articles of incorporation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, hereby designates Jeff Benton and Gary Merrell, Delaware County Commissioners, to serve on the Delaware County Land Reutilization Corporation Board and authorizes each to execute the Articles of Incorporation thereof.

Vote on Motion                    Mr. Merrell            Aye    Mrs. Lewis            Aye    Mr. Benton            Aye

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**ADMINISTRATOR REPORTS**

Mike Frommer, County Administrator

-Would like to add to what Mr. Horrocks stated about serving the needs of an aging community. There are also benefits to the children of those aging who are now parenting their parents.

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**COMMISSIONERS’ COMMITTEES REPORTS**

Commissioner Lewis

-Asked Gary if he was sure he wasn’t too young to be playing pool on the weekends at SourcePoint.

Commissioner Benton

-Attended the State of the City Thursday. Mr. Homan and Mayor Riggle did a good job. They state of the city looks good.

-Attended a DKMM meeting last Wednesday.

-NaCo is looking into a case that the Supreme Court has agreed to hear concerning remote sales tax collection

-Homecourt is an affordable housing organization looking to do business in Delaware County

Commissioner Merrell

-Attended the Developmental Disabilities meeting last Thursday. That was their organizational meeting.

-Attended the CCAO meeting last Friday. They are discussing the possibility of the yearly sales tax waiver that happens in August becoming permanent

-Concerning the remote sales tax. Feels that everyone should pay their fair share and be enforced across the board.

There being no further business, the meeting adjourned.

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Gary Merrell

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Barb Lewis

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Jeff Benton

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Jennifer Walraven, Clerk to the Commissioners