

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held February 9, 2016 at 8:00 p.m., Page 464

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice-Chairman Lewis.

Roll call: Jim Hatten, present; Steve Lewis, present; Ed Pittman, absent. Also present: Jim Viers, Duane Matlack, Joyce Leienberger and Craig Hibner of OTRMA.

Minutes of the last organizational meeting were read and a motion was made by Hatten and seconded by Lewis to approve the minutes as read. Vote: All yea. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2016, balances Total \$367,231.23

1000 - \$128,286.21	2031 - \$ 29,619.12	4951 - \$ 2,536.05
2011 - 11,155.26	2041 - 4,183.26	4952 - 1,273.35
2021 - 187,061.58	2231 - 3,116.40	9001 - 0.00

Craig Hibner of Burnham & Flower of Ohio, Blacklick, Ohio, discussed OTRMA (Ohio Township Association Risk Management Authority).OTRMA's coverage program is specifically designed for Ohio's Townships. Mr. Hibner reviewed a proposal for the township. This plan includes a grant program for up to \$500 per year as a reimbursement for safety items, conference fees, etc. The current insurance policy expires March 27, 2016.

As a result of the First Amended Certificate of Estimated Resources for 2016, a motion was made by Hatten and seconded by Lewis for the following funds' appropriation to be increased by the said amount:

General Fund – 1000	\$60,000.00
M. V. License Fund – 2011	5,000.00
Gasoline Tax Fund – 2021	58,000.00
Road & Bridge Fund – 2031	27,000.00
Permissive Tax Fund – 2231	2,000.00
Agency Library Fund – 9001	1,000.00

Vote: All yea. Motion carried.

Discussion followed on the Co-Op State Purchasing Program. Motion was made by Hatten and seconded by Lewis to continue with the Co-Op State Purchasing Program at a cost of \$100 per year. Vote: All yea. Motion carried.

Zoning Inspector Matlack received a call on building a house at Wooley Park. He also noted a certificate of occupancy was issued in Ashley for Bish Adams' business.

Jim Viers stated he will be on vacation February 12 thru February 23. Discussion followed on someone for stand-by to plow the township roads if needed. Motion was made by Hatten and seconded by Lewis to have Randy Leienberger first and Steve Adams second on stand-by for any emergency work. Vote: All yea. Motion carried. Viers will work with Randy on any preparations.

No one has spoken to Ricky Foor yet about contracting his services for rentals of the township hall.

Trustee Lewis stated the annual meeting with the county engineer will be April 8.

Motion was made by Hatten and seconded by Lewis for the following changes to the cemetery schedule effective March 1, 2016: Opening/Closing rate for a resident increases from \$400 to \$425 and the Opening/Closing rate for a non-resident increases from \$450 to \$475. Vote: All yea. Motion carried.

Motion was made by Hatten and seconded by Lewis to proceed with the purchases as approved by the CPIG grant. Vote: All yea. Motion carried.

Trustee Hatten stated the Elm Valley Fire Department has an option to purchase a used mini-pumper. The Elm Valley Fire Department had a meeting concerning this purchase and will have a special meeting next week to vote on or against the purchase. Trustee Hatten stated the Oxford Township Trustees are in favor of this purchase.

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Current bills of \$13,428.55 were presented for approval and payment during February. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yea. Motion carried. (cks. 9587-9604 - \$12,294.72; Vchr. 7-\$865.15; Vchr. 9-\$268.68). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer