

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held December 12, 2017 at 8:00 p.m., Page 513

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, Present; Jim Hatten, present; Ed Pittman, present; also present: Jim Viers, Duane Matlack, Abbey Trimble with the Delaware General Health District, Doug Riedel, Township Liaison with Delaware County Engineers office and Karen Nolting, Oxford Township resident.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. Minutes of the December special joint meeting with the Village of Ashley were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for November were reviewed and initialed by the trustees.

Financial Report – November 30, 2017, balances Total \$467,529.80

1000 - \$180,371.50	2031 - \$59,560.11	4951 - \$ 2,548.38
2011 - \$ 22,076.97	2041 - \$ 4,183.26	4952 - \$ 1,279.55
2021 - \$189,248.60	2231 - \$ 8,261.43	9001 - \$ 0.00

Karen Nolting, Oxford Township resident discussed wanting to rent the township hall on January 6, 2018. When she called to reserve the hall she was told she could not reserve the township hall until January 2, 2018. Trustees explained to her the reason for this policy was to make it fair to all residents. This eliminates a resident being able to reserve the same date such as Thanksgiving year after year. The policy makes it available on a first come first basis the beginning of each year. After discussion it was agreed upon to reserve January 6, 2018 for her so she can timely prepare with a confirmed date.

Doug Riedel, Township Liaison with the Delaware County Engineers office updated trustees on the following:

- Unlike the railroad crossing for Shoemaker Road that was totally funded by a Federal grant, there is State/Local grant money available that could be used for lights and gates at the Maloney Road railroad. He stated that the Maloney Road railroad crossing is listed the second highest on the PUCO list and we could possibly receive a large grant and not pay as much locally. He suggested we complete the application which he will forward to the fiscal officer. This will tell the township how much will be funded by the state. It can then be voted on to move forward with the grant or not. It was agreed upon by the trustees to go ahead and fill out the application for the state/local grant money for the purpose of gates and lights at the Maloney Road railroad crossing.
- He also suggested reviewing the roads with the trustees in the spring. There is grant money available for some major road work if our roads apply.

Pittman brought up some visibility issues at intersections regarding trees and bushes with Doug Riedel. The intersections are very hard to pull out of especially with a large vehicle. The intersections are on county and state roads in the area. Doug Riedel said he will check into the matter.

Abbey Trimble with the Delaware County Health District updated trustees on the following:

- Provided the results of the Snack Taste Testing held at The Wornstaff Library. The results will be used to provide healthier snacks at the Ashley Pool concession and incorporate some at the Oxford Township park concession.
- Her grant was approved and she will be moving forward with the projects for the Oxford/Ashley Coalition.

Fiscal Officer Leienberger updated the trustees on the following:

- Discussed dates for year-end meeting and organizational / regular meeting. It was agreed upon to hold the year-end meeting on December 29, 2017 at 11:30 A.M. at the Oxford Township Hall and the organizational / regular meeting will be held January 9, 2018 at 8:00 P.M. at the Oxford Township Hall.
- 2018 Winter Conference will be held January 31, 2018 to February 3, 2018 at the Columbus Convention Center.
- There is an official ceremony for the administration of oath of office for newly elected trustees Stephen Lewis and Harold E. Pittman on Thursday, December 28, 2017 at 3:30 P.M. at the Delaware Municipal Court, Justice Center.

Fiscal officer Leienberger discussed payments made electronically for Oxford Township and the authorization from trustees. After discussion a motion was made by Pittman and seconded by Lewis to authorize the fiscal officer to make payments for Oxford Township electronically. Vote: all yeas. Motion carried. Fiscal Officer will provide electronic payment vouchers to be initialed.

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The Township Annual Appropriations Resolution for 2018 was reviewed and discussed. The amount of appropriations was based on the Official Certificate for 2018 from the Delaware County Budget Commission. Appropriations were at fund level as follows:

General - \$250,000.00	Permissive Motor Vehicle - \$8,000.00
Motor Vehicle Tax - \$20,000.00	Permanent (Bequest-Gavitt) - \$1,500.00
Gasoline Tax - \$225,000.00	Permanent (Bequest-Bell) - \$700.00
Road and Bridge - \$80,000.00	Agency Library Levy - \$45,000.00
Cemetery - \$4,000.00	
Total Annual Appropriations - \$634,200.00	

Hatten moved the adoption of the resolution and it was seconded by Pittman. Vote: all yeas. Motion carried and resolution duly passed.

The Delta Dental Contract for Oxford Township employees was reviewed. The contract has no changes for 2018. A motion was made by Pittman and seconded by Hatten to accept the contract from Delta Dental for 2018 with first renewal date of January 1, 2019. Vote: all yeas. Motion carried.

Duane Matlack updated the trustees on the following:

- No new permits issued in December
- There has been continued progress on the clean-up of property violation on Veley Road and Rusk Brothers have made arrangements to make repairs on the fence violation.
- Marc Gaskell has completed the application for the zoning change at 8611 US 42 N. from FR-1 to Planned Commercial. Hearing will be in January.
- Have received lots of calls regarding the lots for sale on Whipple Road and Steamtown Road.

Current bills of \$13,641.00 were presented for approval and payment during December. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Ck -10104 – 10122 = \$11,505.35, Vchr. 91 - \$151.72, Vchr. 93 - \$1,972.08, Vchr. 94 - \$11.85). A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer