

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held June 13, 2017 at 8:30 p.m., Page 500

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, Present; Jim Hatten, present; Ed Pittman, present; also present: Jim Viers, Duane Matlack, Abby Trimble with the Delaware General Health District and Doug Riedel, Township Liaison with the Delaware County Engineers Office.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for May were reviewed and initialed by the trustees.

Financial Report – May 31, 2017, balances		Total \$437,288.21
1000 - \$179,939.98	2031 - \$38,716.47	4951 - \$ 2,545.17
2011 - \$ 19,830.47	2041 - \$ 4,183.26	4952 - \$ 1,277.88
2021 - \$181,203.88	2231 - \$ 9,591.10	9001 - \$ 0.00

Doug Riedel, Township Liaison with the Delaware County Engineers Office updated trustees on the following:

- The Sawmill Parkway project is finished. They are now concentrating on intersections and bridges; nothing currently in Oxford Township.
- The railroad has asked for a 30 day extension on the completion of gates and lights at the Shoemaker Rd. crossing. Work will start on June 19, 2017 and is to be completed by August 5, 2017.
- The mowing of the roads is going slowly. The county mows four times a year. The first time is not always up to expectation.
- He would be happy to do a road tour of Oxford Township roads in the early fall if trustees would like to have one.

Jim Viers asked Doug Riedel about getting a stencil for painting the roads and Jim Hatten asked how much is the cost for the mowing of the roads. Doug will check in to both requests and follow up.

Ricky and Jody Foor stated that the AED-Defibrillator fell off the wall and cracked the outside case during a rental event at the township hall and do they keep the \$50.00 deposit. Renter said it fell on its own. After discussion it was agreed upon not to keep the \$50.00 deposit but to give the renter a warning. It was also agreed upon to have the AED-Defibrillator checked to insure it is working properly. Abby Trimble with the Delaware General Health District will check in to this.

Abbey Trimble with the Delaware County Health District provided the following information:

- The health department is working on a new Marijuana Position Paper in regards to the new law. She will forward it to the township when their board approves it.
- She wrote her grant for next year which includes a commercial refrigerator for the concession at Oxford Park. Grant work will start this fall.
- She will continue to work on healthy eating in the concession.

Fiscal Officer Leienberger updated the trustees on the following:

- Wilson, Phillips & Agin, CPA's, Inc. will be conducting Oxford Township's audit for years 2015 and 2016. Their courier picked up all files needed on May 26, 2017. She presented documents from the courier to be signed by the trustees. Audit should be completed in two to three weeks.
- Photos and police report have been sent to Steve Kennedy, Insurance Claims Adjuster with Ohio Plan, for damaged head stones at The Ashley Union Cemetery. Mr. Kennedy just needs estimates of repairs for approval. Jim Hatten is following up on getting the estimate.

Trustee Lewis reviewed the account used for township emails with Go Daddy. Trustee Lewis originally set this up for the township so it was put under his name. It was discussed that the account with Go Daddy be put in the townships name for future access. It was also discussed to reimburse trustee Lewis for this year's charge to Go Daddy for the domain fee and email accounts fee. After discussion a motion was made by Hatten and seconded by Pittman to put the Go Daddy account in the townships name for future use and billing and to reimburse Lewis for this year's payment of \$139.93. Vote: Ed Pittman, yea; Jim Hatten, yea; Steve Lewis, abstain Motion carried.

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Fiscal Officer Leienberger presented the 2018 budget. After review and discussion by trustees a motion was made by Hatten and seconded by Pittman to accept the 2018 budget as presented with an estimate budget of \$702,869.00. Vote: all yeas. Motion carried. The 2018 budget will be presented to the county auditor.

There was further discussion in regards to the Cures Act, a reimbursement for health care per the Ohio Revised Code 505.601. After discussion Hatten moved to adopt the following resolution 06-2017-01: A RESOLUTION ADOPTED CONSISTENT WITH R.C. 505.601 TO REIMBURSE ANY OFFICER OR EMPLOYEE OF OXFORD TOWNSHIP FOR OUT-OF-POCKET PREMIUMS ATTRIBUTABLE TO COVERAGE PROVIDED FOR THE OFFICER OR EMPLOYEE FOR INSURANCE BENEFITS DESCRIBED IN OHIO REVISED CODE 505.60. The Board hereby resolves to offer reimbursement premiums through QSEHRA for a maximum individual coverage of \$4,950.00 yearly and for a maximum family coverage of \$6,000.00 yearly. Lewis seconded the adoption. Vote: all yeas. Resolution duly passed.

Duane Matlack updated the trustees on the following:

- Is working on rewriting the zoning language of the proposed Marijuana Resolution that prohibits cultivators, processors and retail dispensaries of medical marijuana within the unincorporated territory of the township.
- He is working on multiple permits; restoring an existing building, new breezeway and a commercial property.

Jim Viers stated he should have the part for the road grader and will have it fixed soon. He will then grade Piper Rd. and Wooley Park.

The trustees discussed the two bids for the repair and sealing of the township driveway, parking lot, basketball court and walking path. The first bid was from Armor Paving for \$15,165.00 and the second bid was from Professional Pavement for \$13,824.50. After discussion a motion was made by Pittman and seconded by Hatten to award the bid to Professional Pavement for \$13,824.50 with a stipulation to have it completed by September 1, 2017. Vote: All yeas. Motion Carried.

Current bills of \$16,654.36 were presented for approval and payment during June. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Ck -9961 - 9982 - \$13,125.29, Vchr. 35 - \$237.19, Vchr. 37 - \$1,972.08 Vchr. 38 - \$16.53, Vchr. 41 - \$1,039.40, Vchr. 42 - \$227.66, Vchr.43 - \$36.21). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Pittman to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer