

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held March 8, 2016 at 8:00 p.m., Page 466

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Jim Hatten, present; Steve Lewis, present; Ed Pittman, present. Also present: Jim Viers, Duane Matlack, Joyce Leienberger, John Hower, Angie Brown, Doug Riedel, Ricky Foor and Jodi Schaub.

Minutes of the last regular meeting were read and approved as read. The bank statement and the bank reconciliation for February were reviewed and initialed by the trustees.

Financial Report – February 29, 2016, balances Total \$447,277.10

1000 - \$174,953.65	2031 - \$ 43,630.60	4951 - \$ 2,536.24
2011 - 11,735.65	2041 - 4,183.26	4952 - 1,274.45
2021 - 186,058.42	2231 - 3,523.29	9001 - 19,381.54

Angie Brown of Woolley Park asked the trustees if the drive at the park can be graded by the township. This has been done in recent years. Jim Viers will grade the drive.

John Hower of Rinehart-Walters-Danner Insurance Agency spoke about the Ohio Plan, the township's current policy. Claims made/claims occurrence is the main difference in policies. Discussion followed. Motion was made by Hatten and seconded by Lewis to continue with Ohio Plan. Vote: All yea. Motion carried.

The annual General Health District meeting will be March 15 at 6:15. Pittman to attend. The meeting with county engineer will be April 8.

The Records Commission met and fiscal officer has a list of items to destroy. A RC-3 form is no longer required, but the list of disposed items will be in the Records Retention file. Motion was made by Hatten and seconded by Lewis to shred items for disposal at the county records center. Vote: All yea. Motion carried.

Doug Riedel asked if the trustees had any concerns. Dates to replace the culverts on Wheeler and Shoemaker Road were discussed. The Shoemaker Road culvert needs addressed soon.

The following previously approved resolutions were signed:

- Resolution 03-2016-01, Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program.
- Resolution 03-2016-02, In the Matter of Declaring Township Property Obsolete, Unfit for Public Use, and of No Value and Authorizing its Disposal (sell any unused dirt)

The newly elected fiscal officer, Joyce Leienberger, was read the "Oath of Office." The bond and the oath have been filed with the country treasurer and filed in the bond book.

Motion was made by Lewis and seconded by Pittman to approve the annual mileage certification from ODOT for 19.805 miles. Vote: All yea. Motion carried.

Discussion followed on the chip and re-seal project for 2016. An estimate was received from the county to chip and re-seal 4.8 miles for \$66,682.88 and fog seal for \$11,490.30. A motion was made by Hatten and seconded by Lewis to also get an estimate from the county for the west end of Shoemaker Road. Motion was made by Hatten and seconded by Lewis to advertise for bids to re-seal various roads (4.8 miles-ODOT Item 422) with the option to fog seal and the right to reject with a completion date of August 15, 2016. Bids will be opened and read aloud at the April 12 meeting at 8:30 p.m. Vote: All yea. Motion carried.

Discussion followed on finances for the Road & Bridge fund. The Road & Bridge levy of 1.2 mills will expire this year. The current levy generates just over \$30,000 a year. Early August is the deadline to file a levy with the county board of elections.

Zoning Inspector Matlack stated two zoning permits were issued, one to Tim Lea for a new build and one to Recreation Unlimited for an addition.

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Ricky Foor and Jodi Schaub attended to discuss contracting their services as point of contact in reserving the township hall and shelter. Discussion followed. Motion was made by Hatten and seconded by Lewis to hire Ricky Foor to schedule reservations and to check the facilities after events at a rate of \$15.00 per event and \$25.00 per event, if cleaning services are required. Vote: All yea. Motion carried. This is a contracted service with a start date in April.

Discussion followed on the need for lights in the evening near the township hall. A couple lights will be installed at the east end and at the west end of the township building.

Discussion followed on Piper Road, south of the bend. Hatten will speak with Peru Township on sharing in the costs to add slag and to grade.

Current bills of \$36,321.12 were presented for approval and payment during March. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yea. Motion carried. (cks. 9605-9626 - \$34,594.80; Vchr. 10-\$259.68; Vchr. 11-\$36.59; Vchr. 13-\$596.43; Vchr. 16-\$537.36; Vchr. 17-\$259.68; Vchr. 18-\$36.58). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn.

Approved: _____ Chairman

Attest: _____ Fiscal Officer