

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held March 14, 2017 at 8:30 p.m., Page 494

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; Jim Hatten, present; Ed Pittman, present; also present: Jim Viers, John Hower with Rinethart Walters-Danner Insurance and Abby Trimble with the Delaware General Health District.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for February were reviewed and initialed by the trustees.

Financial Report – February 28, 2017, balances Total \$473,568.62

1000 - \$199,823.58	2031 - \$38,394.18	4951 - \$ 2,542.62
2011 - \$ 17,883.42	2041 - \$ 4,183.26	4952 - \$ 1,277.61
2021 - \$180,245.67	2231 - \$ 8,314.01	9001 - \$20,904.27

John Hower with Rinehart-Walters-Danner Insurance Agency reviewed the township's current insurance policy with Ohio Plan. Discussion followed. Motion was made by Hatten and seconded by Pittman to continue the township's coverage with Ohio Plan for a period of one year effective March 27, 2017. Vote: All yea. Motion carried.

Abby Trimble with the Delaware County Health District updated the trustees on the following:

- In regards to her grant money she will be having meetings in coalition with the Village of Ashley, Wornstaff Memorial Library and Oxford Township on April 12, 2017, July 12, 2017 and October 11, 2017 all at 1:00 p.m. in the basement of the Wornstaff Memorial Library.

It was suggested that Bob Thomas may want to attend the meetings for suggestions on improvements to the ball fields. Fiscal Officer Leienberger will discuss meeting dates with Bob Thomas.

Fiscal Officer Leienberger updated the trustees on the following:

- Ali Solove with the Delaware County Board of Elections will be a guest speaker at the next township meeting on April 11, 2017.
- Shoemaker Railroad grant for the advance warning signs and pavement marking cannot be completed until after the completion of the gates and lights. Completion date for gates and lights is scheduled for July 5, 2017.
- Maloney Railroad grant for the rumble strips can be completed at any time.
- Both Railroad grants must be completed by October 31, 2017.
- Any comments or revisions to the Delaware County Emergency Operations Plan must be submitted by March 31, 2017.

Mark Malcolm with Buckeye Valley School District contacted Trustee Lewis in regards to holding Safety Town at the township park. Safety Town is put on by the Delaware County Sheriff's office. It cannot be held at the normal location of Buckeye Valley East Elementary because the school will be under construction. After discussion it was approved by the trustees to allow them to use the townships facilities and Fiscal Officer Leienberger will set the dates with Mark Malcom.

Fiscal Officer Leienberger presented the renewal contract with Republic Services to be signed by the trustees. New contract is good for five years and will come up for renewal again on June 20, 2022. Motion to approve renewal with Republic Services was made at the October 11, 2016 meeting.

Trustees approved and signed the Township Highway System Mileage Certification from ODOT stating there are 19.805 miles of roads in Oxford Township.

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There was open discussion in regards to applying for a township credit card. After discussing limits, usage and application process Mr. Pittman moved to adopt the following RESOLUTION NO. 03-2017-01 IN THE MATTER OF ADOPTING A CREDIT CARD USE POLICY. Mr. Hatten seconded the motion. Vote: all yeas. Approved and adopted this 14th day of March, 2017 by the BOARD OF OXFORD TOWNSHIP TRUSTEES DELAWARE COUNTY, OHIO. Trustee Lewis and Fiscal Officer Leienberger will check in to the application process.

Trustee Lewis gave an update from the Delaware County Health Districts Advisory Council Meeting he attended. Adding that on October 14, 2017 there will be a drop off at the Delaware County Fairgrounds for electronics, tires and paper shredding.

Jim Viers updated trustees that the plow truck is in need of repair. After discussing two estimates for the parts needed, the trustees would prefer he purchase them locally for easier return with any issues.

Duane Matlack updated the following by email for the trustees at the meeting:

- Contacted Economic Development to see about grant money for nuisance abatement projects in the township. They only apply on biannual bases and will not be replying until 2018.
- Received application for a pole garage located at 6210 St. Rt. 229. However this address is already assigned to property 2 parcels to the east and will need to be rectified prior to issuance of the zoning permit.
- Would like to suggest we send out a newsletter to the residents of Oxford Township and include an article asking residences to please clear property of inoperable vehicles and discarded personal property. They could face zoning violations if not cleaned up.

Current bills of \$40,586.33 were presented for approval and payment during March. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -9900- 9916 - \$37,653.72, Vchr. 13 - \$1,972.08, Vchr. 15 - \$762.06, Vchr. 16 - \$162.26, Vchr. 17 - \$36.21). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer