

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held November 14, 2017 at 8:00 p.m., Page 510

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, Present; Jim Hatten, present; Ed Pittman, present; also present: Jim Viers, Duane Matlack and Abbey Trimble with the Delaware General Health District.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for October were reviewed and initialed by the trustees.

Financial Report – October 31, 2017, balances Total \$471,386.99

1000 - \$183,551.11    2031 - \$59,560.11    4951 - \$ 2,548.04

2011 - \$ 21,756.48    2041 - \$ 4,183.26    4952 - \$ 1,279.38

2021 - \$187,706.63    2231 - \$ 7,908.24    9001 - \$ 2,893.74

Abbey Trimble with the Delaware County Health District provided the following information:

- Discussed the importance of washing your hands after handling chickens and the petting of other animals.
- Talked about the Norovirus and its symptoms.
- Relayed facts and statistics in regards to the drug epidemic in Delaware County.

Fiscal Officer Leienberger updated the trustees on the following:

- 2017 Township Officials meeting will be Nov. 18, 2017 at 7:30 A.M. located at the Delaware County Developmental Disabilities Building.
- DAS Cooperative Purchasing Program Open House will be Nov. 30, 2017 from 10:00 A.M. to 12:30 P.M. located at Ohio Department of Administrative Services.
- Cemetery Joint Meeting with the Village of Ashley will be Dec. 5, 2017 at 7:00 P.M. located at the Village of Ashley's municipal building.
- Andy Wuertz's term on the zoning appeals board will expire on 12-31-17.
- Bill Thurston's term on the zoning commission board will expire on 12-31-17.
- Bill Thurston's term as representative to Regional Planning will expire on 12-31-17.

Fiscal Officer Leienberger stated the Library Agency Funds (9001) actual revenue is less than the county auditors' estimate on the First Amended Certificate by \$-994.51. As a result, fiscal officer is requesting an Amended Certificate to reflect these figures. Also, as a result of the actual revenue the following resolution was presented;

BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2017, the Library fund (9001) appropriations are to be decreased by the said amount of \$180.16. This is a result of the Second Amended Certificate of Estimated Resources. Pittman moved the adoption of the resolution, seconded by Hatten. Vote: All yeas. Motion carried and resolution duly passed.

There was further discussion in regards to the Roads Improvement Program for 2018. A motion was made by Pittman and seconded by Hatten to get an estimate for chip and seal on 4.55 miles of township roads. Vote: all yeas. Motion carried. Fiscal Officer Leienberger will send in request to the Delaware County Engineers Office.

Duane Matlack updated the trustees on the following:

- Property owner at 5161 Veley Rd. has removed one car and is moving in the right direction to clean up property.
- Letter went out to Rusk Bros. to repair fence.
- The paperwork and application are being finalized regarding the rezoning of property on US 42. It will then be sent to the Delaware County Regional Planning Commission.

There was further discussion in regards to a new mower for the roads. Trustees will continue looking and possible attend the OTA Winter Conference in January to talk with other dealers.

Jim Viers informed trustees that the International truck used for snow plowing is fixed and running great.

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Trustee Lewis informed everyone of a recognition of time and retirement party for Bob Davis on Dec. 3, 2017 from 1:00 P.M. to 4:00 P.M.

Current bills of \$14,489.97 were presented for approval and payment during November. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Ck -10084 – 10103, \$11,384.84, Vchr. 82 - \$160.67, Vchr. 84 - \$1,972.08, Vchr. 85 - \$11.85, Vchr. 87 - \$762.06, Vchr. 88 - \$162.26, Vchr. 89 - \$36.21,). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer