

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held September 13, 2016 at 8:30 p.m., Page 479

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Ed Pittman, present; Steve Lewis, absent; Jim Hatten, present. Also present: Jim Viers, Duane Matlack and Shelia Hiddleston, Health Commissioner, Delaware General Health District.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for August were reviewed and initialed by the trustees.

Financial Report – August 31, 2016, balances Total \$427,028.40
1000 - \$181,220.63 2031 -\$ 18,345.29 4951 - \$ 2,539.51
2011 - \$ 14,302.08 2041 -\$ 4,183.26 4952 - \$ 1,276.07
2021 - \$179,715.32 2231 -\$ 5,959.41 9001 - \$19,486.83

Shelia Hiddleston, Health Commissioner updated the trustees on the following:

- They are continuing to fog for mosquitoes. They have fogged certain areas for disease but no Zika virus has been found in Delaware County.
- They are offering Neighborhood Clinics. They have numerous locations around Delaware County and offer services such as blood pressure and blood sugar testing, immunizations and more.
- They also have a Home Visiting Program for newborn babies and the mothers.

Motion was made by Hatten and seconded by Pittman for no posted roads in Oxford Township for the 2016-2017 winter season. Vote: All yeas. Motion carried.

Fiscal Officer Leienberger presented an Authorized Signer form from Menards. After discussion it was decided by the trustees to have Jim Viers and Joyce Leienberger as the authorized signers.

Fiscal Officer Leienberger updated the trustees on the following:

- The Rental Hall Agreement, Rental Hall Rules and the Hold Harmless Agreement for the township were all approved by Mark Fowler, Prosecutors Office.
- The Oxford Youth Association paid \$132.71 for half of the Ohigro, Inc. bill for chemicals applied to the grass at the park.

Discussion followed in regards to the Declaration of Nuisance and Abatement of Nuisance for the property at 9050 Ashley Road. A list of expenses and charges was presented and the fiscal officer is to send a letter to the Delaware County Auditor, George Kaitsa to place the expenses upon the tax duplicate for Parcel Number 61810001072000. The total amount is \$477.88 for certified mailings, zoning inspector hours, equipment hours and employee hours of 8 for Jim Viers. Motion was made by Hatten and seconded by Pittman for the Delaware County Auditor to enter \$477.88 upon the tax duplicate for this parcel; and when collected, the amount of \$477.88 is to be returned to Oxford Township. Vote: All yeas. Motion carried.

Discussion followed on the 2017 budget. Hatten moved the adoption of the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor”. Pittman seconded the resolution. Vote: All yeas. Resolution duly passed. Outside levies are 1.2 general fund and 1.8 library fund.

Discussion followed in regards to the railroad grants for Shoemaker Rd. and Maloney Rd. crossings:

- Maloney Road grant was reviewed by the trustees and signed by Pittman. The grant application will be mailed to the PUCO for rumble strips at the railroad crossing.
- Shoemaker Road grant was reviewed by the trustees. Traffic control for the removal of

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- the trees near the crossing will be added to the bid. Pavement markings and advanced warning signs will be added the grant. The pavement markings and advanced warning signs will be completed after the installation of gates and lights at the railroad crossing.

Duane Matlack, Zoning Inspector updated the trustees on the following:

- Issued permit for Wheeland, 8141 Ashley Rd., room/porch addition.
- Recreation Unlimited has contacted him stating they plan to build a new resident hall next year.

Jim Viers updated the trustees on the following:

- Wheeler Road is now open,
- The county will chip and seal over the culverts at Wheeler Road and Shoemaker Road.

There was discussion in regards to opening an account with Rural King in Marion. A motion was made by Hatten and seconded by Pittman to proceed with opening an account at Rural King in Marion. Vote: All yeas. Motion carried. Jim Viers will pick up the application.

Current bills of \$35,021.92 were presented for approval and payment during September. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -9766- 9787 - \$34,089.27; Vchr. 53-\$741.48; Vchr. 54-\$35.00; Vchr. 55-\$156.17). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer