

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held April 10, 2018 at 8:30 p.m., Page 524

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: Steve Lewis, present; Jim Hatten, present; Ed Pittman, present; also present: Jim Viers; Duane Matlack; Sheila Hiddleston, Commissioner of the Delaware General Health District; Ryan Packer with The Shelly Company; Jeff Hummel, Oxford Township resident; Gary Skinner, Darin Skinner and Brian Skinner with Hardscrabble Farms, Inc.

Road Bid Packets were opened by Fiscal Officer, Joyce Leienberger at 8:30. There were two bid packets received and it was read as follows:

- The Shelly Company bid for Single Chip Seal with No. 8 Stone, surface at \$1.39 per square yard, quantity 42,709 square yards, for a dollar amount of \$59,365.51. Single Chip Seal with No. 9 Stone (Alt. Bid) at \$1.39 per square yard, quantity 42,709 square yards for a dollar amount of \$59,365.51.
- Bituminous Pavement Systems bid for Single Chip Seal with No. 8 Stone, surface at \$1.69 per square yard, quantity 42,709 square yards, for a dollar amount of \$72,178.21. Single Chip Seal with No. 9 Stone (Alt. Bid) at \$1.69 per square yard, quantity 42,709 square yards for a dollar amount of \$72,178.21.

After discussion among the trustees it was decided upon to table the decision of the winning bid to the end of the meeting.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for March were reviewed and initialed by the trustees.

Financial Report – March 31, 2018, balances			Total \$530,911.40
1000 - \$206,047.45	2031 - \$80,802.27	4951 - \$	2,549.73
2011 - \$ 23,577.44	2041 - \$ 4,183.26	4952 - \$	1,280.21
2021 - \$180,816.07	2231 - \$ 9,772.46	9001 - \$21,882.51	

Sheila Hiddleston, Commissioner of the Delaware General Health District updated trustees on the following:

- Data Release from the Community Health Assessment will be May 22, 2018 at the OWU Hamilton-Williams Campus Center from 10:00 a.m. to 2:00 p.m.
- They will be releasing an Age-Friendly Survey for Delaware County residents 55 and older. Please encourage all who can to participate.
- They will continue with visits to new moms. Their #1 concern is; safe sleeping for the baby and #2 concern is; postpartum.
- The bi-weekly e-news will start in June as a way to provide the latest information about mosquitoes and their activity, including any disease detection and fogging plans.

Jeff Hummel, Oxford Township resident thanked trustees in taking care of his driveway. He felt they did a great job.

Gary Skinner, Darin Skinner and Brian Skinner with Hardscrabble Farms, Inc. spoke with trustees regarding a 68-acre watershed on Bishop Rd. Heavy rains are causing flooding on the roadway. Water from the north side is flowing across the road. This is also causing damage to Jeff Hummel's driveway. They would like a culvert put in and also see the ditch redone with a new grade. They stated that if the township could install the culvert they will do the soil work for a new grade and redo the ditch at their cost. After discussion a motion was made by Pittman and seconded by Lewis to submit an REA to the Delaware County Engineer's Office for a culvert analysis (pipe sizing) on Bishop Rd. Vote: All yeas. Motion Carried.

Trustees explained this process could take some time.

Fiscal Officer Leienberger updated the trustees on the following:

- Delaware General Health District will be part of the Great American Clean-up from April 1, 2018 through May 31, 2018 if we would like to volunteer or sponsor an event.

Oxford Township's Agreement to Allow Oxford Township to Utilize Delaware County Refueling Sites contract expired on March 31, 2018. After discussion a motion was made by Lewis and seconded by Pittman to sign a new agreement with an expiration date of March 31, 2021. Vote: All yeas. Motion carried.

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Fiscal Officer Leienberger spoke with John Hower with Rinehart, Walters & Danner Insurance Agency in regards to the township insurance with Ohio Plan. The removal of the old road grader will save the township \$11.00 off the premium, they will not reimburse for any amount below \$25.00 but will issue a credit for next year's premium. Jim Viers provided Fiscal Officer Leienberger with the values of the extra equipment for the 1994 Chevy Kodiak and 2004 International to be removed from the automobile schedule and added to special property schedule for better insurance coverage with possible less premium.

Discussion continued regarding the mowing of the lawn at the old township hall in Ashley. Trustee Pittman asked Donald Long if he would be able to mow the lawn for us and he accepted. A motion was made by Lewis and seconded by Pittman to pay Donald Long for the mowing of the lawn at the old township hall located at 112 W. High St., Ashley, Ohio 43003 at a monthly rate of \$116.00, for the months of May, June, July, August and September, 2018 for a total of \$580.00 for the year. Vote: All yeas. Motion carried.

Trustees discussed a replacement of a culvert on Piper Rd. After discussion a motion was made by Lewis and seconded by Pittman to submit an REA to the Delaware County Engineers Office for a culvert analysis (pipe sizing) on Piper Rd. Vote: All yeas. Motion carried.

Trustee Hatten discussed hiring someone to help with the mowing of the township park. He stated Jim Viers has a lot of road work to be done this summer. After discussion a motion was made by Pittman and seconded by Lewis to ask Lisa Leienberger to mow the township park as needed by Jim Viers as seasonal help at \$13.00 per hour. Vote: All yeas. Motion carried.

Duane Matlack updated the trustees on the following:

- He received a call regarding a lot split
- A resident on Bishop Rd. would like to build a bridge using a shipping container.
- He will soon be starting spring clean-up with township properties.

Trustee Pittman discussed the tractor and mower used on the roads. He suggested purchasing a new mower for the roads and keeping the current tractor. After further discussion it was decided upon to have Jim Viers check in to the cost of a new mower.

After further discussion regarding the two 2018 Road Bid Packets that were received, a motion was made Pittman and seconded by Hatten to award the 2018 Road Improvements contract to the lowest bid of \$59,365.21 from The Shelly Company. Vote: All yeas. Motion carried.

Current bills of \$46,764.84 were presented for approval and payment during April. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Ck. -10196 Adj -\$480.15; Cks. 10205- 10227 - \$43,390.32, Vchr. 28 - \$11.85, Vchr. 29 - \$2,726.78 Vchr. 30 - \$9.27, Vchr. 31 - \$160.80, Vchr. 33 - \$721.54, Vchr. 34 - \$44.08, Vchr. 35 - \$180.35). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Lewis to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer