

RECORD OF PROCEEDINGS
Minutes of the Special Year-End Meeting of the Oxford Township Board of Trustees
Held December 27, 2018 at 10:30 a.m., Page 544

The special year-end meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: Steve Lewis, Present; Jim Hatten, present; Ed Pittman, present; also present Jim Viers

The Delaware County auditor's office informed the fiscal officer of an error on the Township Annual Appropriations Resolution for 2019. Appropriations for the Permissive Motor Vehicle Fund exceeded estimated resources. A new resolution has been prepared to replace the resolution that was adopted on December 11, 2019. The amount of appropriations was based on the Official Certificate of Estimated Resources for 2019 from the Delaware County Budget Commission. New appropriations per fund levels were set as follows:

General - \$250,000.00	Permissive Motor Vehicle - \$8,000.00
Motor Vehicle Tax - \$13,000.00	Permanent (Bequest-Gavitt) - \$1,500.00
Gasoline Tax - \$200,000.00	Permanent (Bequest-Bell) - \$700.00
Road and Bridge - \$60,000.00	Agency Library Levy - \$45,000.00
Cemetery - \$2,000.00	
Total Annual Appropriations - \$580,200.00	

Lewis moved the adoption of the resolution and it was seconded by Pittman. Vote: all yeas. Motion carried and resolution duly passed.

Fiscal Officer Leienberger stated the Library Agency Funds (9001) received more revenue from the Delaware County auditor's office. The Library Fund received \$504.92 from Real Estate Assessment Fees surplus. As a result, fiscal officer requested an Amended Certificate to reflect this increase. Also, as a result of the actual revenue the following resolution was presented;

BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2018, the Library fund (9001) appropriations are to be increased by the said amount of \$504.92. This is a result of the Third Amended Certificate of Estimated Resources. Pittman moved the adoption of the resolution, seconded by Lewis. Vote: All yeas. Motion carried and resolution duly passed.

Wages of the township's employees, spot labor, individual contracts and zoning members were reviewed. Discussion followed. A motion was made by Pittman and seconded by Lewis for a 3% increase on Jim Viers' base hourly rate, a 3% increase on Duane Matlack's salary, a 3% increase on Ricky Foor's rate and cleaning rate for each township hall rental and to freeze the rest of the wages. All increases of wages will be in effect on January 1, 2019.

- Duane Matlack @ a 3% increase (3% increase equals \$19.89 monthly) to \$682.95 per month and yearly salary at \$8,195.40 plus mileage at the current IRS rate.
- Jim Viers @ a 3% increase (3% of \$25.40 = \$.76 per hour) to \$26.16 per hour.
- Jeffrey Jordan seasonal from May through October, \$13.00 per hour not to exceed 25 hours per week.
- Donald Long (contract) @ \$116.00 per month for the 5 months of May, June, July, August & September for mowing of township yard in Ashley
- Ricky Foor (contract) @ 3% increase (3% of \$15.00 = \$.45) to \$15.45 for each reservation scheduled at township hall/shelter house and 3% increase (3% of \$25.00 = \$.75) to \$25.75 instead of \$15.45 for any reservation that requires cleaning up after.
- Deb McCurdy, zoning secretary @ \$75.00 per meeting attended.
- Zoning Board Member @ \$30.00 per meeting attended.
- Spot Labor @ \$10.00 per hour.
- Emergency Operator @ \$20.00 per hour.

Vote: All yeas. Motion carried.

There was discussion regarding the scheduling of meetings for 2019. The resolution will be prepared and presented at the January 8, 2019 organizational meeting.

Current bills of \$18,137.03 were presented for approval and payment during the latter part of December. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -10458 – 10476 = \$14,680.76, Vchr. 111 - \$2,189.37, Vchr. 112 - \$953.44, Vchr. 113 - \$225.30, Vchr. 114 - \$88.16). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer