

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held December 11, 2018 at 8:00 p.m., Page 542

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: Jim Hatten, present; Ed Pittman, present; Steve Lewis, present; also present: Jim Viers, Duane Matlack, Abbey Trimble with the Delaware General Health District and Amee Sword, Director of The Wornstaff Memorial Public Library.

Minutes of the last regular meeting and special meeting held with the Village of Ashley Council on December 4, 2018 were previously read by each trustee and a motion was made by Pittman and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for November were reviewed and initialed by the trustees.

Financial Report – November 30, 2018, balances Total \$412,528.54

1000 - \$181,532.31	2031 - \$39,377.57	4951 - \$ 2,553.81
2011 - \$ 11,597.23	2041 - \$ 2,183.26	4952 - \$ 1,282.25
2021 - \$160,844.05	2231 - \$13,158.06	9001 - \$ 0.00

Abbey Trimble with the Delaware General Health District updated the trustees on the following:

- Delaware County's 2019-2022 Community Health Improvement Plan will be introduced on January 18, 2019 at 8:00 A.M. at SourcePoint, 800 Cheshire Rd., Delaware, OH. This presentation will feature health issues in Delaware County and a plan to improve the overall community.
- Safety Awareness For Everyone (SAFE) Delaware County Coalition's Teen Driver Safety Task Force is a parent group that aims to inform and involve other parents to have an influence on safe teen driving. They are conducting a survey to gather data, bring awareness for laws of teenage drivers and bring more resources for practice driving. The survey link is located at www.surveymonkey.com/r/DelCoTeenDriverParentSurvey.

Amee Sword, Director of The Wornstaff Memorial Public Library updated trustees on the following:

- The Library has installed two furnaces and a dehumidifier.

Fiscal Officer Leienberger updated the trustees on the following:

- Discussed dates for year-end meeting and organizational / regular meeting. It was agreed upon to hold the year-end meeting on December 27, 2018 at 10:30 A.M. at the Oxford Township Hall and the organizational / regular meeting will be held January 8, 2019 at 8:00 P.M. at the Oxford Township Hall.
- 2019 Winter Conference will be held January 30, 2019 to February 2, 2019 at the Columbus Convention Center.

In regards to the Buckeye Valley Food Pantry, Jim Hatten and Jim Viers met with Amy Love and showed her a good location for the "My Little Pantry" on the property at the old township building in Ashley. Amy will contact the trustees when the cabinet for the "My Little Pantry" is complete.

The Township Annual Appropriations Resolution for 2019 was reviewed and discussed. The amount of appropriations was based on the Official Certificate of Estimated Resources for 2019 from the Delaware County Budget Commission. Appropriations per fund levels were set as follows:

General - \$250,000.00	Permissive Motor Vehicle - \$13,000.00
Motor Vehicle Tax - \$10,000.00	Permanent (Bequest-Gavitt) - \$1,500.00
Gasoline Tax - \$200,000.00	Permanent (Bequest-Bell) - \$700.00
Road and Bridge - \$60,000.00	Agency Library Levy - \$45,000.00
Cemetery - \$2,000.00	
Total Annual Appropriations - \$582,200.00	

Lewis moved the adoption of the resolution and it was seconded by Pittman. Vote: all yeas. Motion carried and resolution duly passed.

Duane Matlack Oxford Township Zoning Inspector updated the trustees on the following:

Issued one zoning permit:

- 1) Ashley Campus Support; 2850 sq.' boat house, 7700 Piper Rd.

Violations:

- 1) Sent a violation letter to 8895 US Highway 42; Inoperable Vehicles and Unused Property.

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There was discussion regarding a Mobile VHF Radio for use in the township vehicle. It would be based out of Delaware County. The county has offered to lend the township a handheld to use for a trial period. The handheld does not have as strong of a signal as the mobile unit that is mounted in the vehicle and there is concern the signal would not reach to all of Oxford Township. After discussion a motion was made by Lewis and seconded by Pittman to do a trial period with the handheld then purchase either the mobile unit or handheld up to a value of \$1,200.00. Vote: All yeas. Motion carried.

Current bills of \$13,180.93 were presented for approval and payment during December. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks. 10438-10457 - \$9,321.92, Vchr. 103 - \$178.79, Vchr. 105 - \$2,189.37, Vchr. 106 - \$11.85, Vchr. 107 - \$1,479.00). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer