

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held February 13, 2018 at 8:00 p.m., Page 519

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: Steve Lewis, present; Jim Hatten, present; Ed Pittman, absent; also present: Duane Matlack, Doug Riedel with the Delaware County Engineer's Office, John Hower with Rinehart, Walters & Danner Insurance Agency, Mark Gaskell, President for Tom Dew Excavating.

Fiscal Officer Leienberger called to order the public hearing meeting for a proposed zoning amendment for a property located on U.S. Highway 42 N., Ashley, Ohio 43003 at 8:00. The following documents were given to the trustees; Recommendation from the Delaware County Regional Planning Commission, Minutes from the Oxford Township Board of Commission meeting held January 24, 2018 and the Development Plan for Jo Joe Properties.

Duane Matlack, Oxford Township Zoning Inspector introduced the case as follows:

- Jo Joe Properties, case number 01-2017. This request is a change from FR-1 to a PI. It is 6.45 acres with a property parcel number of 618-100-01-044-000. The request is to authorize an excavating operating office along with storage of equipment at the location.
- Delaware County Regional Planning Commission has approved this request at their December 21, 2017 meeting.
- The Oxford Township Zoning Commission Board met on January 24, 2018 and was not able to make a decision with a tie vote of 2-2. The tie vote counts as a denial.
- Shared a certified letter from Michael R. Shade, Attorney representing Jo Joe Properties. Mr. Shade is requesting that the hearing on this matter be continued to a date and time when the full panel of trustees be available, preferably March 13, 2018 at the next Oxford Township Board of Trustees meeting.

After discussion a Motion was made by Lewis and seconded by Hatten to table the public hearing for the property located on U.S. Highway 42 N., Ashley, Ohio 43003 until the next Oxford Township Board of Trustees meeting held March 13, 2018 at 8:30 when all trustees will be present to vote. Vote: all yeas. Motion carried.

Fiscal Officer Leienberger closed the meeting for the public hearing at 8:30 p.m.

Minutes of the last regular/organizational meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to table the approval of the minutes to the March 13, 2018 meeting when all three trustees will be present. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2018, balances Total \$452,287.34

1000 - \$164,656.46	2031 - \$ 59,560.11	4951 - \$ 2,549.06
2011 - \$ 22,611.92	2041 - \$ 4,183.26	4952 - \$ 1,279.88
2021 - \$188,403.40	2231 - \$ 9,043.25	9001 - \$ 0.00

John Hower with Rinehart, Walter's and Danner Insurance presented a new package proposal from Ohio Plan to be reviewed. He pointed out the following new items:

- They are now covering for Social Engineering Fraud with a \$5,000.00 limit.
- Suggested under the Automobile schedule that the 1994 Chevy and 2004 International not list the extra equipment with the vehicle. But list the extra equipment (ex; Plow, Spreader, Broom) with the Special Property. He states we would have better coverage with possibly less cost.
- Cyber coverage may be increased if we feel we need it.

After discussion a Motion was made by Lewis and seconded by Hatten to renew and pay Rinehart, Walters and Danner Insurance with Ohio Plan. Effective dates are March 27, 2018 to March 27, 2019. Vote: all yeas. Motion carried. Discussion will be tabled to the March 13, 2018 meeting regarding the separation of extra equipment on the 1994 Chevy and 2004 International when all trustees and Jim Viers will be present.

Doug Reidel with the Delaware County Engineer's Office informed trustees that the township can receive bids from the county with the 2018 Road Improvement Program or do outside bidding on our own for road maintenance, but we cannot do both. After discussion on Motion was made by Lewis and seconded by Hatten to get outside bids for the maintenance of the township roads and not from the counties 2018 Road Improvement Program. Vote: all yeas. Motion carried.

Hatten requested a tour of township roads with Doug Reidel. He expressed concern of a possible grant for repair on Piper Rd. Doug will schedule a day in April.

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Fiscal Officer Leienberger updated the trustees on the following:

- The railroad grant for the Maloney Road crossing will be evaluated in the spring.
- Mrs. Hiddleston, Commissioner with Delaware General Health District will be attending our March 13th meeting.
- The Delaware General Health District's Annual District Advisory Council Meeting is March 8, 2018 at 6:45 p.m. Steve Lewis will be attending.
- Delaware County Emergency Management updated manual review is due by February 28, 2018.
- Received a new Notice 2017-067 regarding Healthcare reimbursement. Passed out updated QSEHRA Notice to employees in attendance and will mail the others.

Employees not in attendance at the January Regular/Organizational meeting updated their W-2 information for federal and state withholdings

As a result of the First Amended Certificate of Estimated Resources for 2018 a motion was made by Lewis and seconded by Hatten to adopt the following resolution; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

General Fund – 1000	\$30,000.00
M. V. License Tax Fund – 2011	\$7,000.00
Gasoline Tax Fund – 2021	\$30,000.00
Road & Bridge Fund – 2031	\$19,000.00
Permissive Tax Fund – 2231	\$4,000.00
Agency Library Fund – 9001	\$2,000.00

Vote: All yea. Motion carried and resolution duly passed.

Fiscal Officer Leienberger received a notice from Carla R. Dakhteh, Jury Coordinator from the Delaware County Common Pleas Court requesting a picture from the township for a collage in their office. He can be of an historical site, landmark or what we would like to represent Oxford Township. Trustees talked about an aerial of the park but would rather have it taken later in the spring when the grass is greener. Fiscal Officer Leienberger will contact Carla R. Dakhteh to find out the deadline for submitting the photo.

Trustees received the Township Highway System Mileage Certification from ODOT stating there are 19.805 miles of roads in Oxford Township. A motion was made by Lewis and seconded by Hatten to approve and sign the Township Highway System Mileage Certificate. Vote: all yeas. Motion carried.

Fiscal Officer Leienberger received a letter from Steve Swisher stating he will no longer be able to mow the lawn at the old township hall in Ashley. It was decided by trustees to table the discussion until the March 13, 2018 meeting when all trustees will be present.

Fiscal Officer Leienberger presented an Oxford Township Healthy Concessions Policy written by Abbey Trimble, Delaware General Health District. After discussion it was decided on to table the vote until Bob Thomas with Oxford Youth Association has time to review the policy.

Duane Matlack updated the trustees on the following:

- He has a possible four to five new houses going up in the township.
- He will be issuing two new permits

Jim Hatten stated there will be a couple new proposals coming in from the 2018 Winter conference for a tractor/mower.

Current bills of \$17,463.35 were presented for approval and payment during February. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -10157 - 10178 - \$14,183.03, Vchr. 9 - \$2,156.29, Vchr. 10 - \$188.60, Vchr. 11 - \$12.64, Vchr. 13 - \$703.37, Vchr. 14 - \$175.53, Vchr. 15 - \$43.89). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer

