

**RECORD OF PROCEEDINGS**  
Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held May 8, 2018 at 8:30 p.m., Page 526

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: Steve Lewis, present; Jim Hatten, present; Ed Pittman, present; also present: Jim Viers; Duane Matlack; Abbey Trimble with the Delaware General Health District and Doug Riedel with the Delaware County Engineer's Office.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for April were reviewed and initialed by the trustees.

Financial Report – April 30, 2018, balances	Total \$493,669.67
1000 - \$191,023.33	2031 - \$80,802.27
2011 - \$ 24,255.05	2041 - \$ 4,183.26
2021 - \$179,326.86	2231 - \$10,248.30

Doug Riedel with the Delaware County Engineer's Office updated trustees on the following:

- Presented the Piper Rd. culvert replacement estimate of \$7,056.30 from the county. After further discussion a motion was made by Pittman and seconded by Lewis to have the culvert on Piper Rd. replaced by the county at an estimated cost of \$7,056.30. Vote: All yeas. Motion carried.
- Double checked on the location of a culvert for the REA of culvert sizing on Bishop Rd.
- Informed trustees of a OPWC grant that can be applied for to repair Piper Rd. First the township needs to fill out an REA to receive an estimate on the townships portion to pay. At that time trustees can decide if they want to move forward with the project. A motion was made by Pittman and seconded by Lewis to fill out an REA to receive an estimate on the townships portion of the repair of Piper Rd. Vote: All yeas. Motion carried. The township should receive information regarding the estimate around August, 2018.

Abbey Trimble with the Delaware General Health District updated trustees on the following:

- Data Release from the Community Health Assessment will be May 22, 2018 at the OWU Hamilton-Williams Campus Center from 10:00 a.m. to 2:00 p.m.
- They will be coming out to take pictures of the concession at the park.
- Mosquito traps will be in place throughout the county on May 21, 2018.
- Celebrating Seniors will be held May 10, 2018 at Mingo Park.
- There is a guide for 500 Calorie Fast Food Meals located on the General Health District's website at [delawarehealth.org](http://delawarehealth.org).
- The General Health District is now doing prenatal home visits.

Fiscal Officer Leienberger updated the trustees on the following:

- OPERS is now offering Life Insurance through Colonial Life to active members.

Oxford Township's Agreement for Deposit of Public Funds with the First Commonwealth Bank will expire on July 31, 2018. After discussion a motion was made by Lewis and seconded by Pittman to sign a new agreement with an expiration date of July 31, 2023. Vote: All yeas. Motion carried.

There was discussion regarding the hiring of seasonal help. Lisa Leienberger is unable to mow the township park at this time. After discussion a motion was made by Lewis and seconded by Pittman to hire Jeffrey Jordan as of May 8, 2018, as a seasonal employee at a rate of \$13.00 per hour. He can work up to 25 hours a week from May through October. He will be paid bi-weekly. Vote: All yeas. Motion carried.

Duane Matlack Oxford Township Zoning Inspector updated the trustees on the following:

- A resident on Steamtown Rd. would like tile in their ditch. It looks like the culvert is either blocked or crushed. Jim Viers will check in to the matter.
- He has been receiving calls regarding the Akers property on Ashley Rd. going up for action.
- An Ashley Rd. resident would like an addition put on their house.

There was discussion in regards to a new ditch mower and new mower for the township property. After discussion and reviewing the estimates a motion was made by Lewis and seconded by Pittman to purchase a new ditch mower from Burkhart Farm Center for \$12,378.70. Vote: All yeas. Motion carried. A second motion was made by Lewis and seconded by Pittman to purchase a new Exmark 72" deck mower for \$12,319.00 plus a stripper kit from Miller Lawn & Power Equipment. Vote: All yeas. Motion carried.

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Current bills of \$25,600.89 were presented for approval and payment during May. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. ( Cks. 10228- 10254 - \$22,233.52, Vchr. 38 - \$2,189.37, Vchr. 39 - \$13.43 Vchr. 40 - \$218.60, Vchr. 42 - \$721.54, Vchr. 43- \$180.35, Vchr. 44 - \$44.08, Ck# 10250 – voided.). A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer