

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held October 9, 2018 at 8:30 p.m., Page 537

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: Jim Hatten, present; Ed Pittman, present; Steve Lewis, present; also present: Jim Viers, Duane Matlack, Abbey Trimble with the Delaware General Health District, Carol O'Brien, Delaware County Prosecutor and Amee Sword, Director of The Wornstaff Memorial Public Library.

Minutes of the last regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: Hatten, yea; Pittman, yea; Lewis, abstain. Motion carried. The bank statement and the bank reconciliation for September were reviewed and initialed by the trustees.

Financial Report – September 30, 2018, balances Total \$436,016.84

1000 - \$193,143.37	2031 - \$39,083.24	4951 - \$ 2,552.72
2011 - \$ 18,115.01	2041 - \$ 2,183.26	4952 - \$ 1,281.70
2021 - \$167,210.83	2231 - \$12,414.38	9001 - \$ 32.33

Carol O'Brien, Delaware County Prosecutor stated she was trying to attend more township meetings to reach out to everyone in the county, not just the large townships. She asked if we had any questions or concerns. She also stated there would be a representative from the prosecutor's office attending our meetings periodically in the future.

Abbey Trimble with the Delaware General Health District updated the trustees on the following:

- The last collection event is on October 13, 2018 from 9:00 A.M. to 1:00 P.M. at the Delaware County Fairgrounds. This event is for collection of hazardous waste and paint.
- The Matter of Balance program is every Wednesday October 24th through December 19th (no class on November 21st) from 3:00 P.M. to 5:00 P.M. This program aims to help prevent fall-related injuries and benefits older adults, caregivers and family members.
- Passed out pamphlets regarding e-cigarettes. Juul is the top selling e-cigarette. This is causing many issues and problems with teenage children. One Juul cartridge is equal to one pack of cigarettes. They asked to help spread the word to parents and left pamphlets for parents to look at.
- Wednesday, October 10th is National Walk to School day.
- The mosquito trap located at the Elm Valley Joint Fire District tested positive for the West Nile virus. The Delaware General Health District sprayed a one-mile radius from the trap for the virus.

Amee Sword, Director of The Wornstaff Memorial Public Library updated trustees on the following:

- The story time area in the basement has been repainted.
- They updated some landscaping on the outside.
- Would like to have the library's newsletter posted at the township hall. Trustees approved to have it put in the kiosk outside.

Fiscal Officer Leienberger updated trustees on the following:

- Ricky Foor will be on vacation from October 13th through October 28th.
- The Oxford Township Board of Trustee's meeting on November 13, 2018 will start at 8:00 P.M.
- There will be a Trustee / Fiscal Officer Annual Meeting on November 8, 2018.

Forms for the 2019 Road Improvement Program through the Delaware County Engineer's Office need to be turned in by November 21, 2018. There was discussion on whether the township would like to go with the county's 2019 program or do outside bids on their own. Fiscal Officer Leienberger will check to see if we can still get a bid from the county but not be committed to the program.

Fiscal Officer Leienberger updated Trustee Lewis regarding an Ethics & Sunshine Laws Training on Thursday, November 15, 2018 from 8:30 A.M. to 3:45 P.M. at the Frank B. Willis building. A motion was made by Lewis and seconded by Hatten to have Joyce Leienberger attend the Ethics & Sunshine Laws Training on November 15, 2018 as designee for Steve Lewis. Vote: All yeas. Motion carried.

Duane Matlack Oxford Township Zoning Inspector updated the trustees on the following:

Issued two zoning permits:

- 1) Stephen Norris; 27' dia. above ground pool, 952 sq.' deck and 560 sq.' shed, 2787 Whipple Rd.
- 2) Joe Matthews; 348 sq.' lean too on garage, 6210 St. Rt. 229.

Violations:

- 1) 9115 US Highway 42 N.; Lean-too being built without permit. Owner has started ag exemption application.

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Pittman and Hatten gave an update on the PUCO grant application. This application is for gates and lights at the Maloney Rd. railroad crossing. The PUCO and CSX stated that the railroad crossing is not considered as dangerous as others. The PUCO will revisit the consideration of gates and lights at this railroad crossing again next year.

Lewis gave an update regarding the roof at the Elm Valley Joint Fire District building. There are still issues with the roof. There is a 7-year warranty on the roof. They had Mayes Consulting inspect the roof and they feel it was not properly installed. Before taking any action Pittman will reach out to Mayes Consulting to see if they would get involved to help resolve this issue.

Jim Viers discussed with trustees the trash problem the township is having along the ditches. He has recently picked up two couches in the ditch. After discussion trustees approved for Jim to take them to the Delaware County Transfer Station for disposal.

Current bills of \$20,958.78 were presented for approval and payment during October. After review, a motion was made by Lewis and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks. 10387-10413 - \$17,284.32, Vchr. 86 - \$2,435.85, Vchr. 87 - \$11.85, Vchr. 88 - \$259.38, Vchr. 90 - \$735.12, Vchr. 91- \$47.40, Vchr. 92 - \$184.86). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer