COMMISSIONERS JOURNAL NO. 70 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD NOVEMBER 15, 2018

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Gary Merrell, President
Barb Lewis, Vice President
Jeff Benton, Commissioner

1
RESOLUTION NO. 18-1261

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD NOVEMBER 8, 2018:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on November 8, 2018; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.12 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. Benton Aye

2
PUBLIC COMMENT

3
ELECTED OFFICIAL COMMENT

4
RESOLUTION NO. 18-1262

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR1114 AND MEMO TRANSFERS IN BATCH NUMBERS MTAPR1114:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve Then and Now Certificates, payment of warrants in batch numbers CMAPR1114, memo transfers in batch numbers MTAPR1114 and Purchase Orders as listed below:

Vendor	Description	Account	Amount
PO' Increase			
P1801082 Procurement Card	Facilities Department Supply line	10011105-5201	$ 10,000.00
P1801587 Procurement Card	EMS Department Supply line	10011303-5200	$ 4,000.00
P1801587 Procurement Card	EMS Department Service line	10011303-5300	$ 4,000.00
P1800432 Beem's BP	Fuel Service Center	10011106-5228	$ 20,000.00
P1803282 Honeywell	Service Center Equipment Repair	10011105-5328	$ 5,063.00
P1803299 City of Delaware	EMS Runs Quarterly	10011303-5345	$ 170,957.28

PR Number	Vendor Name	Line Description	Account	Amount
R1805661	XYLEM DEWATERING SOLUTIONS INC	HYDRAULIC PUMP POWER PACK	66211901 - 5450	$49,377.4
R1805669	CENTRAL OHIO CONTRACTORS INC	FENCE AND GATE REPAIRS AT TRANSFER STATION	68011916 - 5403	$9,760.54
R1805704	XYLEM DEWATERING SOLUTIONS INC	4" AND 6" HYDRAULIC PUMPS	66211901 - 5450	$31,679.35
R1805723	HARRIS INDUSTRIAL SERVICES LLC	INSTALLATION OF SIX MAG METERS AT ACWRF	66611904 - 5410	$22,650.00
R1805724	CENTRAL OHIO CONTRACTORS INC	PAVEMENT RESTORATION SERVICES AT TRANSFER STATION	68011916 - 5403	$49,691.06

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

5
RESOLUTION NO. 18-1263

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

The Emergency Medical Services department is requesting that Lieutenant Jessica Carnes attend an EMS Update in Columbus, Ohio on November 30, 2018 at no cost.

Vote on Motion Mr. Benton Aye Mr. Merrell Aye Mrs. Lewis Aye

6
RESOLUTION NO. 18-1264

IN THE MATTER OF APPROVING A TRANSFER OF APPROPRIATION FOR THE SHERIFF'S OFFICE:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

Transfer of Appropriation

From:	**To:**	
10031303-5001 Sheriff Jail/Compensation	10031301-5001 Sheriff Deputies/Compensation	300,000.00
10031303-5001 Sheriff Jail/Compensation	10031302-5345 Sheriff Prisoner Transport/Safety & Security Services	15,000.00
28831313-5101 Road & Bridge Fines/Health Insurance	28831313-5001 Road & Bridge Fines/Compensation	2,000.00

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

7
RESOLUTION NO. 18-1265

IN THE MATTER OF APPROVING A TRANSFER OF APPROPRIATION FOR JUVENILE COURT:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

Transfer of Appropriation

From:	**To:**	
26726323-5101 Juv Care & Custody Reclaim/Health Insurance	26726323-5001 Juv Care & Custody Reclaim/Compensation	58,000.00
27526315-5001 State Victim Asst Grant/Compensation	27526315-5319 State Victim Asst Grant/Reimbursements-Refunds	113.11
27526315-5101 State Victim Asst Grant/Health Insurance	27526315-5319 State Victim Asst Grant/Reimbursements-Refunds	748.63
27526315-5102 State Victim Asst Grant/Workers Comp	27526315-5319 State Victim Asst Grant/Reimbursements-Refunds	1.07
27526315-5120 State Victim Asst Grant/OPERS	27526315-5319 State Victim Asst Grant/Reimbursements-Refunds	15.90
27526315-5131 State Victim Asst Grant/Medicare	27526315-5319 State Victim Asst Grant/Reimbursements-Refunds	17.89

Vote on Motion Mrs. Lewis Aye Mr. Benton Aye Mr. Merrell Aye

8
RESOLUTION NO 18-1266

IN THE MATTER OF APPROVING SUPPLEMENTAL APPROPRIATIONS FOR THE STATE VICTIMS OF CRIME ACT GRANT AND PAYMENT OF INVOICE:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

Supplemental Appropriations:

23612305-5319 Grant funds repayment $ 366.76

Further, Be It Resolved The Board Of Commissioners approve an invoice to Ohio Attorney General's Office for $366.76 from 23612305-5319.

Vote on Motion Mr. Benton Aye Mr. Merrell Aye Mrs. Lewis Aye

9
RESOLUTION NO. 18-1267

IN THE MATTER OF APPROVING A TRANSFER OF APPROPRIATION AND SUPPLEMENTAL APPROPRIATION FOR ADULT COURT SERVICES:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

Transfer of Appropriation

From:	**To:**	
25422311-5101	25422311-5001	10,100.00
Pre-Sentence Investigation/Health Insurance	Pre-Sentence Investigation/Compensation	

Supplemental Appropriation

25422301-5101	Intensive Supervision/Health Insurance	380.00
25422301-5332	Intensive Supervision/Cell Phone	10.00
25422302-5001	Electronic Monitoring/Compensation	10.00
25522309-5001	Drug Court Docket/Compensation	2,000.00
25522309-5102	Drug Court Docket/Workers Comp	30.00
25522309-5120	Drug Court Docket/OPERS	320.00
25522309-5131	Drug Court Docket/Medicare	50.00
25922307-5001	Mental Health Docket/Compensation	1,850.00
25922307-5101	Mental Health Docket/Health Insurance	2,000.00
25922307-5332	Mental Health Docket/Cell Phone	25.00

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. Benton Aye

10
RESOLUTION NO. 18-1268

IN THE MATTER OF APPROVING THE SANITARY SEWER SUBDIVIDER'S AGREEMENT FOR COURTYARDS AT THE RAVINES:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

WHEREAS, the Sanitary Engineer recommends approval of the Sanitary Subdivider's Agreement for Courtyards at the Ravines;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the following Sanitary Sewer Subdivider's Agreement for Courtyards at the Ravines:

SUBDIVIDER'S AGREEMENT
DELAWARE COUNTY SANITARY ENGINEER

SECTION I: INTRODUCTION

This Agreement is entered into on this 15th day of November 2018, by and between **Epcon Lewis Center, LLC**, hereinafter called "Subdivider", and the Delaware County Board of Commissioners (hereinafter called "County Commissioners" or "County") as evidenced by the **Courtyards at the Ravines** and its corresponding Subdivision Plat or condominium amendments on said development parcel filed or to be filed

with the Delaware County Recorder, Delaware County, Ohio, and is governed by the following considerations and conditions, to wit:

The Subdivider is to construct, install or otherwise make all public improvements (the "Improvements") shown and set forth to be done and performed in compliance with the approved engineering drawings and specifications for **Courtyards at the Ravines**, dated **September 25, 2018,** and approved by the County on **October 25, 2018,** all of which are a part of this Agreement. The Subdivider shall pay the entire cost and expense of the Improvements.

SECTION II: CAPACITY

There are **55** single family residential equivalent connections approved with this Agreement. Capacity shall be reserved for one year from the date of this Agreement, unless the County Commissioners grant an extension in writing. If the final Subdivision Plat is not recorded prior to expiration of the reservation deadline as set forth herein, the Subdivider agrees and acknowledges that capacity shall not be guaranteed.

SECTION III: FINANCIAL WARRANTY

For on-site improvements the following options for financial warranty apply:

OPTIONS:

(1) Should the Subdivider elect to record the plat prior to beginning construction, the Subdivider shall execute bond, certified check, irrevocable letter of credit, or other approved financial warranties equal to the cost of construction **($147,695.00)** which is acceptable to the County Commissioners to insure faithful performance of this Agreement and the completion of all Improvements in accordance with the Subdivision Regulations of Delaware County, Ohio.

(2) Should the Subdivider elect to proceed with construction prior to recording the plat, no approved financial warranties are necessary until such time as Subdivider elects to record the plat. At that time, the Subdivider shall execute bond, certified check, irrevocable letter of credit, or other approved financial warranties equal to the cost of construction remaining to be completed as determined by the Delaware County Sanitary Engineer.

The Subdivider hereby elects to use Option 2 for this project.

Initials _____ Date _____

The Subdivider shall within thirty (30) days following completion of construction, and prior to final acceptance, furnish to the Delaware County Sanitary Engineer a five (5) year maintenance bond, or other approved financial warranties, equal to ten percent (10%) of the construction cost.

The Subdivider further agrees that any violations of or noncompliance with any of the provisions and stipulations of this Agreement shall constitute a breach of contract, and the County shall have the right to stop work forthwith and act against the performance surety for the purpose of proper completion of the Improvements for **Sanitary Sewer Plan Courtyards at the Ravines**.

SECTION IV: FEES

It is further agreed that upon execution of this Agreement, the Subdivider shall pay the Delaware County Sanitary Engineer three and one-half percent (3½%) of the estimated construction cost of the Improvements for plan review of **Sanitary Sewer Plan Courtyards at the Ravines ($5,169.00).** The Subdivider shall also pay the Delaware County Sanitary Engineer eight and one-half percent (8½%) of the estimated construction cost of the Improvements for inspection during construction and cleaning and televising of the sewers and appurtenances of **Sanitary Sewer Plan Courtyards at the Ravines** (**$12,554.00).** The Delaware County Sanitary Engineer shall in his or her sole discretion inspect, as necessary, the Improvements being installed or constructed by the Subdivider and shall keep records of the time spent by his or her employees and agents in such inspections and in the event the hours worked for inspection at a rate of $75.00 per hour and for the camera truck at $150.00 per hour exceeds the eight percent (8½%), the County may require, and the Subdivider shall pay additional funds based on the estimated effort for completion as determined by the Sanitary Engineer in his or her sole discretion.

In addition to the charges above, the Subdivider shall pay the cost of any third party inspection services for **Sanitary Sewer Plan Courtyards at the Ravines** as required by the County.

SECTION V: CONSTRUCTION

All public improvement construction shall be performed within one (1) year from the date of the approval of this Agreement by the County Commissioners, but extension of time may be granted if approved by the County Commissioners.

The Subdivider shall indemnify and save harmless the County, Townships, Cities, and/or Villages and all of their officials, employees, and agents from all claims, suits, actions and proceedings which may originate

from or on account of any death, injuries or damages to persons or property received or sustained as a consequence of any action, or omissions of the Subdivider, and any of its contractors or sub-contractors, or from any material, method, or explosive used in the Work, or by or on account of any accident caused by negligence, or any other act or omission of the Subdivider, and any of its contractors or the contractors' agents or employees in connection with the Work.

The Subdivider shall have a competent representative who is familiar with the project on site during construction. The representative shall be capable of reading the plans and specifications and shall have authority to execute the plans and specifications and alterations required by the County. The representative shall be replaced by the Subdivider when, in the opinion of the County, the representative's performance is deemed inadequate.

If, due to unforeseen circumstances during construction activities, the Subdivider must install any of the Improvements to a different location than shown on the approved and signed construction plans, the Subdivider shall request a revision to the construction plans and the Delaware County Sanitary Engineer shall evaluate this request. If the request for a revision is approved in writing by the Delaware County Sanitary Engineer, then the Subdivider shall provide and record a revised, permanent, exclusive sanitary easement prior to the County's acceptance of the sewer. The language and dimensions of the revised, permanent, exclusive sanitary easements shall be subject to the approval of the Delaware County Sanitary Engineer.

The Subdivider shall, during the construction and maintenance periods, comply with all rules and regulations and conform to all procedures established by the County regarding submission of shop drawings, construction schedules, operation of facilities, and other matters incident to the construction and operation of the Improvements.

The Subdivider shall obtain all other necessary utility services incident to the construction of the Improvements and for their continued operation. The Subdivider shall be responsible for all utility charges and installation costs. The utility user charges shall be paid by the Subdivider and maintained in continuous use throughout the construction and testing phases until accepted for operation and maintenance by the County.

SECTION VI: EASEMENTS

The Subdivider shall provide to the County all necessary easements or rights-of -way required to complete the Improvements, all of which shall be obtained at the expense of the Subdivider. All Improvements, including, but not limited to, public sanitary sewers, force mains, manholes, and private laterals to offsite properties shall be located within a recorded, permanent, exclusive sanitary easement on file at the Delaware County Recorder's Office, the language of which shall be subject to approval by the Delaware County Sanitary Engineer. The dimensions of all easements shall be as shown on the approved engineering drawings. If any onsite easement or necessary right of way is not to be recorded as part of a subdivision plat, such easements and rights-of- way shall be recorded and provided to the Delaware County Sanitary Engineer before a preconstruction meeting will be permitted and before construction may begin on the Improvements. All offsite easements must be recorded prior to signing the plans unless otherwise permitted, in writing, by the Delaware County Sanitary Engineer.

SECTION VII: COMPLETION OF CONSTRUCTION

The County shall, upon certification in writing from the Delaware County Sanitary Engineer that all construction is complete according to the plans and specifications, by Resolution, accept the Improvements described herein and accept and assume operations and maintenance of the Improvements.

The Subdivider shall within thirty (30) days following completion of construction of the Improvements, and prior to final acceptance, furnish to the County as required:

(1) "As built" drawings of the Improvements which plans shall become the property of the County and shall remain in the office of the Delaware County Sanitary Engineer and Delaware County Engineer and/or the City of Powell. The drawings shall be on reproducible Mylar (full size), two paper copies (one full size & one 11"x17"), and a Compact Diskette with the plans in .DWG format & .PDF format.
(2) An Excel spreadsheet, from a template as provided by the Delaware County Sanitary Engineer, shall accompany the plan submittal showing the locations of the manholes in Ohio State Plane North Coordinates NAD 1983 (NAVD 1988 datum) and other miscellaneous project data.
(3) An itemized statement showing the cost of the Improvements.
(4) An Affidavit or waiver of lien from all contractors associated with the project that all material and labor costs have been paid. The Subdivider shall indemnify and hold harmless the County from expenses or claims for labor or materials incident to the construction of the Improvements.
(5) Documentation showing the required sanitary easements.

Should the Subdivider become unable to carry out the provisions of this Agreement, the Subdivider's heirs, successors or assigns shall complete and comply with all applicable terms, conditions, provisions, and requirements of this Agreement. Notwithstanding any other provision of this Agreement, the County shall have

no obligation to construct any improvements contemplated herein, and any construction thereof on the part of the County shall be strictly permissive and within the County's sole discretion.

The Subdivider, for a period of five (5) years after acceptance of the Improvements by the County, shall be responsible for defective materials and/or workmanship. All warranties for equipment installed as a part of the Improvements shall be the same as new equipment warranties and shall be assigned to the County upon acceptance of the Improvements. A list of corrective items shall be provided to the Subdivider prior to expiration of the five (5) year period.

After the acceptance of the Improvements, the capacity charge **and any surcharges** shall be paid by the applicant upon request to the Delaware County Sanitary Engineer for a tap permit to connect to the sanitary sewer. User fee charges will commence the day the sanitary tap is made, regardless of completeness of construction.

SECTION VIII: SIGNATURES

IN CONSIDERATION WHEREOF, the County Commissioners hereby grant the Subdivider or its agent the right and privilege to make the Improvements stipulated herein and as shown on the approved plans.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Aye

11
RESOLUTION NO. 18-1269

IN THE MATTER OF ACCEPTING SANITARY SEWER IMPROVEMENTS FOR EVANS FARM SECTION 1 OECC:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

WHEREAS, the construction of new sanitary sewers at the Evans Farm Section 1 OECC have been completed to meet Delaware County Sewer District requirements; and

WHEREAS, the Sewer District has received the necessary items required by the Subdivider's Agreement; and

WHEREAS, the Sanitary Engineer recommends accepting sanitary sewers for ownership, operation, and maintenance by Delaware County as follows:

Evans Farm Section 1 OECC	2425'of 15- inch sewer	$126,714.06
	1150' of 8-inch sewer	$ 63,357.04
	27 ea.- manhole	$ 41,310.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby approves and accepts the above sanitary sewer improvements for ownership, operation, and maintenance by the Delaware County Sewer District.

Section 2. The Board hereby releases any Bond, certified check, irrevocable letter of credit, or other approved financial warranties executed to insure faithful performance for construction of the above sanitary sewer improvements, if applicable.

Section 3. The Board hereby accepts any Bond, certified check, irrevocable letter of credit, or other approved financial warranties executed per the requirements of the subdivider's agreement for the five-year maintenance period for the above sanitary sewer improvements.

Vote on Motion Mr. Benton Aye Mr. Merrell Aye Mrs. Lewis Aye

12
RESOLUTION NO. 18-1270

IN THE MATTER OF AUTHORIZING THE DELAWARE COUNTY SEWER DISTRICT'S PARTICIPATION IN AN OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES CONTRACT FOR UNIFORM RENTAL:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

WHEREAS, the Board of County Commissioners of Delaware County, Ohio (the "Board") has before it a request from the Delaware County Sewer District to expend county monies for uniform rental; and

WHEREAS, the Board participates in the State of Ohio's cooperative purchasing program (the "Program"); and

WHEREAS, a contract for the uniform rental is available via the Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Delaware County, State of Ohio, as follows:

Section 1. The Board hereby declares that a necessity exists to have uniform rental services for use by the Delaware County Sewer District, it being required to provide personal protective equipment such as clothing for employees within the sewer district.

Section 2. The Board authorizes participating in an Ohio Department of Administrative Services contract with Cintas for uniform rental not exceed a total price of $45,000.00 per year.

Section 3. The Board hereby declares that the uniform rental will be from Cintas, an approved vendor under the Program, in accordance with the Program, pursuant to the contract and terms and conditions set forth in Index GDC020, Contract #RS900118, which is, by this reference, fully incorporated herein and of which the purchase orders approved herein shall be made a part.

Section 4. The Board hereby approves a purchase order request for a total of $42,000.00 to Cintas in Columbus, Ohio from 66211900-5336

Section 5. This Resolution shall take effect January 1, 2019.

Vote on Motion Mr. Merrell Aye Mr. Benton Aye Mrs. Lewis Aye

13
RESOLUTION NO. 18-1271

IN THE MATTER OF APPROVING AMENDMENT NO. 4 TO THE CONTRACT BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND HAZEN & SAWYER P.C. FOR THE ALUM CREEK WATER RECLAMATION FACILITY PROCESS IMPROVEMENTS UPGRADE PROJECT:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

Whereas, the Board of Commissioners previously entered into a contract on September 8, 2014 with Hazen & Sawyer P.C. for the Alum Creek Water Reclamation Facility Process Improvements Upgrade Project; and

Whereas, Amendment No. 1 was approved on May 28, 2015, Amendment No. 2 was approved on April 12, 2016, and Amendment No. 3 was approved on April 10, 2017; and

Whereas, Amendment No 4 authorizes the consultant to provide construction administration services during the construction of the Alum Creek Water Reclamation Facility Process Improvements Upgrade Project; and

Whereas, Amendment No. 4 allows additional as-authorized design services during construction: and

Whereas, there is an increase to the contract cost in the amount of $495,500.00; and

Whereas, the Sanitary Engineer recommends approval of Amendment No. 4.

Now, Therefore, Be It Resolved that the Delaware County Board of Commissioners approves Amendment No. 4 to the Professional Services Contract for the Alum Creek Water Reclamation Facility Process Improvements Upgrade Project as follows:

AMENDMENT NO. 4
ALUM CREEK WATER RECLAMATION FACILITY PROCESS IMPROVEMENTS UPGRADE PROJECT

This Amendment No. 4 to the Original Agreement dated September 8, 2014 is made and entered into this 15th day of November, 2018, by and between the Delaware County Board of Commissioners, Delaware County, Ohio, 101 North Sandusky Street, Delaware, Ohio 43015 (“County”), and Hazen & Sawyer P.C., 150 E. Campus View Blvd Suite 133, Columbus, Ohio 43235 (“Consultant”) (hereinafter collectively referred to as the “Parties”).

ARTICLE 1 – AMENDMENT

Pursuant to Section 13.3 of the Original Agreement, the Parties mutually agree to amend the Original Agreement by approving Construction Administration Services as set forth in Attachment E attached to and, by this reference, fully incorporated into this Amendment No. 4. Consultant to provide construction management services during the construction of the ALUM CREEK WATER RECLAMATION FACILITY PROCESS IMPROVEMENTS UPGRADE PROJECT.

ARTICLE 2 – REMAINING PROVISIONS

All other terms and conditions of the Original Agreement not specifically amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 4.

Vote on Motion	Mr. Benton	Aye	Mr. Merrell	Aye	Mrs. Lewis	Aye

14
RESOLUTION NO. 18-1272

IN THE MATTER OF APPROVING A SUPPLEMENTAL APPROPRIATION AND TRANSFER OF FUNDS:

It was moved by Mrs. Lewis, seconded by Mr. Benton to approve the following:

Supplemental Appropriation

10011102-5801	Commissioners General/Misc. Cash Transfers	590,087.10

Transfer of Funds

From	**To**	
10011102-5801 Commissioners General/Misc. Cash Transfers	42011438-4601 Capital Improvements Reserve/Interfund Revenues	590,087.10

Supplemental Appropriation

10040421-5801	Road and Bridge/Cash Transfer	$40,000.00

Vote on Motion	Mr. Merrell	Aye	Mr. Benton	Aye	Mrs. Lewis	Aye

15
RESOLUTION NO. 18-1273

IN THE MATTER OF APPROVING A TRANSFER OF FUNDS, SUPPLEMENTAL APPROPRIATION AND A TRANSFER OF APPROPRIATIONS FOR THE CLERK OF COURTS:

It was moved by Mr. Benton, seconded by Mrs. Lewis to approve the following:

Transfer of Funds

From	**To**	
24820101-5801 Title Administration/Miscellaneous Cash Transfer	10011102-4601 Commissioners General/Interfund Revenue	37,709.90

Supplemental Appropriation

10011103-5450	Records Center/Machinery & Equipment	34,447.50
10020201-5260	Clerk of Courts/Inventoried Equipment	3,262.40

Transfer of Appropriations

From	**To**	
28129204-5260 Common Pleas Data Fund/Inventoried Equipment	28129204-5320 Common Pleas Data Fund/Software Licenses and Computer Services	4,981.34

Vote on Motion	Mrs. Lewis	Aye	Mr. Merrell	Aye	Mr. Benton	Aye

16
ADMINISTRATOR REPORTS
Dawn Huston, Deputy County Administrator
-No reports.

17
COMMISSIONERS' COMMITTEES REPORTS
Commissioner Lewis
-Listened to a CCAO webinar on Wednesday on the voting results from this past election. The consultant stated that elected officials made a good impact on defeating Issue 1.
-Will be attending a Stepping-Up meeting today. Part of the agenda is talking about bed capacity.

Commissioner Benton

-Attended the TID meeting yesterday. That Board is becoming more active. Chairman Bauserman stated, as he did during his budget hearing, that he will be seeking to increase the permissive licensing fee by $5.00. He will be bringing that before this Board relatively soon.
-The Land Bank meets today at the Orange Township Hall at 2:00 PM.
-The Wesleyan Inn was approved at the Delaware City Council meeting. That will be off of William Street by Stuyvesant Hall.

Commissioner Merrell
-Attended the Sunbury/Big Walnut Area Chamber annual dinner.
-Attended the Veteran's event at SourcePoint last Friday.
-Attended the Veteran's Day Parade on Sunday.

There being no further business, the meeting adjourned.

Gary Merrell

Barb Lewis

Jeff Benton

Jennifer Walraven, Clerk to the Commissioners