TROY TOWNSHIP, DELAWARE COUNTY
Regular meeting
January 21, 2019

Regular Meeting called to order at 8:00 p.m.

Pledge of Allegiance

Roll call: Trustees Earl Lehner, Doug Price and Mark Malcom and Fiscal Officer Sharon Malcom were present, along with Zoning Secretary Kelly Williams and Zoning Inspector Richard Lehner.

Approval and/or amendment(s) to the agenda

*Trustee Price made a motion, seconded by Trustee Lehner to accept the agenda with the following addendums: Doug Price – cemetery mowing and Earl Lehner on snow removal policy.

Roll Call: All voting yes, the motion passed.

Approval and/or amendment(s) to the minutes

*Trustee Price made a motion, seconded by Trustee Lehner to approve the January 10, 2019 organizational minutes and the December 17, 2018 regular meeting.

Roll Call: All voting yes, the motion passed.

Open comments – limited to ten minutes per person per issue. The Trustees reserve the right to limit repetitive comments. No public comments made.

Zoning Inspector report – Zoning Inspector submitted his written report which is attached to these minutes.

Trustee's reports – Trustees Lehner, Price, and Malcom provided monthly work reports which are attached to these minutes.

Trustee Price will purchase a reese hitch with a clevice to put in back of truck in case someone has to be pulled out of a ditch (save on cost of tow bill) and pole saw for tree maintenance along the roads.
Trustees concurred this was a good idea.

Cemetery report – Ramona Meadows, Cemetery Sexton's, report is attached as part of these minutes.

Fire District report – Mr. Lehner provided the Fire District Report that is attached to these minutes.

Fiscal Officer Report

Trustees were presented with a warrant register for January, 2019 along with bank reconciliation for December 2018. She also presented a January, 2019 fund balance summary for their review and approval.

*Trustee Lehner made a motion to approve payment of warrants, bank reconciliation and financial reports as presented by the Fiscal Officer. Trustee Price seconded the motion.

Roll Call: All voting yes, the motion passed.

Local Government Services Conference

*Trustee Malcom made a motion, seconded by Trustee Price to approve payment for the fiscal officer to attend Local Government Services Conference from March 7 to March 8, 2019 at a cost of $200 for conference fee and expenses estimated at $400.

Roll Call: All voting yes, the motion passed.

Ohio Cemetery Association

*Trustee Lehner moved, seconded by Trustee Price to pay membership fee of $95 to Ohio Cemetery Association for 2019.

Roll Call: All voting yes, the motion passed.

Fiscal Officer Malcom stated that this association is a good resources for questions regarding the cemetery and had been used several times.

Adoption of Credit Card Policy

*Trustee Price moved, seconded by Trustee Lehner to approve the following credit card resolution in accordance with ORC 505.64:

TROY TOWNSHIP
DELAWARE COUNTY, OHIO
DATE: JANUARY 21, 2019
RESOLUTION NO. 2019-011

ADOPTION OF CREDIT CARD ACCOUNT POLICY

PREAMBLE

WHEREAS, R.C. § 505.64 requires a township a) that held a credit card account on November 2, 2018 to adopt a written policy for the use of credit card accounts on or before February 2, 2019 or b) adopt a written policy before first holding a credit card account.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

A. The Troy Township Trustees, Delaware County, Ohio ("Board"), pursuant to R.C. § 505.64, adopts the Credit Card Account Policy attached hereto as Exhibit 1 ("Policy"). Such Policy is consistent with the above referenced Revised Code section.

B. This Policy supersedes any previously issued credit card account or use policy or other policy or writing regarding the use of Credit Cards.

C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

D. This Resolution and the Policy shall be in full force and effect immediately upon adoption.

Roll Call: All voting yes, the motion passed.

Fiscal Officer Malcom explained that this resolution allows trustees to maintain custody of the credit cards as along as the chair signs off on the bill each month. Fiscal Malcom explained that the per purchase limit was $1,200 but was corrected by Trustee Price that the exhibit stated $2,500 per single transaction.

Old Business

Trustee Lehner discussed a situation with a Kirkwood Drive resident concerning the plowing of a drive way. After discussion the following resolution was adopted:

*Trustee Lehner moved, seconded by Trustee Malcom the following resolution:

Resolution No. 2019-012

Trustee Lehner moved, seconded by Trustee Malcom that as part of the snow removal policy private drives will not be plowed unless ordered by EMS or are necessary for township snow removal vehicles to turnaround.

Roll Call: All voting yes, the motion passed.

New Business

Trustee Price inquired about the process for the cemetery mowing this year, regarding bidding, etc. Trustee Malcom indicated that he had asked the cemetery sexton if she would be interested but had not heard back. If not we will advertise the beginning to the middle of March.

*Trustee Lehner moved, seconded by Trustee Price to approve the following appropriation amendment:

Ohio Sign Grant:	Increase in appropriations	$6,000

Roll Call: All voting yes, the motion passed.

Trustee Price said the rest of the signs are supposed to be delivered January 22 and he asked for help in unloading them. Trustee Lehner will bring equipment to do that.

Trustee Lehner asked the Fiscal Officer if we had received approval of our records retention schedule from the state. FO Malcom indicated we had but was hesitant to dispose of records until cemetery record discrepancies are addressed.

Adjournment

*There being no further business to come before the board Trustee Price moved and Trustee Lehner seconded a motion to adjourn the meeting at 8:29 p.m.

All voting yes, the motion passed.

Earl Lehner, Trustee _____

Mark Malcom, Chairman _____

Doug Price, Trustee _____

Attested to by Fiscal Officer, Sharon Malcom _____