

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held April 9, 2019 at 8:30 p.m., Page 551

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Ed Pittman, present; Steve Lewis, present; Jim Hatten, present; also present: Jim Viers, Duane Matlack, Ameer Sword, Director of the Wornstaff Memorial Public Library and Doug Riedel, Township Liaison with The Delaware County Engineer's Office.

Minutes of the March regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried. The bank statement and the bank reconciliation for March were reviewed and initialed by the trustees.

Financial Report – March 31, 2019, balances Total \$456,659.66

1000 - \$206,824.00	2031 - \$ 60,921.86	4951 - \$ 2,555.93
2011 - \$ 12,726.59	2041 - \$ 2,183.26	4952 - \$ 1,283.30
2021 - \$155,445.88	2231 - \$ 14,703.37	9001 - \$ 15.47

Doug Riedel, Township Liaison with The Delaware County Engineer's Office discussed the following:

- Updated trustees on staff changes at the Delaware County Engineer's office due to the retirement of Cindy Davis and Jerry Owings.
- Reviewed the 2019 Road Construction Guide and left pamphlets to share.
- Discussed the current ODOT project of repaving U.S. Highway 42. The project will start at the end of April and there will be a two-week closure after May 12, 2019. Completion date will be before July 28, 2019 due to the Iron Man Triathlon in Delaware County that will be held on July 28th.

Doug Riedel also discussed new curve signs for the township. The county did an assessment of all roads and determined that there were no roads in Oxford Township that fell in the guidelines for the requirement of new curve signs. Doug stated that if the township would still like to install new curve signs he would recommend doing so at this time. There are a total of twelve curves involving the following roads; McCurdy, Piper, Sherwood, Shoemaker, Smith, Westfield and Whipple. Total estimated cost of the signs and installation is \$7,700.00. Total estimated cost for the signs only and recommendation of where to install them is \$3,300.00. After discussion of cost and safety issues a motion was made by Hatten and seconded by Lewis to purchase the signs at a cost of \$3,300.00. The signs will be installed by the township. Vote: All yeas. Motion carried.

Abbey Trimble with the Delaware General Health District emailed the following documents to be shared with the trustees:

- Delaware County is the healthiest county in the State of Ohio for the 5th year in a row. She states that would not be possible without partners such as the townships and community organizations and thanks you.
- Emailed a pamphlet on how to stop the spread of Hepatitis A, along with information regarding the Delaware General Health Districts Hepatitis A Vaccination Clinic every Friday from 1:00 to 4:00 P.M. The vaccine is a two shot series that occurs 6 months apart.

Ameer Sword, Director of The Wornstaff Memorial Public Library updated trustees on the following:

- The date for the Music Imagination Garden with The Delaware Community Concert Band has been scheduled for June 27, 2019 at 7:00 P.M. at the Oxford Township Shelter House. She has asked if she could use the chairs inside the township hall. Trustees were fine with this as long as the hall is not in use that night. Fiscal Officer Leienberger will check in to the matter.
- The date for the Touch-a-Truck event has been scheduled for May 11, 2019 at the Elm Valley Fire District on May 11, 2019. She asked if the trustees or township would be able to display any trucks or machinery.

Duane Matlack signed his Public Official Bond from Ohio Plan Risk Management, Inc. Duane's signature was witnessed by Trustee Lewis. The original bond will be filed at the Fiscal Officer's office.

There was discussion regarding the replacement of Gene McCurdy on the Oxford Township Zoning Board of Appeals. Pittman and Hatten suggested the possibility of some residents and will reach out to them.

A motion was made by Hatten to move the adoption of RESOLUTION NO. 04-2019-03 AUTHORIZING PARTICIPATION IN OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM. Lewis seconded the motion. Vote: All yeas. Resolution adopted. This resolution will allow the township to obtain any supplies, materials or services that ODOT currently has under contract through the Cooperative Purchasing agreement.

The Delaware County Prosecuting Attorney's Office sent notification regarding a medical marijuana policy. A model policy prohibiting the use of medical marijuana was sent to review. After discussion it was decided upon not to adopt the policy.

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A current expense levy of 0.6 mills will expire at the end of 2019. Per county auditor's estimates, a renewal of a 0.6 mill levy would generate \$16,672.43 and a replacement of a 0.6 mill levy would generate \$20,910.01. After discussion a motion was made by Hatten and seconded by Lewis to place a current expense replacement levy of 0.6 mills for 5 years, commencing with the 2019 tax year on the November 5, 2019 ballot. Vote: All yeas. Motion carried. RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION FOR THE PURPOSE OF CURRENT EXPENSES will be prepared by Fiscal Officer Leienberger.

There was discussion regarding the chip and seal of roads for 2019. Questions were asked to Doug Riedel on the concerns of how this might affect the Iron Man event. After discussion a motion was made by Lewis and seconded by Hatten to publish an Invitation to Bid to chip and seal (No. 9 Stone), 3.78 miles of Shoemaker Road (TR 251). It will extend from Steamtown Road (CR 224) to Ashley Road (CR 243). The project is to be completed by August 15, 2019. Bids will be opened and read out loud at the May 14, 2019 meeting at 8:30 P.M. Vote: All yeas. Motion carried.

Duane Matlack updated the trustees on the following:

- Issued three zoning permits:
 - 1) Jeremy Curren, 5195 Shoemaker Rd., 2048 sq' Pole Garage
 - 2) Gerald Anderson, 6266 Steamtown Rd., 630 sq' Pole Barn Addition
 - 3) Brenda Ramey, 8895 US Hwy. 42, 1512 sq' HUD Home
- Issued one driveway permit: Ashley S & K Construction, 2775 Whipple Rd.
- BZA Cases:
 - 1) Rex Payne, 9070 Ashley Rd., Permit application for a new front porch.
 - 2) John Cristensen, 6636 McCurdy Rd., Home occupation for pet salon

Current bills of \$28,505.63 were presented for approval and payment during April. After review, a motion was made by Hatten and seconded by Lewis pay same. Vote: All yeas. Motion carried. (Cks -10539 -10569 - \$24,826.76, Vchr. 31 - \$2,578.24, Vchr. 32 - \$11.85, Vchr. 33 - \$171.73, Vchr. 35 - \$710.28, Vchr. 36 - \$168.63, Vchr. 37 - \$38.14). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Hatten to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer