

RECORD OF PROCEEDINGS
Minutes of the Special Year-End Meeting of the Oxford Township Board of Trustees
Held December 27, 2019 at 10:00 A.M., Page 572

The purpose of this meeting is to finalize township business for the fiscal year 2019 and discuss any other township business if necessary.

The special year-end meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Steve Lewis, Present; Jim Hatten, present; Ed Pittman, present.

Wages of the township's employees, spot labor, individual contracts and zoning board members were reviewed. Discussion followed. A motion was made by Hatten and seconded by Lewis for a 3% increase on Jim Viers' base hourly rate, a 3% increase on Duane Matlack's monthly salary, a 3% increase on Ricky Foor's rate and cleaning rate for each township hall rental, increase zoning board members rate to \$35.00 per meeting and to freeze the rest of the wages. Jim Viers' increase will become effective on his pay dated January 10, 2020 and all other increases of wages will be in effect on January 1, 2020. Vote: All yeas. Motion carried. Wages for Oxford Township are as follows:

- Duane Matlack @ a 3% increase (3% increase equals \$20.49 monthly) to \$703.44 per month and yearly salary at \$8,441.28 plus mileage at the current IRS rate.
- Jim Viers @ a 3% increase (3% of \$26.16 = \$.78 per hour) to \$26.94 per hour.
- Jeffrey Jordan seasonal from May through October, \$13.00 per hour not to exceed 25 hours per week.
- Donald Long (contract) @ \$116.00 per month for the 5 months of May, June, July, August & September for mowing of township yard in Ashley
- Ricky Foor (contract) @ 3% increase (3% of \$15.45 = \$.46) to \$15.91 for each reservation scheduled at township hall/shelter house and 3% increase (3% of \$25.75 = \$.77) to \$26.52 instead of \$15.91 for any reservation that requires cleaning up after.
- Joel Bennington, Zoning Secretary @ \$75.00 per meeting attended.
- Zoning Board Member @ \$35.00 per meeting attended.
- Spot Labor @ \$10.00 per hour.
- Emergency Operator @ \$20.00 per hour.

There was discussion regarding the organizational / regular meeting scheduled for January 14, 2020. Due to scheduling conflicts the meeting has been rescheduled for January 7, 2020 at 8:00. There was also discussion regarding the scheduling of the rest of the 2020 regular meetings. The resolution will be prepared and presented at the January 7, 2020 regular / organizational meeting.

In preparation of the upcoming renewal in March, 2020 for the township insurance, Ohio Plan, with Rinehart Walter-Danner Insurance Agency sent a renewal application for review. Jim Viers provided updates of equipment along with the serial numbers. Fiscal Officer Leienberger will forward the new information to Walter-Danner Insurance Agency.

Current bills of \$13,500.83 were presented for approval and payment during the latter part of December. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -10812 to 10829 - \$10,231.79, Vchr. 113 - \$2,075.96, Vchr. 114 - \$915.68, Vchr. 115 - \$201.12, Vchr. 116 - \$76.28). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer