

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held December 10, 2019 at 8:00 p.m., Page 570

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Ed Pittman, present; Steve Lewis, present; Jim Hatten, present; Also present: Jim Viers, Duane Matlack, Amee Sword, Director of the Wornstaff Memorial Public Library, Abbey Trimble with the Delaware General Health District and Doug Riedel with the Delaware County Engineer's Office.

Minutes of the November regular meeting held November 12, 2019 and minutes of the special joint meeting with the Village of Ashley held December 3, 2019 were previously read by each trustee. A motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented from the regular meeting held November 12, 2019. Vote: All yeas. Motion carried. A second motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented from the special joint meeting with the Village of Ashley held December 3, 2019. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried. The bank statement and the bank reconciliation for November were reviewed and initialed by the trustees.

Financial Report – November 30, 2019, balances Total \$421,867.42

1000 - \$194,365.45 2031 - \$ 29,803.15 4951 - \$ 2,559.98

2011 - \$ 12,109.77 2041 - \$ 2,183.26 4952 - \$ 1,285.32

2021 - \$161,582.65 2231 - \$ 17,977.84 9001 - \$ 0.00

Abbey Trimble with the Delaware General Health District updated trustees on the following:

- The General Health District has been continually checking the situation at Wooley Park regarding the trash. Nothing has changed at this time. They will be sending orders to them soon.

Amee Sword with the Wornstaff Memorial Public Library updated trustees on the following:

- They had over 200 visitors during Christmas in Ashley on December 7, 2019.
- The Library will be closed on Christmas Eve and Christmas Day.
- Their old front door that was being refurbished with another business was burnt during a fire at that business. They will be getting a new door that will be a replica of the old front door.

Doug Riedel with the Delaware County Engineer's Office updated trustees regarding the following:

- Asked trustees to sign an REA for Delaware County to do an inspection and sizing of a culvert on Srine Rd.
- The Delaware County Engineer's Office prepared maps of all the curves in Oxford Township and it showed where the new curve signs should be placed. Oxford Township is not required to install the signs; this is only a suggestion by the county. There were many more signs than originally discussed in April, 2019. In light of the new documents presented from the Delaware County Engineers Office a motion was made by Hatten and seconded by Lewis to take more time to review the situation and to resend the previous motion from the April, 2019 meeting stating they will purchase new curve signs for \$3,300.00 and the signs would be installed by the township. Vote: All yeas. Motion carried.

Joyce Leienberger Fiscal Officer updated trustees on the following:

- The townships year end meeting is scheduled for December 27, 2019 at 10:00 A.M.
- The township organizational / regular meeting is scheduled for January 14, 2020 at 8:00 P.M.
- Informed trustees that Bob Thomas' term on the Oxford Township Board of Appeals will expire on December 31, 2019 and Ginger Colley's term on the Oxford Township Zoning Commissions Board will expire on December 31, 2019.

The township's Annual Appropriation Resolution for 2020 was reviewed and discussed. The amount of appropriations was based on the Official Certificate of Estimated Resources for 2020 from the Delaware County Budget Commission. Appropriations per fund levels were set as follows:

General - \$250,000.00	Permissive Motor Vehicle - \$12,000.00
Motor Vehicle Tax - \$13,000.00	Permanent (Bequest-Gavitt) - \$1,500.00
Gasoline Tax - \$250,000.00	Permanent (Bequest-Bell) - \$700.00
Road and Bridge - \$60,000.00	Agency Library Levy - \$45,000.00
Cemetery - \$2,000.00	
Total Annual Appropriations - \$634,200.00	

Lewis moved the adoption of the resolution and it was seconded by Hatten. Vote: all yeas. Motion carried and resolution duly passed.

In preparation of the upcoming renewal in March, 2020 for the township insurance, Ohio Plan, with Rinehart Walter-Danner Insurance Agency sent a renewal application for review. After discussion Jim Viers was asked to look it over and update any equipment along with the serial numbers.

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As a re-elected trustee, James H. Hatten was read the "Oath of Office" by Joyce Leienberger, Fiscal Officer, Oxford Township. James H. Hatten's Public Official Bond was signed by him and witnesses by Harold E. Pittman. His Oath of Office document, Public Official Bond, and copy of these minutes are filed in the office of the fiscal officer.

Pittman stated the dumpster at the township hall is full at this time. Trustees questioned if it got picked up by Rumpke on the last service date. If it did, the trustees thought the township may need to consider having a weekly pickup instead of a bi-weekly pickup. The invoice from Rumpke also showed a fuel charge; trustees questioned if we were exempt. Fiscal Officer Leienberger will contact Rumpke regarding these issues.

Duane Matlack updated the trustees by email on the following:

- Issued one zoning permit:
 - 1) John Biteman; 8060 Ashley Rd., 3977 Sq' new residence.
- Zoning Violations:
 - 1) 8895 US Highway 42; There is still debris, unlicensed vehicles and trash throughout the property. It was turned over to the prosecutor's office. A letter will be issued from the prosecutor's office.
 - 2) 9001 US Highway 42; Owner had 30 days from the first notice to clean up unlicensed, inoperable vehicle's and discarded material. As of this time most of the vehicles are gone and debris is cleaned up.
- Zoning Commission: Application is in process for zoning change to Planned Commercial for 10 acres on Highway 42 North of Ashley. This is for the relocation of Rotary Products from its current location in Ashley.

Current bills of \$11,307.53 were presented for approval and payment during December. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks: 10794 to 10811 - \$7,681.64, Vchr. 106 - \$2,125.88, Vchr. 107 - \$1,383.00, Vchr. 108 - \$16.80, Vchr. 109 - \$100.21). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer