

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held February 12, 2019 at 8:00 p.m., Page 548

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice Chairman Lewis.

Roll call: Steve Lewis, present; Jim Hatten, present; Ed Pittman, absent; also present: Duane Matlack, Shelia Hiddleston, Commissioner with the Delaware General Health District, Amee Sword, Director of The Wornstaff Memorial Public Library, John Hower with Rinehart, Walters & Danner Insurance Agency, Joe Pennington, Commander of The American Legion Post 518, Melissa Schiffel, Candidate for Delaware County Prosecutor and Gene McCurdy, with Oxford Township Zoning Board of Appeals.

Minutes of the January regular/organizational meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2019, balances Total \$398,441.85

1000 - \$165,940.64 2031 - \$ 39,747.47 4951 - \$ 2,554.89

2011 - \$ 11,559.86 2041 - \$ 2,183.26 4952 - \$ 1,282.79

2021 - \$161,262.98 2231 - \$ 13,909.96 9001 - \$ 0.00

Melissa Shiffel, Candidate for Delaware County Prosecutor came to introduce herself and answer any questions the trustees may have. She currently works for the City of Delaware and has been there 10 years.

Joe Pennington, Commander with The American Legion Post 518 in Ashley discussed with trustees an event he would like to have at the township hall and shelter house. This is for a new membership drive for The American Legion Post 518. He has reserved the township hall and shelter house for July 13, 2019 from 9:00 A.M. to 4:00 P.M. Mr. Pennington wanted the trustees to know what he had in mind for the event to make sure it would be ok with the them. He would like to have a band that will perform on a stage, grills for cooking hamburgers and hot dogs and some activities such as corn hole. The trustees did have concern regarding any baseball tournaments that weekend. Mr. Pennington said he already talked with Bob Thomas and if there is a tournament they would use the overflow parking lot. The trustees stated they have no problem with his plans but asked Mr. Pennington to contact the neighbors to let them know about the band.

Shelia Hiddleston, Commissioner with the Delaware General Health District updated the trustees on the following:

- The Delaware General Health District Advisory Council meeting will be held March 14, 2019 at 6:45 P.M. located at 1 W. Winter St. Delaware, Ohio 43003. Chairman, Ed. Pittman will be attending for Oxford Township. Alternate will be Jim Hatten, Trustee.
- Discussed and passed out pamphlets on 3rd quarter Accidental Overdose Report and It's not too late for a Flu Shot.
- Informed trustees that the Community Health Improvement Plan for 2019 – 2022 is complete.

John Hower with Rinehart, Walter's and Danner Insurance reviewed our upcoming policy with Ohio Plan. After discussion a motion was made by Hatten and seconded by Lewis to renew and pay Rinehart, Walters and Danner Insurance with Ohio Plan. Effective dates are March 27, 2019 to March 27, 2020. Vote: All yeas. Motion carried.

Trustees also asked John Hower if the township emergency workers were covered under the township policy. Mr. Hower stated they are covered but recommends a driver's license check be done on those individuals.

Amee Sword, Director of The Wornstaff Memorial Public Library updated trustees on the following:

- The Library will be closed when Delaware County is under a level 2 or level 3 emergency.
- The Library will be starting strategic planning in mid-March. They will have focus groups for thoughts and ideas. She would love to see someone from Oxford Township join in.

Gene McCurdy was notified from OPERS that by being on the Oxford Township Zoning Board of Appeals this would affect his retirement. Mr. McCurdy attended one Oxford Township Zoning Board of Appeals meeting in January of 2018. He attended no other meetings in 2018. After discussion a motion was made by Hatten and seconded by Lewis to set Gene McCurdy's termination date effective January 31, 2018. Vote: All yeas. Motion carried.

Fiscal Officer Leienberger updated the trustees on the following:

- State of the County 2019 hosted by the Delaware County Board of Commissioners is February 26, 2019 at 8:00 A.M. located at Nationwide Conference Center.

Employees not in attendance at the January Regular/Organizational meeting updated their W-2 information for federal and state withholdings

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As a result of the First Amended Certificate of Estimated Resources for 2019 a motion was made by Hatten and seconded by Lewis to adopt the following resolution; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

General Fund – 1000	\$30,000.00
M. V. License Tax Fund – 2011	\$3,000.00
Gasoline Tax Fund – 2021	\$30,000.00
Road & Bridge Fund – 2031	\$20,000.00
Permissive Tax Fund – 2231	\$8,000.00
Agency Library Fund – 9001	\$2,000.00

Vote: All yea. Motion carried and resolution duly passed.

Trustees received the Township Highway System Mileage Certification from ODOT stating there are 19.805 miles of roads in Oxford Township. A motion was made by Lewis and seconded by Hatten to approve and sign the Township Highway System Mileage Certificate. Vote: All yeas. Motion carried.

Wilson, Phillips & Agin CPA's Inc. will be performing an audit on Oxford Township for the years 2017 and 2018. Fiscal Officer Leienberger received a contract agreement for the cost of \$1,530.00 along with a letter of arrangement setting the nature and scope of their services. This was reviewed with the trustees.

Trustees were given information regarding the Delaware-Knox-Marion-Morrow Joint Solid Waste Management District's amended draft at the January 8, 2019 regular / organizational meeting to review. After discussion a motion was made by Hatten and seconded by Lewis to approve and sign the Delaware-Knox-Marion-Morrow Joint Solid Waste Management amended draft plan. Vote: All yeas. Motion carried.

Fiscal Officer Leienberger asked trustees for information regarding a newsletter for the residents. After discussion it was decided upon to have trustees forward information and articles for the newsletter to the fiscal officer.

Duane Matlack updated the trustees on the following:

- Issued one permit: Bryan Adams; 1800 Sq.' HUD House, 8831 Piper Rd.

Duane informed trustees that he will be compiling a list of vacant houses that are considered a nuisance. There could be grant money available in helping destroy the house or building on the property.

Current bills of \$14,724.57 were presented for approval and payment during February. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -10489 - 10512 - \$10,912.97, Vchr. 8 - \$514.20, Vchr. 10 - \$301.33, Vchr. 12 - \$2,067.17, Vchr. 13 - \$11.85, Vchr. 15 - \$710.28, Vchr. 16 - \$38.14, Vchr. 17 - \$168.63). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried.

Approved: _____ Chairman

Attest: _____ Fiscal Officer