



# Delaware County Commissioners

Jeff Benton  
Barb Lewis  
Gary Merrell

County Administrator  
Michael Frommer

Deputy Administrator  
Dawn Huston

Clerk to the Commissioners  
Jennifer Walraven

**RESOLUTION NO. 19-687**

## **IN THE MATTER OF ESTABLISHING THE DELAWARE COUNTY PRE-HOSPITAL CARE SYSTEM ADVISORY BOARD:**

It was moved by Mr. Merrell, and seconded by Mr. Benton to approve the following:

WHEREAS, pursuant to section 307.05 of the Revised Code, the Delaware County Board of Commissioners operates an emergency medical service organization for Delaware County; and

WHEREAS, the City of Delaware and certain townships within Delaware County also operate emergency medical service organizations within their respective jurisdictions;

WHEREAS, certain townships within Delaware County provide first response efforts and work in collaboration with Delaware County Emergency Medical Services; and

WHEREAS, on February 7, 2019, the Delaware County Board of Commissioners adopted Resolution No. 19-110, accepting the recommendation for formation of a Delaware County Pre-Hospital Care System Board of Directors to review the operations and procedures for emergency medical services throughout Delaware County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Delaware County Pre-Hospital Care System Advisory Board is hereby formally established for the purpose of reviewing the operations and procedures for emergency medical services throughout Delaware County and making recommendations to legislative bodies operating emergency medical service organizations within Delaware County.

Section 2. The Delaware County Pre-Hospital Care System Advisory Board shall consist of the following members: the Delaware County Administrator, or the Delaware County Administrator's designee; the Delaware County Director of Emergency Medical Services; the Concord Township Fire Chief; the City of Delaware Fire Chief; the Genoa Township Fire Chief; the Harlem Township Fire Chief; the Liberty Township Fire Chief; the Orange Township Fire Chief; and the Delaware County Director of Emergency Communications. The Delaware County Administrator, or designee, shall serve as chair. Non-voting membership shall also be extended to representatives of other fire departments within Delaware County that do not operate an emergency medical service organization but provide first response activities.

Section 3. The Delaware County Pre-Hospital Care System Advisory Board shall create the following committees: EMS Service Level; Regional Collaboration; and Technology and Equipment. All committees shall contain a minimum of three (3) members and no more than five (5) members, to be determined by the Advisory Board. Additional committees may be created in the Board's discretion to support the purposes set forth herein.

Section 4. The Delaware County Pre-Hospital Care System Advisory Board shall perform the following duties:

- (A) Evaluate and review appropriate benchmarks for all emergency medical service organizations operating within Delaware County and make appropriate recommendations;
- (B) Evaluate and recommend standard practices and protocols for all emergency medical service organizations

- operating within Delaware County, including medical dispatch, evidence-based medical protocol, staffing standards, training programs, medical direction, and quality assurance/quality improvement;
- (C) Evaluate and review existing technology and opportunities for improvement and innovation and make appropriate recommendations;
  - (D) Evaluate and review opportunities for shared services, resource pooling, mutual aid, and centralized purchasing and provide recommendations for implementation;
  - (E) Provide informal guidance to elected officials including the Board of Commissioners and department leadership and staff on operations, interoperability, policy management, and strategic planning initiatives; and
  - (F) Prepare reports based on its evaluations and submit the reports and recommendations.

Section 5. Delaware County Emergency Medical Services shall receive and compile all reports and recommendations of the Advisory Board and its committees. Delaware County EMS shall prepare an annual report of the Advisory Board's activities and conduct an annual meeting to present the annual report to the elected officials and department leadership.

Section 6. The Delaware County Board of Commissioners, through Delaware County EMS, will host all meetings and will provide administrative and operational support to the Delaware County Pre-Hospital Care System Advisory Board.

Section 7. This Resolution shall not be interpreted to constitute the Delaware County Board of Commissioners, any other legislative body, any department heads, or any medical directors delegating any of their respective rights, duties, or obligations with respect to operation of their respective emergency medical service organization. The Delaware County Pre-Hospital Care System Advisory Board is established to evaluate and review improvements to emergency medical services provided within Delaware County. Acceptance and implementation of any recommendations from the Advisory Board shall be in the sole discretion of the respective legislative bodies, department leadership, and medical directors.

Vote on Motion            Mr. Benton            Aye            Mr. Merrell            Aye            Mrs. Lewis            Aye

I, Jennifer Walraven, Clerk to the Board of County Commissioners hereby certify that the foregoing is a true and correct copy of a resolution of the Board of County Commissioners of Delaware County duly adopted on July 18, 2019, and appearing upon the official records of said Board.

  
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Jennifer Walraven  
Clerk to Commissioners