

COMMISSIONERS JOURNAL NO. 72 - DELAWARE COUNTY
MINUTES FROM REGULAR MEETING HELD FEBRUARY 6, 2020

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY MET IN REGULAR SESSION ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:

Present:
Gary Merrell, Vice President
Barb Lewis, Commissioner

Absent:
Jeff Benton, President

1
RESOLUTION NO. 20-129

IN THE MATTER OF APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM REGULAR MEETING HELD FEBRUARY 3, 2020:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the Board of Commissioners of Delaware County, Ohio (the "Board") met in regular session on February 3, 2020; and

WHEREAS, the Clerk of the Board has certified, pursuant to section 305.12 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the previous meeting.

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. Benton Absent

2
PUBLIC COMMENT

3
RESOLUTION NO. 20-130

IN THE MATTER OF APPROVING PURCHASE ORDERS, THEN AND NOW CERTIFICATES, AND PAYMENT OF WARRANTS IN BATCH NUMBERS CMAPR0205 AND MEMO TRANSFERS IN BATCH NUMBERS MTAPR0205:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve Then And Now Certificates, payment of warrants in batch numbers CMAPR0205, memo transfers in batch numbers MTAPR0205 and Purchase Orders as listed below:

PR Number	Vendor Name	Line Description	Line Account	Amount
R2002059	ANTHONY LEE	DECALS - NEW PATROL	41711436 - 5450	\$5,010.00
	SCREEN PRINTING INC	VEHICLES		
R2002117	GUDENKAUF CORP	RUN FIBER - OLD JAIL	40111402 - 5328	\$7,032.00

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Absent

4
RESOLUTION NO. 20-131

IN THE MATTER OF APPROVING TRAVEL EXPENSE REQUESTS:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

The Juvenile Court is requesting that Sydnee Buckley attend a Restorative Justice Conference "Basic Restorative Practices" in Atlanta, Georgia from March 23-28, 2020 at the cost of \$2,421.00 (fund number 27826325 and 26526304).

The Juvenile Court is requesting that Dodie Davenport attend a Restorative Justice Conference "Basic Restorative Practices" in Atlanta, Georgia from March 23-28, 2020 at the cost of \$2,421.00 (fund number 27826325 and 26526304).

The Juvenile Court is requesting that Kira Crawford attend a Restorative Justice Conference "Basic Restorative Practices" in Atlanta, Georgia from March 23-28, 2020 at the cost of \$2,421.00 (fund number 27826325 and 26526304).

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The Juvenile Court is requesting that Ruchelle Pride attend a Restorative Justice Conference “Basic Restorative Practices” in Atlanta, Georgia from March 23-28, 2020 at the cost of \$2,421.00 (fund number 27826325 and 26526304).

The Emergency Communications department is requesting that Director Patrick Brandt attend an Association of Public Safety Communications Officials Conference in Orlando, Florida from August 1-6, 2020 at the cost of \$2600.18 (fund number 21411306).

The Regional Sewer District is requesting that Michael Frommer, Tiffany Maag, Erik McPeek and Brad Stanton attend a Design Build Institute of America (DBIA) National Conference in Dallas, Texas from April 18 to April 22, 2020 at a total cost of \$5,780.00 (fund 66211900).

Vote on Motion Mr. Benton Absent Mr. Merrell Aye Mrs. Lewis Aye

5
RESOLUTION NO. 20-132

IN THE MATTER OF AUTHORIZING THE USE OF PROCUREMENT CARDS FOR THE CORONER’S OFFICE:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, on September 30, 2004, the Board of Commissioners of Delaware County (the “Board”) adopted Resolution No. 04-1193, adopting a policy for the use of county procurement cards, pursuant to section 301.29 of the Revised Code; and

WHEREAS, on October 3, 2011, the Board adopted Resolution No. 11-1040, approving amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board has adopted the procurement card policy for the use of the cards to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant to section 301.29(F)(2) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement card to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses and with the following Department Coordinator amendments:

Appointing Authority:	Coroner
Office/Department:	Coroner
Daily spending per card:	\$5,000
Monthly spending per card:	\$10,000
Single transaction limit:	\$5,000
Daily number of transactions per card:	5
Monthly number of transactions per card:	25
Name on Card:	Charles Carlson
Department Coordinator:	Sarah Dinovo

Vote on Motion Mr. Merrell Aye Mr. Benton Absent Mrs. Lewis Aye

6
RESOLUTION NO. 20-133

IN THE MATTER OF APPROVING THE SANITARY SEWER IMPROVEMENT PLANS FOR WOODCREST CROSSING SECTION 1 (RETREAT AT WOODCREST):

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following sanitary sewer improvement plans for submittal to the Ohio EPA for their approval:

WHEREAS, the Sanitary Engineer recommends approval of the sanitary sewer improvement plans for Woodcrest Crossing Section 1 (Retreat at Woodcrest);

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners approves the sanitary sewer improvement plans for Woodcrest Crossing Section 1 (Retreat at Woodcrest) for submittal to the Ohio EPA for their approval.

Vote on Motion Mrs. Lewis Aye Mr. Benton Absent Mr. Merrell Aye

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RESOLUTION NO. 20-134

IN THE MATTER OF ACCEPTING SANITARY SEWER IMPROVEMENTS FOR HAWKS NEST AT HIGHLAND LAKES:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, the construction of new sanitary sewers at the Hawks Nest at Highland Lakes has been completed to meet Delaware County Sewer District requirements; and

WHEREAS, the Sewer District has received the necessary items required by the Subdivider’s Agreement; and

WHEREAS, the Sanitary Engineer recommends accepting sanitary sewers for ownership, operation, and maintenance by Delaware County as follows:

Hawks Nest at Highland Lakes

1,743 linear feet of 8-inch dia. PVC sanitary	\$210,903.00
31 ea. 8x6 PVC wye fittings	\$ 5,270.00
1,666 linear feet of 6-inch dia. PVC laterals, risers, and fittings	\$ 52,322.80
10 sanitary manholes	\$ 39,018.00
Ancillary items (cleanouts, temp. septic tank, etc.)	<u>\$ 20,583.00</u>
Total	\$328,096.80

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby approves and accepts the above sanitary sewer improvements for ownership, operation, and maintenance by the Delaware County Sewer District.

Section 2. The Board hereby releases any bond, certified check, irrevocable letter of credit, or other approved financial warranties executed to insure faithful performance for construction of the above sanitary sewer improvements, if applicable.

Section 3. The Board hereby accepts any bond, certified check, irrevocable letter of credit, or other approved financial warranties executed per the requirements of the subdivider’s agreement for the five-year maintenance period for the above sanitary sewer improvements.

Vote on Motion Mr. Benton Absent Mr. Merrell Aye Mrs. Lewis Aye

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RESOLUTION NO. 20-135

IN THE MATTER OF AUTHORIZING THE USE OF PROCUREMENT CARDS FOR THE EMERGENCY MEDICAL SERVICES DEPARTMENT:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, on September 30, 2004, the Board of Commissioners of Delaware County (the “Board”) adopted Resolution No. 04-1193, adopting a policy for the use of county procurement cards, pursuant to section 301.29 of the Revised Code; and

WHEREAS, on October 3, 2011, the Board adopted Resolution No. 11-1040, approving amendments to the Policies and Procedures for the county procurement card program; and

WHEREAS, the Board has adopted the procurement card policy for the use of the cards to pay for specific classes of work related expenses, without submitting a monthly estimate of the expenses, pursuant to section 301.29(F)(2) of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Delaware County, State of Ohio, authorizes the use of the following procurement cards to the limits indicated and for specific work related expenses designated in the Procurement Card Policy without submitting a monthly estimate of expenses and with the following Department Coordinator amendments:

Appointing Authority:	Commissioners
Office/Department:	Emergency Medical Services
Daily spending per card:	\$3,000
Monthly spending per card:	\$7,500
Single transaction limit:	\$3,000
Daily number of transactions per card:	10

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Monthly number of transactions per card: 50

Name on Card: Linda O'Rourke
Department Coordinator: Sarah Dinovo

Amendment:

Amended Card for Jennifer Cochran:

Appointing Authority: Commissioners
Office/Department: Emergency Medical Services

Daily spending per card: \$5,000
Monthly spending per card: \$10,000
Single transaction limit: \$5,000
Daily number of transactions per card: 10
Monthly number of transactions per card: 50

Department Coordinator: Sarah Dinovo

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Absent

**9
RESOLUTION NO. 20-136**

IN THE MATTER OF APPROVING A TRANSFER OF FUNDS:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

Transfer of Funds

From	To	
10011102-5801	42011438-4601	612,461.22
Commissioners General/Misc. Cash Transfers	Capital Improvements Reserve/Interfund Revenues	

Vote on Motion Mr. Merrell Aye Mrs. Lewis Aye Mr. Benton Absent

**10
RESOLUTION NO. 20-137**

IN THE MATTER OF APPROVING AMENDING RESOLUTION NO. 19-1278:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

THE FOLLOWING ORGANIZATION KEYS ARE REMOVED:

- 26782601
- 26782602
- 26782604
- 26782607
- 26782608
- 26782609
- 26782613
- 26782614
- 29214001
- 29214005
- 29214009
- 29214018
- 29214019
- 29214020
- 29511013
- 29513000
- 29514000
- 29518000
- 29519000
- 29542023
- 29544013
- 29544045

AND THE FOLLOWING ORGANIZATION KEYS ARE ADDED:

26726323 JUV CARE & CUSTODY RECLAIM

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450	INTERGOVERNMENTAL	245,357.00
		<u>245,357.00</u>

500	SALARY	620,453.00
510	BENEFITS	323,701.00
530	SERVICES AND CHARGES	10,600.00
		<u>954,754.00</u>

29240001 MOTOR AND GAS FUND

	FEES AND CHARGES FOR	
420	SERVICES	1,135,000.00
430	LICENSES AND PERMITS	160,000.00
450	INTERGOVERNMENTAL	13,552,000.00
		<u>14,847,000.00</u>

500	SALARY	4,819,964.52
510	BENEFITS	2,527,711.49
520	MATERIALS AND SUPPLIES	2,811,329.00
530	SERVICES AND CHARGES	1,774,473.36
540	CAPITAL OUTLAY & EQUIPMENT	6,774,000.00
		<u>18,707,478.37</u>

29552501 DEVELOPMENTAL DISABILITIES

410	TAXES	20,614,000.00
420	FEES AND CHARGES FOR SERVICES	572,300.00
450	INTERGOVERNMENTAL	5,862,700.00
470	MISCELLANEOUS REVENUE	466,135.00
480	OTHER FINANCING SOURCES	500.00
		<u>27,515,635.00</u>

500	SALARY	5,547,000.00
510	BENEFITS	2,802,000.00
520	MATERIALS AND SUPPLIES	193,600.00
530	SERVICES AND CHARGES	1,618,000.00
540	CAPITAL OUTLAY & EQUIPMENT	60,000.00
560	GRANTS IN AID	125,000.00
580	TRANSFERS	1,439,000.00
		<u>11,784,600.00</u>

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**DEVEL DISABILITY INDIV
29552502 PRGRAM**

	530 SERVICES AND CHARGES	13,131,000.00
		13,131,000.00

Vote on Motion Mr. Benton Absent Mr. Merrell Aye Mrs. Lewis Aye

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ADMINISTRATOR REPORTS

Mike Frommer, County Administrator
-Happy Birthday to Commissioner Gary Merrell.

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COMMISSIONERS' COMMITTEES REPORTS

Commissioner Merrell
-Thanks to everyone for the birthday wishes.
-Attended the orientation for CORSA yesterday.
-The Delaware Chamber's annual dinner will be held tonight.
-The Delaware County Fair board will be coming to session in the near future to update everyone on the progress and future plans for the fairgrounds.

Commissioner Lewis
-Thank you to Jennifer, Jane and Aric for their quick work on getting a letter together to send to Representatives Carfagna and Jordan for the fairgrounds grandstand project.
-Attended the EMA executive meeting yesterday. EMA will be starting to make some major technology upgrades.

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RESOLUTION NO. 20-138

IN THE MATTER OF ADJOURNING INTO EXECUTIVE SESSION TO CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to approve the following:

WHEREAS, pursuant to section 121.22(G) of the Revised Code, a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the matters specified in section 121.22(G)(1)-(7) of the Revised Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Delaware County, State of Ohio:

Section 1. The Board hereby adjourns into executive session to consider the purchase of property for public purposes.

Vote on Motion Mrs. Lewis Aye Mr. Merrell Aye Mr. Benton Absent

RESOLUTION NO. 20-139

IN THE MATTER OF ADJOURNING OUT OF EXECUTIVE SESSION:

It was moved by Mrs. Lewis, seconded by Mr. Merrell to adjourn out of Executive Session.

Vote on Motion Mr. Benton Absent Mr. Merrell Aye Mrs. Lewis Aye

There being no further business, the meeting adjourned.

Gary Merrell

Barb Lewis

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Jeff Benton

Jennifer Walraven, Clerk to the Commissioners