

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held August 11, 2020 at 8:30 p.m., Page 590

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; Jim Hatten, present; Craig Pittman, present. Also present: Jim Viers, Duane Matlack, Amee Sword, Director of the Wornstaff Memorial Public Library and Doug Riedel, Liaison with the Delaware County Engineer's Office.

Minutes of the July regular meeting and the July 29, 2020 special meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for July were reviewed and initialed by the trustees.

Financial Report - July 31, 2020 balances: Total \$436,101.61

1000 - \$175,377.91	2031 - \$50,934.31	4951 - \$ 2,562.69
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2011 - \$ 13,663.00	2041 - \$ 2,183.26	4952 - \$ 1,286.66
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2021 - \$169,228.99	2231 - \$20,864.79	9001 - \$ 0.00
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Doug Riedel, Liaison with the Delaware County Engineer's Office discussed the following with trustees:

- With the 2020 Road Improvement Project complete, Doug wanted to know any feedback regarding Allied Construction who completed the project. Trustees were happy with their work and have no complaints. Doug stated other townships have used them and they are also satisfied with their work. They seem like a very responsible company that wants to do the work in this area.
- The road tour of Oxford Township roads that was rescheduled from spring to fall is quickly approaching. He wanted to know what the trustee's thoughts were. The trustees feel they have no major issues at this time. They said that Doug could schedule it at his convenience.
- Trustees discussed several intersections in the area with poor vision for vehicles to pull out from. Doug took note of them and will contact the proper authorities.
- Fiscal Officer Leienberger turned in three completed documents to Doug regarding the OPWC Grant for Piper Rd. The final documents will be completed by the Engineers Office.

Amee Sword, Director of the Wornstaff Memorial Public updated trustees on the following:

- With Delaware County in the COVID-19 orange level the library is now open fully to the public. They are following COVID-19 protocol and also quarantining all used books. They are still offering curb side pick-up to any patron who prefers not to come inside.
- They have applied for a grant through the State Library of Ohio/Cares Act and will be using the money for mobile hot spot devices with Sprint/T-Mobile. These devices can be signed out for use. They hope this will help out residents in the community who do not have any internet service, especially the school age residents.

Fiscal Officer Leienberger received a letter dated July 21, 2020 from the Ohio environmental Protection Agency regarding the closed Oxford Township Landfill. It stated that the Ohio EPA has concluded that, based on monitoring results, as well as the type and age of waste disposed at the facility, the likelihood of explosive gas formation and migration sufficient to require contingency procedures no longer exists. Therefore, pursuant to OAC Rule 3745-27-12(G), the owner, Oxford Township, is hereby authorized to cease explosive gas monitoring at the facility.

Fiscal Officer Leienberger reviewed information from the Ohio Township Association regarding the Federal CARES Act and COVID-19 with the trustees. There was discussion regarding the registration and tracking of the CARES Act funding along with ideas for the CARES Act revenue. After discussion it was decided upon not to apply at this time.

There was discussion regarding the appointment of a member to the Oxford Township Zoning Board of Appeals. They will fill the vacancy of Craig Pittman whose term will expire on December 31, 2023. Craig Pittman was appointed as Trustee for Oxford Township on June 2, 2020 and can no longer be a board member for the Oxford Township Zoning Board of Appeals. After discussion a motion was made by Hatten and seconded by Pittman to appoint Owen Adams to the Oxford Township Zoning Board of Appeals with an expiration date of December 31, 2023, replacing Craig Pittman. Vote: All yeas. Motion carried. Owen Adams was the alternate for the Oxford Township Zoning Board of Appeals. After discussion a motion was made by Pittman and seconded by Hatten to appoint Greg Doubikin as the alternate for the Oxford Township Zoning Board of Appeals replacing Owen Adams. Vote: All yeas. Motion carried.

Fiscal Officer Leienberger presented the following two resolutions that are required by Local Government Services for the 5-year lease to own purchase of the John Deere 6110M Cab Tractor and a Diamond 22' Rear Cradle Boom Mower.

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Resolution No. 08-2020-08

BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2020 the following fund appropriations are to be increased by the said amount. This is a result of the purchase of a John Deere 6110M Cab Tractor and a Diamond 22' Rear Cradle Boom Mower with a 5-year lease with John Deere Financial and the Second Amended Certificate of Estimated Resources. Increase Fund 2031-Road & Bridge by \$115,000.00. Hatten moved the adoption and Lewis seconded the adoption of Resolution No. 08-2020-08. Vote: All yeas. Motion carried and resolution duly passed.

Resolution No. 08-2020-09

BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2020 the following funds need reallocated by the said amount. This is a result of the first payment for the purchase of a John Deere 6110M Cab Tractor and a Diamond 22' Rear Cradle Boom Mower with a 5-year lease with John Deere Financial. First payment is principal only.

Fund 2011 Motor Vehicle License Tax – Reallocate \$2,000.00

From: 2011-330-323-0000 – Repairs and Maintenance

To: 2011-810-810-0000 – Principal Payments – Bonds

Fund 2021 Gasoline Tax – Reallocate \$18,000.00

From: 2021-760-740-0000 – Machinery, Equipment and Furniture

To: 2021-810-810-0000 – Principal Payments – Bonds

Fund 2231 Permissive Motor Vehicle License Tax – Reallocate \$5,000.00

From: 2231-330-360-0000 – Contracted Service

To: 2231-810-810-0000 – Principal Payments - Bond

Hatten moved the adoption and Lewis seconded the adoption of Resolution No. 08-2020-08. Vote: All yeas. Motion carried and resolution duly passed.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 7/28/2020 - Charlie Stapelton, 2713 Whipple Rd.; 1327 sq.' In ground pool
- 7/28/2020 – John Biteman, 8060 Ashley Rd., 680 sq.' Pavilion

BZA Cases:

- Hearing to be held 8/19/2020 at 7:00 P.M. at the Oxford Township Hall regarding; Phil Thompson, 3737 Steamtown Rd., 780 sq.' shed. This is for non-conditional use.

Duane also received some calls from Heather Matrunick, a resident in Wooley Park, National Spiritualist Association. She stated the National Spiritualist Association owns 24 acres and was inquiring about selling some lots on the property. Duane stated this would be very difficult to do. He is not sure we can even split the property because of the Association. Also, it is currently considered non-conditional use and they would lose that if the land is developed. Duane is checking further into the situation.

Current bills of \$201,160.17 were presented for approval and payment during August. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -11004 - 11029 - \$82,019.21 Vchr. 65 - \$388.40, Vchr. 66 - \$101.34, Vchr. 69 - \$3,232.08, Vchr. 70 - \$12.00, Vchr. 72 - \$114,330.77, Vchr. 73 - \$823.99, Vchr. 74 - \$197.30, Vchr. 75 - \$55.08). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:29 P.M.

Approved: _____ Vice Chairman

Attest: _____ Fiscal Officer