

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held February 11, 2020 at 8:00 p.m., Page 575

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice Chairman Lewis.

Roll call: Ed Pittman, absent; Jim Hatten, present; Steve Lewis, present. Also present: Amee Sword, Director of the Wornstaff Memorial Public Library, Doug Riedel, Liaison with the Delaware County Engineer's Office, Joe Pennington, Commander of the American Legion Post 518, Shelia Hiddleston, Commissioner of the Delaware General Health District and Mark Fowler, Assistant Delaware County Prosecuting Attorney.

A motion was made by Lewis and seconded by Hatten to table the approval and vote of the January 7, 2020 regular/organizational minutes until the March 10, 2020 meeting when all trustees will be present. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2020, balances Total \$414,806.33

1000 - \$176,285.37 2031 - \$29,803.15 4951 - \$ 2,560.87

2011 - \$ 12,097.28 2041 - \$ 2,183.26 4952 - \$ 1,285.76

2021 - \$171,857.42 2231 - \$18,733.22 9001 - \$ 0.00

Joe Pennington, Commander with The American Legion Post 518 in Ashley discussed with trustees the possibility of having their Annual Membership Drive Picnic at the township hall and shelter house again this year. He would like to plan the event the same as last year by having a band that will perform on a stage, grills for cooking hamburgers and hot dogs and some activities such as corn hole. The food will be served by donation only. Mr. Pennington said he already talked with Bob Thomas to coordinate it with Mr. Thomas' ball tournament held July 11, 2020. A motion was made by Hatten and seconded by Lewis to approve the Annual Membership Drive Picnic for The American Legion Post 518 and requested that Mr. Pennington is to contact the neighbors again to inform them there will be a band at the park that day. Vote: All yeas. Motion carried. Trustees also reminded Mr. Pennington to contact Ricky Foor to reserve the township hall and shelter house for that day of July 11, 2020.

Mr. Pennington also discussed with trustees the possibility of using the old township hall located at 112 W. High St. for storage. The American Legion Post 518 would like to store table and chairs along with items being stored for Christmas in Ashley. Trustees approved Mr. Pennington to take a look at the facility and see if it would work for them. Mr. Pennington is to make arrangements with Jim Viers to meet at the old township hall.

Mark Fowler, Assistant Delaware County Prosecuting Attorney discussed with trustees the property located at 8895 US Highway 42, Ashley, Ohio 43003. The property has been turned over to the Delaware County Prosecutor's Office by Duane Matlack, Oxford Township Zoning Inspector for non-compliance of cleaning the property of debris, trash and unlicensed vehicles. Mr. Fowler stated the township has three option in moving forward.

- Option 1: File a lawsuit against the property owner for removal of unlicensed vehicles and the trash and debris.
- Option 2: File a resolution to have the township removed the vehicles per ORC 505.85 and remove the trash and debris per ORC 505.87 declaring the property a nuisance. The cost for cleaning up the property will be sent to the Delaware County Auditor and added to the property owner's taxes for reimbursement. The property owner will be given a seven-day notice to comply before the cleanup begins.
- Option 3: Move forward with a lawsuit for the removal of the vehicles and file a resolution declaring the property a nuisance to remove the trash and debris per ORC 505.87.

Mr. Fowler stated the vehicles can be removed with the provisions of the ORC 505.85 but does not recommend it. He feels option three would be the best route to take regarding the cleanup of the property. After further discussion a motion was made by Hatten and seconded by Lewis to sign the resolution declaring the property a nuisance and abatement for the cleanup of the trash and debris per ORC 505.87 and to file a lawsuit against the property owner for the removal of the unlicensed vehicles. Trustees asked that when posting the seven-day notice that there be a separate notice posted stating the removal of the vehicles. Trustees also advised Mr. Fowler to wait on posting the seven-day notice allowing them time to discuss with Duane Matlack, Oxford Township Zoning Inspector, a contractor and cost to have the trash and debris removed. Vote: All yea. Motion carried and resolution duly passed.

Sheila Hiddleston, Commissioner of the Delaware General Health District stated that the property located at 8895 US Highway, Ashley, Ohio 43003, that was discussed by Mark Fowler, has also been declared a public health nuisance and the Delaware General Health District have contacted the Delaware County Prosecutor's Office to take action. Ms. Hiddleston also updated trustees on the following:

- Abbey Trimble has been checking into the possibility of recycle bins located at the Oxford Township Park. Per Joyce Leienberger, Fiscal Officer the DKMM would be able to place recycle bins in either

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- the Village of Ashley, Buckeye Valley East Elementary School or Oxford Township, but not all three. They can only be placed at one location. At this time the Buckeye Valley East Elementary school is currently pursuing to possibility of getting recycle bins at the school. As a backup the Village of Ashley mayor is working on a location for the recycle bins per Renee Rarick, Fiscal Officer.
- Passed out a pamphlet regarding the Coronavirus. They are closely monitoring this virus and there are no cases in Ohio. Also discussed flu hospitalizations and the importance of covering your cough and washing your hands.
- Announced the Delaware County Health District Advisory Council Annual Meeting will be held on March 12, 2020 at 1 W. Winter St., Delaware, Ohio 43003 at 6:15. Mr. Lewis has offered to attend and this will be decided upon at the March 10, 2020 regular meeting when all trustees are present.

Doug Riedel, Liaison with the Delaware County Engineer's Office updated the trustees on the following:

- Discussed the tentative route for the Iron Man Event to be held in July, 2020. Asked trustees what roads might be effected by their 2020 Road Improvement Project. Trustees stated there are roads that may be effected. They are looking at the following roads as possibly part of the 2020 Road Improvement Project; Strine, Whipple, McCurdy, Maloney and Wheeler. Doug will pass the information on to the Iron Man Committee.
- Stated the culvert replacement for Strine Road has been recommended with twin 24' pipes. The cost is approximately \$700.00 each and these are to be installed by the township. The township can notify the county when they are ready to have them delivered.
- The OPWC Grant for Piper Road was not approved for this year. The township can apply again next year. If the township wants to reapply they might want to consider a new plan for Piper Road.
- Doug would like to do a road tour of all the roads and specifically Piper Road in regards to the OPWC Grant. He will contact Jim Hatten in six to eight weeks to set up the road tour.

Hatten stated there is a tree on Whipple Road that needs to be removed. It is dead and branches keep falling on the road. The concern is the right a way of the tree location. Doug suggested an REA be filled out and then the county can determine the right a way. After discussion a motion was made by Lewis and seconded by Hatten to sign and turn in an REA requesting the right a way. Vote: All yeas. Motion carried. An REA was completed, signed and turned over to Doug Riedel.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The Wornstaff Memorial Public Library still has a few spots available for the following; AARP Foundation Tax-Aide will be providing free personal income tax return preparation services to low and moderate income taxpayers. The volunteers for this service will be taking appointments every Monday at the Wornstaff Memorial Public Library beginning February 10th through April 13th from 9:30 a.m. to 4:00 p.m. Those interested can register online beginning January 20th at 2020taxes.as.me or contact the library at 740-747-2085 for registration help.
- Amee stated their new door should arrive next month.

Fiscal Officer Leienberger updated trustees on the following:

- Received a letter from SourcePoint asking community leaders to help deliver Meals on Wheels, Wednesday March 11, 2020, to meet with the seniors in the community. Trustee Hatten will be volunteering for this event.
- We have been asked by the Delaware County Regional Planning Commission to get the word out regarding the importance of the 2020 Census. Information has been posted on the Oxford Township website.
- I was notified from a resident of Wooley Park that half of the parks trash has been getting picked up by Rumpke. Per Taylor Greely at Rumpke there was a new driver and he was not aware of the situation. Unfortunately, at this time, January 22, 2020, Wooley Park will not have trash service mainly because it is a common drive and not a road. Rumpke is willing to have a dumpster placed at the entrance of the park if one resident would be responsible for the contract and billing.
- The Delaware County Township Association will be having a meeting on March 5, 2020 at The Barn at Stratford, 2690 Stratford Rd., Delaware, Ohio 43015 at 6:00 P.M. Oxford Township will be one of six townships who will share who they are and what makes them unique. Trustee Lewis will be attending this meeting and speaking on behalf of the township.

Employees not in attendance at the January regular/organizational meeting updated their W-2 information for federal and state withholdings

Discussion followed regarding the Cooperative State Purchasing Program. It will expire on March 1, 2020. A motion was made by Hatten and seconded by Lewis to pay the Cooperative State Purchasing fee of a \$100.00 for another year to expire on March 1, 2021. Vote: All yea. Motion carried.

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The Delaware County Engineer's Office sent the Township's Highway System Mileage Certification for 2019 for ODOT stating there are 19.805 miles of roads in Oxford Township. A motion was made by Hatten and seconded by Lewis to certify that as of December 31, 2019 the township was responsible for maintaining 19.805 miles of public roads. Vote: All yeas. Motion carried. Certificate will be mailed back to ODOT.

Fiscal Officer Leienberger informed trustees that Jim Viers, Road & Maintenance Superintendent has been employed with public employment for 15 years as of March 18, 2019. As of March 18, 2019 he should have been receiving 6.2 vacation credit hours for every bi-weekly pay of 80 hours instead of 4.6 vacation credit hours. Total hours owed to him through pay period ending January 31, 2020 is 36.66 hours. After discussion a motion was made by Hatten and seconded by Lewis to credit 36.66 vacation hours to Jim Viers on his next pay ending February 14, 2020 and with this pay he will start earning 6.2 vacation credit hours for every bi-weekly pay of 80 hours. Vote: All yeas. Motion carried

As a result of the First Amended Certificate of Estimated Resources for 2020 a motion was made by Lewis and seconded by Hatten to adopt the following resolution; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

| | | |
|------|------------------------|-------------|
| 1000 | General Fund | \$50,000.00 |
| 2011 | M. V. License Tax Fund | \$ 3,500.00 |
| 2021 | Gasoline Tax Fund | \$25,000.00 |
| 2031 | Road & Bridge Fund | \$10,000.00 |
| 2231 | Permissive Tax Fund | \$ 9,000.00 |
| 9001 | Agency Library Fund | \$ 2,000.00 |

Vote: All yeas. Motion carried and resolution duly passed.

Trustees reviewed the wording of the new Oxford Township Building / Shelter House Rental Agreement per the following motion made at the January regular / organizational meeting held January 7, 2020:

- A motion made by Hatten and seconded by Pittman that effective January 1, 2020 the renter, being non-resident or resident, must sign a contract and a \$50.00 deposit put down one month in advance to hold the reservation. If the renter cancels their reservation within seven days of the event, the renter will forfeit the \$50.00 deposit to the township. If the renter cancels prior to seven days of the event, the \$50.00 deposit will be refunded. Vote: All yeas. Motion carried.

Trustees approved the wording of the Oxford Township Building / Shelter House Rental Agreement.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following by email:

Three Zoning Violations:

- Property located at 8895 US Highway 42; They are non-compliant as of 2/10/2020 and are now being handled by the Delaware County Prosecutor's Office. There is still debris, unlicensed vehicles and trash throughout the property.
- Property located at 8254 US Highway 42; Sent violation letter 1/29/2020 informing them they have 30 days to demo old residence on the property.
- Property located at 8641 US Highway 42; Sent violation letter 2/1/2020 informing them they have 30 days to remove the unlicensed and inoperable vehicles on the property.

Zoning Commission:

- Per email received 2/5/2020; Joe Clase is wanting to have an informal meeting with the Zoning Commission Board in regards to the application is in process for zoning change to Planned Commercial for 10 acres on Highway 42 North of Ashley for the relocation of Rotary Products from its current location in Ashley. Mark Fowler, Assistant Delaware County Prosecutor has been contacted on how to address this request and if the township can charge a fee for this meeting.

Current bills of \$40,431.28 were presented for approval and payment during February. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -10844-10869 - \$35,981.83, Vchr. 8 - \$514.20, Vchr. 10 - \$158.46, Vchr. 13 - \$2,783.41 Vchr. 14 - \$12.00, Vchr. 16 - \$757.75, Vchr. 17 - \$178.81, Vchr. 18 - \$44.82). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:35 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer