

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held July 14, 2020 at 8:30 p.m., Page 587

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; Jim Hatten, present; Craig Pittman, present. Also present: Jim Viers, Duane Matlack, Beth Bennington, resident and Joey Haught and Joe Clase representing Rotary Products Inc.

Fiscal Officer Leienberger called to order the public hearing meeting at 8:30 P.M. This is for a proposed zoning amendment for 10 acres located at 9982 U.S. Highway 42 N., Ashley, Ohio 43003; CASE # 2020-1 RZC. The following documents were given to the trustees; recommendation from the Delaware County Regional Planning Commission, minutes from the Oxford Township Board of Commission meeting held June 24, 2020 and Joe Clase passed out an updated Rotary Products Development Plan dated July 13, 2020.

Duane Matlack, Oxford Township Zoning Inspector introduced the case as follows:

- This request is a change from FR-1 to a PID. It is 10 acres with a property parcel number of 618-100-01-013-000. The request is to rezone in conjunction with a development plan to include a 20,000 square foot industrial facility which fabricates and manufactures a variety of equipment and supplies, as well as a 3,000 square foot structure for additional storage.
- Delaware County Regional Planning Commission has approved this request at their May 28, 2020 meeting with the following conditions; consideration of additional paving of the access drive and work with the Village of Ashley to provide sanitary service.
- The Oxford Township Zoning Commission Board has approved this request at their hearing on June 24, 2020 with the following conditions; include a canopy structure for lumber storage, install a privacy screening/mound to the north and use a crushed gravel mixture that would compact to a hard surface in place of asphalt.

Joe Clase indicated the updated Products Development Plan dated July 13, 2020 includes the conditions requested by the Delaware County Regional Planning Commission and the Oxford Township Zoning Commission Board. Mr. Clase also passed out updated large scale maps of the development plan for trustees to look over. The facility is 200' x 200' with a canopy off the back and a separate stand alone building. He stated the access driveway has moved south on the property per ODOT's regulations. He is working with the Village of Ashley to acquire water and sewage. He would like to see all of Rotary Products 26 employees under one roof especially for safety. They are currently in separate locations in the village and the employees have to cross a street to get back and forth.

Trustee Pittman asked about the height of the building and what the loading dock consist of. Mr. Clase stated the building was 20' tall with a green roof, tan siding and overhead doors that will face the east. There will be two loading docks with an upgrade. The ramps will have a slope. Trustee Lewis asked when the estimated completion date will be and what their plans were for the buildings they are currently using. Mr. Clase hopes to have the new building under roof by winter and completed in the spring of 2021. They currently still own the buildings they are using now in Ashley.

After further discussion a motion was made by Hatten and seconded by Pittman to approve the rezoning for the property located 9982 U.S. Highway 42 N., Ashley, Ohio 43003, 10 acres with parcel number of 618-100-01-013-000 from FR-1 to PID using Rotary Products updated Development Plan date July 13, 2020 that include the contingences from the Delaware County Regional Planning Commission and the Oxford Township Zoning Commission Board to allow for building of 20,000 square foot facility as well as a 3,000 square foot structure for additional storage. Vote: all yeas. Motion carried.

A motion was made by Lewis and seconded by Hatten to close the public hearing. Vote: All yeas. Motion carried. Meeting closed at 8:50.

Minutes of the June regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for June were reviewed and initialed by the trustees.

Financial Report - June 30, 2020 balances: Total \$444,612.16
1000 - \$187,781.51 2031 - \$50,934.31 4951 - \$ 2,562.42
2011 - \$ 13,044.16 2041 - \$ 2,183.26 4952 - \$ 1,286.53
2021 - \$166,432.45 2231 - \$20,387.52 9001 - \$ 0.00

Beth Bennington, resident, was inquiring on behalf of the Ashley United Methodist Church and the Kilbourne United Methodist Church if the township could open the outside restrooms during their church services on Sunday mornings. She said they have been bringing their lawn chairs and using the shelter house to gather for services. There are a few members of the congregation that are unable to attend due to the fact that the restrooms are closed. She understands the park is closed at this time due to COVID-19 but would be willing to sanitize the restrooms herself if it's a possibility. Trustee Lewis states he likes the idea and supports the church

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during these unfortunate times. His only concern is the liability. Trustee Hatten stated there are others who continue to use the park and if someone other than a member of the congregation uses the restrooms this could lead to more concerns. Unfortunately, since we do not have the resources or man power to follow CDC guidelines the park remains closed at this time including the restrooms. Beth also expressed concern with an outlet not working at the shelter house. Jim Viers stated he is aware of the problem and he is looking in to it.

Fiscal Officer Leienberger presented the 2021 budget. She stated the gas tax fund was lowered by 20% due to COVID-19 per recommendations by the Auditor of State. After review and discussion by trustees a motion was made by Hatten and seconded by Pittman to accept the 2021 budget as presented with an estimated budget of \$707,785.00. Vote; All yeas. Motion carried. Fiscal Officer Leienberger will present the 2021 budget to the Delaware County Auditor.

Fiscal Officer Leienberger reviewed the following three documents with the trustees in regards to the OPWC Grant for Piper Road; Inventory of Roads, 5-year Improvement Plan and Summary Form. Jim Viers pointed out that Strine Rd. listed under chip & seal for 2020 was an alternate bid that will not be getting done in 2020. Fiscal Leienberger will correct the change on the 5-year plan. After discussion trustees approved all three documents with the change on the 5-year plan. Documents will be turned over to Doug Riedel at the Delaware County Engineer's Office for processing the grant application.

There was discussion regarding the appointment of a member to the Oxford Township Zoning Board of Appeals. They will fill the vacancy of Craig Pittman whose term will expire on December 31, 2023. Craig Pittman was appointed as Trustee for Oxford Township on June 2, 2020 and can no longer be a board member for the Oxford Township Zoning Board of Appeals. Trustees discussed some recommendations for the vacancy and will follow up.

Fiscal Officer Leienberger informed trustees of a new picnic table that will be given to us by the DKMM Solid Waste District. They conducted a survey to fill out and were donating one new picnic table to each county; Delaware, Knox, Marion & Morrow. Oxford Township will be receiving the new picnic table for Delaware County. They will notify us when we are able to pick it up.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:
Agricultural Exemptions:

- 6/24/2020 – Jeffery Kreider, 8428 Ashley Rd.; Adding 12' x 60' lean too to ag barn.

Driveway Permits:

- 7/8/2020 – Shari Baker, 2901 Whipple Rd.; 165' of 12" plastic to fill ditch.

Zoning Violations:

- Will provide an update at next meeting.

BZA Cases:

- Possible BZA case for Phil Thompson on Steamtown Rd. to expand an existing non-conforming use by adding a new building for salt storage.

Jim Viers informed trustees that he got together with Allied Construction, LLC to review the roads for the 2020 Road Improvement Project. After inspection it was determined the original square yards of roads to chip and seal was incorrect. The total square yards are 36,138.67 and it was originally calculated at 34,200. This will add an additional cost, of up to \$2,500.00 from the original bid of \$42,750.00. After discussion a motion was made by Hatten and seconded by Pittman to approve the new calculated square yards of 36,138.67 and due to the miscalculation of original square yards, they approve to pay an additional cost up to \$2,500.00 to complete the 2020 Road Improvement Project. Vote: All yeas. Motion carried.

Trustee Lewis stated our new platform with Go Daddy went into effect on July 12, 2020. The total cost was more than half of the original approval amount of \$2,900.00. He stated if anyone has any questions with getting signed on he would be happy to help.

Current bills of \$22,948.83 were presented for approval and payment during July. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -10969 - 11003 - \$19,212.35 Vchr. 56 - \$98.26, Vchr. 59 - \$2,561.96, Vchr. 60 - \$12.00, Vchr. 62 - \$818.13, Vchr. 63 - \$192.64, Vchr. 64 - \$53.49). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 10:07 P.M.

Approved: _____ Vice Chairman

Attest: _____ Fiscal Officer