

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held June 9, 2020 at 8:30 p.m., Page 585

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; Jim Hatten, present; Craig Pittman, present. Also present: Jim Viers, Duane Matlack and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the May regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried. Minutes of the June 2, 2020 special meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for May were reviewed and initialed by the trustees.

Financial Report - May 31, 2020 balances: Total \$452,167.70

1000 - \$194,247.78    2031 - \$50,934.31    4951 - \$ 2,562.15

2011 - \$ 13,159.39    2041 - \$ 2,183.26    4952 - \$ 1,286.39

2021 - \$164,876.80    2231 - \$20,036.68    9001 - \$ 2,880.94

Abbey Trimble, with the Delaware General Health District updated trustees by email on the following:

- Census Offices will resume field operations on Wednesday, June 3, 2020. There is a small area near Ashley where census enumerators will be out in the field. The operation has been modified and is now a completely contactless operation. Census enumerators will be wearing masks and will be dropping off 2020 Census questionnaire packets on the porch or at the front door of households who do not receive mail delivery but rather have a P.O. Box.
- Sent an updated calendar for 2020 Special Collection Events.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Would like to thank everyone for the passage of the levy for the Wornstaff Memorial Public Library. It passed by 75%.
- The library continued to serve the public during its closure of Covid-19 by doing curb side pick-up. The library is now open to the public with certain guidelines and will also continue to have curb side pick-up. They will be closed during the hours of 3:00 p.m. and 4:00 p.m. They do ask that a mask is worn. At this time there are no summer programs available but they are making craft packages to take home weekly.

Fiscal Officer Leienberger presented the following Resolution No. 06-2020-07; A RESOLUTION TO PROCEED WITH SUBMISSION OF THE QUESTION OF LEVYING A REPLACEMENT TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF CURRENT EXPENSES. The tax is for current expenses at a rate not exceeding 0.6 mills for each one dollar of valuation, which amounts to six cents (\$0.06) for each one hundred dollars of valuation, for five (5) years and which the levy is a replacement of an existing levy of 0.6 mills commencing with the 2020 tax year, first due in calendar year 2021. A motion was made by Hatten and seconded by Lewis to adopt the Resolution No. 06-2020-07. Vote: All yeas. Resolution adopted. Fiscal Officer Leienberger is hereby directed to certify the levy to the Auditor and the Board of Elections, Delaware County, Ohio. Certification shall include copies of all of the following documents: Resolution of Necessity (Resolution No. 05-2020-05 adopted on May 12, 2020); and, Certification of the Auditor; and, this Resolution to Proceed (Resolution No.06-2020-07).

Fiscal Officer Leienberger presented the following Resolution No. 06-2020-06; IN THE MATTER OF DECLARING TOWNSHIP PROPERTY OBSOLETE, UNFIT FOR PUBLIC USE, AND OF NO VALUE AND AUTHORIZING ITS DISPOSAL. This is in regards to a Non-Commercial Trailer, 580 lbs. The Oxford Township Board hereby finds and declares the property obsolete, unfit for public use and of no value and authorizes its disposal. In order to dispose of the property, the Board will make it available for pick-up at no charge on a first-come first-serve basis. A motion was made by Hatten and seconded by Pittman to adopt this Resolution No. 06-2020-06. Vote: All yeas. Resolution adopted.

Discussion was brought up by Jim Viers in regards to the opening of Oxford Township Park. There was discussion regarding the CDC guidelines, playground, restrooms, township hall, ball fields and liability of the township. The townships insurance provider stated the CDC guidelines must be followed or keep the park closed. It was decided upon at this time to leave the entire park closed until further notice. The township does not have the man power and supplies to follow the CDC guidelines at this time.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

**Zoning Permits:**

- 5/19/2020 - Ben Buechel; 9982 U.S. 42 North, zoning change for 10 acres
- 5/27/2020 - Casey Swonger; 4867 Steamtown Rd., 624 sq' steel garage
- 6/09/2020 - David Mueller; 2751 Whipple Rd., 280 sq' shed

**Zoning Violations:**

- Property located at 8895 US Highway 42; Unlicensed vehicles, trash. 6/8/2020 - Continuing to monitor unlicensed vehicles. One appears to be under repair.
- Property located at 8254 US Highway 42; Sent violation letter 1/29/2020 informing them they have 30 days to demo the old residence on the property. Received letter and demo on the house has resumed. 4/14/2020 - House is now on the ground and is slowly being removed. 5/11/2020 - House remains on the ground and there may be some progress of removal. 6/8/2020 - Demoed house is slowly being removed and will continue to monitor it.
- Property located at 8641 US Highway 42; Sent violation letter for unlicensed and inoperable vehicles on the property. Has 30 days to comply. 4/14/2020 - One car was removed but no other removal has been completed. Will send certified mail. 5/11/2020 - Owner has not complied, will send second certified notice this month.
- Property located at 6677 St. Rt. 229; Sent violation letter for non-conforming use. Inoperable vehicles stored in parking area. They have 30 days to comply. Letter was returned as wrong address, will verify and resend.

**Zoning Commission:**

- 5/19/2020 - Plan 4 Land submitted application for zoning change from FR-1 to Planned Industrial (PI) for 10 acres on 42 North of Ashley for the relocation of Rotary Products from its current location in Ashley. 5/28/2020 - Plan was submitted to Regional Planning Commission (RPC) and approved with conditions to add additional paved drive area. Oxford Township Zoning Commission is scheduled to hear the case on June 24, 2020 at 7:00 p.m. at the Oxford Township Hall.

Trustee Lewis asked why there has not been a meeting for Plan 4 Land in regards to a JED with the Village of Ashley. Duane explain that the Village of Ashley was not interested. Duane also stated that the Oxford Township Board of Trustees needs to appoint a replacement for Craig Pittman on the Oxford Township Zoning Board of Appeals.

Trustee Lewis discussed our platform with Go Daddy regarding the townships emails. Our current platform account will not allow us to delete Harold Pittman who has retired and will not allow us to add newly appointed trustee Craig Pittman. Trustee Lewis was told our current platform is at the end of its life and we should reconsider a new one. Trustee Lewis also researched competitor prices. After discussion a motion was made by Hatten and seconded by Pittman to continue with Go Daddy and exchange to a new platform that best fits the townships need for a cost not to exceed \$2,900.00 for 3 years. Vote: All yeas. Motion carried.

Current bills of \$18,761.97 were presented for approval and payment during June. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -10945 - 10968 - \$15,306.47 Vchr. 47 - \$12.00, Vchr. 48 - \$124.46-, Vchr. 50 - \$2,279.40, Vchr. 53 - \$792.01, Vchr. 54 - \$193.81, Vchr. 55 - \$53.82). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:40 P.M.

Approved: \_\_\_\_\_ Vice Chairman

Attest: \_\_\_\_\_ Fiscal Officer