

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held September 8, 2020 at 8:30 p.m., Page 592

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; Jim Hatten, present; Craig Pittman, present. Also present: Jim Viers, Duane Matlack and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the August regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for August were reviewed and initialed by the trustees.

Financial Report - August 31, 2020 balances: Total \$365,131.60

1000 - \$169,275.01    2031 - \$ 5,760.97    4951 - \$ 2,562.97

2011 - \$ 12,484.64    2041 - \$ 2,183.26    4952 - \$ 1,286.79

2021 - \$155,213.05    2231 - \$16,364.91    9001 - \$ 0.00

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The Wornstaff Memorial Library has been approved to receive \$25,000.00 from the State Library of Ohio/Cares Act grant program. The library will use the funds to purchase mobile hotspots for internet use.
- Storytime started back up beginning Thursday, September 3<sup>rd</sup> on Facebook. There will be a virtual storytime every Thursday morning at 10:00 A.M.
- R.E.A.L Homeschool Group will be using Zoom for their meetings. The first meeting will be Tuesday, September 15th at 1:00 P.M. If you are interested in joining this group, please contact the library.

Delaware County Prosecutor Melissa A. Schiffel and the Delaware County Board of Commissioners in collaboration with the Ohio Attorney General's Office will present a virtual Public Records and Records Retention Training for all elected Officials on Thursday, November 19, 2020 from 9:00 A.M. to 3:45 P.M. After discussion a motion was made by Lewis and seconded by Pittman for Joyce Leienberger, Fiscal Officer to attend the meeting as designee for James Hatten, Trustee. Vote: Lewis, yea; Pittman, yea; Hatten, abstain. Motion carried. A second motion was made by Lewis and seconded by Hatten for Joyce Leienberger, Fiscal Officer to attend the meeting as designee for Craig Pittman, Trustee. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried.

The Delaware County Engineer's office sent a form for the township to list any roads they would like posted for 2021 winter season. There was discussion regarding Piper Road and Steamtown Road. It was decided upon to table their decision to the October 13, 2020 meeting.

Discussion followed regarding the 2021 budget. Hatten moved the adoption of the following resolution; RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Pittman seconded the resolution. Vote: All yeas. Resolution duly passed. Outside levies are; General Fund .60 M, Road Fund 1.2 M and Library Fund 2.0 M.

Fiscal Officer Leienberger stated she is updating the inventory list for Oxford Township. She discussed the disposal of three printers and one computer that are no longer in use. After discussion trustees approved the disposal of the following; Dell Printer, Dell Printer 1710n, Dell Printer 1720n and Computer FS740. Amee Sword stated that Price Farms has a recycling drop off for them. Fiscal Officer Leienberger will prepare the resolution for proper disposal.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:  
Zoning Permit:

- 8/23/2020 – Phil Thompson, 3737 Steamtown Rd.; 780 sq.' shed / Non-conforming use.

BZA Cases:

- 8/19/2020 - Hearing for non-conforming use; Phil Thompson, 3737 Steamtown Rd., 780 sq.' shed; Passed with unanimous vote.

Duane also discussed with trustees the property located at 6677 St. Rt. 229 and the inoperable vehicles in the parking lot. Along with the property located at 8895 US Highway 42 with trash and debris in the yard. After discussion it was advised that a letter of violation be sent to the property owners.

Current bills of \$17,113.91 were presented for approval and payment during September. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11030 - 11058 - \$13,322.77 Vchr. 78 - \$2,599.40, Vchr. 79 - \$12.00, Vchr. 80 - \$105.00, Vchr. 82 - \$823.23, Vchr. 83 - \$196.63, Vchr. 84 - \$54.88). A list of these checks and their payees are on file in the fiscal officer's office.

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This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:12 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer