

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held August 10, 2021 at 8:30 p.m., Page 618

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Craig Pittman, present; Steve Lewis, present. Also present: Jim Viers, Road Maintenance Supervisor; Duane Matlack, Oxford Township Zoning Inspector and Sheila Hiddleston, Commissioner of the Delaware Public Health District.

Minutes of the July regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for July were reviewed. There is a discrepancy of \$50.00 of which is a bank error of a check clearing for the wrong amount. Fiscal Officer Leienberger is in touch with the bank and is working on the discrepancy.

Financial Report – July 31, 2021, balances	Total \$421,280.43
1000 - \$183,987.91	2031 - \$47,254.67
2011 - \$ 12,597.14	2041 - \$ 2,131.28
2021 - \$155,287.64	2231 - \$16,169.97
	4951 - \$ 2,564.23
	4952 - \$ 1,287.59
	9001 - \$ 0.00

Sheila Hiddleston, Commissioner of the Delaware Public Health District updated trustees on the following:

- As of July 12, 2021, they have closed their Incident Command due to covid-19 and the staff is back to its normal duties. Although Delaware Counties numbers due to covid-19 are on the rise. Per the five CDC guidelines they use for ranking the pandemic, she is expecting Delaware County to go from one out of five to two out of five. She stated the Delaware Public Health District will be recommending mask be worn indoors. This will be announced on Wednesday, August 11, 2021.
- Discussed the 2020 Annual Accidental Overdose Fatality Report and how it is on the rise.
- Their community health assessment will start in the fall and encourage everyone to complete it.
- Passed out pamphlets regarding the Benefit in the Barn on August 14, 2021 and the Olentangy River Clean Up on August 21, 2021.

Fiscal Officer Leienberger presented the following resolution 08-2021-07; IN THE MATTER OF ESTABLISHING A NEW GRANT FUND. WHEREAS, the Oxford Township Board of Trustees have been approved for grant funds From the Ohio Office of Budget & Management for the Federal American Rescue Plan to be used in fiscal years 2021 to 2024; and THEREFORE, BE IT RESOLVED, THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO approves to establish a new township accounting fund known as 2272 for ARP grant funds. Pitman moved the adoption of the resolution, seconded by Lewis. Vote: All yeas. Motion carried and resolution duly passed.

Fiscal Officer Leienberger stated the Library Custodian Fund (9001) received more money on the Second Half Real Estate Settlement from the county auditor than what is appropriated. As a result, the fiscal officer presented the following resolution 08-2021-08; BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2021, the Library fund (9001) appropriations are to be increased by the said amount of \$601.93. This is a result of the Second Half Real Estate Settlement. Lewis moved the adoption of the resolution, seconded by Pittman. Vote: All yeas. Motion carried and resolution duly passed.

Fiscal Officer Leienberger presented the 2022 budget. After review and discussion by the trustees a motion was made by Lewis and seconded by Pittman to accept the 2022 budget as presented with an estimated budget of \$820,527.00. Vote; All yeas. Motion carried. Fiscal Officer Leienberger will present the 2022 budget to the Delaware County Auditor.

There was discussion regarding the American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funds for Ohio Non-Entitlement Units of Local Government. The Delaware County Prosecutor's office is setting up a Matrix portal for local governments to streamline case management cases. This will also be very useful in seeing what other local governments are using the funding for. The prosecutor's office has asked to designate a township official to provide information to help create the ARP Matrix Portal. A motion was made by Hatten and seconded by Pittman to appoint Steve Lewis as the Oxford Township designee for the Delaware County Prosecutor's ARP Matrix Portal. Vote: Hatten, yea; Pittman, yea; Lewis, abstain. Motion carried.

The Delaware County Engineer's office has requested a list of roads to be posted for 2022 for weight limits. After discussion a motion was made by Lewis and seconded by Pittman to post no roads in Oxford Township for 2022. Vote: All yeas. Motion carried.

There was discussion regarding the appointment of an alternate board member to the Oxford Township Zoning Board of Commissions. Per Article 29 Zoning Commission of the Oxford Township Zoning Amendment manual its states

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the trustees may appoint up to two alternate members. After further discussion a motion was made by Pittman and seconded by Lewis to appoint Lucas Wells and John Birchmeier both as alternates to the Oxford Township Zoning Commission Board. Their term will expire on December 31, 2024. Vote: All yeas. Motion carried. Duane Matlack, Oxford Township Zoning Inspector will inform them of their appointment.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- No new permits.

Zoning Violations:

- No new violations at this time.
- Still working in conjunction with the Delaware Public Health District for a permanent injunction to allow us to clean up the trash and debris on the property at 8895 U.S. Highway 42, Ashley, OH 43003.
- The property located at 6677 St. Rt. 229, Ashley, OH 43003 has kept the front of the property cleaned. He will be monitoring the rest of the property.

Current bills of \$21,150.31 were presented for approval and payment during August. After review, a motion was made by Pittman and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11341 – 11367- \$15,860.30, Vchr. 66 - \$487.10, Vchr. 69 - \$3,445.65, Vchr. 70 - \$187.93, Vchr. 71 - \$13.60, Vchr. 73 - \$885.84, Vchr. 74 - \$214.10, Vchr. 75 - \$55.79). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:35 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer