

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held February 9, 2021 at 8:00 p.m., Page 605

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; James Hatten, present; Craig Pittman, absent. Also present: Jim Viers, Duane Matlack and John Hower with Rinehart, Walters & Danner Insurance Agency.

A motion was made by Hatten and seconded by Lewis to table the approval of the January regular/organizational meeting minutes along with nominations for the 2021 Chairman, 2021 Vice Chairman, 2021 Representative to the Delaware County Regional Planning Commission and 2021 Alternate Representative to the Delaware County Regional Planning Commission until the March 9, 2021 meeting when all trustees will be present. Vote: All yeas. Motion carried.

The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2021, balances Total \$418,805.30

1000 - \$184,182.64	2031 - \$25,912.82	4951 - \$ 2,563.61
2011 - \$ 13,135.54	2041 - \$ 2,183.26	4952 - \$ 1,287.16
2021 - \$171,174.13	2231 - \$18,366.14	9001 - \$ 0.00

John Hower with Rinehart, Walters & Danner Insurance Agency reviewed the townships upcoming insurance policy with Ohio Plan. After discussion a motion was made by Lewis and seconded by Hatten to renew the townships insurance policy and pay Rinehart, Walters & Danner Insurance with Ohio Plan for another year effective from March 27, 2021 to March 27, 2022. Vote: All yeas. Motion carried.

Fiscal Officer Leienberger updated trustees on the following:

- Bob Thomas has asked if the defibrillator in the concession stand be checked to make sure it is working properly.

Auditor of State sent notification of an upcoming audit for Oxford Township for the years 2019 and 2020. The audit will be performed by Wilson, Phillips and Agin. Trustees and fiscal officer signed the IPA Contract Modification Agreement that was approved by Auditor of State. Total cost for the audit will not exceed \$1,530.00.

As a result of the First Amended Certificate of Estimated Resources for 2021 a motion was made by Hatten and seconded by Lewis to adopt the following resolution; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

1000	General Fund	\$60,000.00
2011	M. V. License Tax Fund	\$ 7,000.00
2021	Gasoline Tax Fund	\$40,000.00
2031	Road & Bridge Fund	\$ 2,000.00
2231	Permissive Tax Fund	\$ 7,000.00
9001	Agency Library Fund	\$ 2,000.00

Vote: All yeas. Motion carried and resolution duly passed.

The Delaware County Engineer's Office sent the ODOT 2020 Township Highway System Mileage Certification stating there are 19.805 miles of roads in Oxford Township. A motion was made by Hatten and seconded by Lewis to certify that as of December 31, 2020 the township was responsible for maintaining 19.805 miles of public roads. Vote: All yeas. Motion carried. Certificate was signed by trustees and will be returned to ODOT.

There was discussion in regards to the Oxford Township Zoning board members. There were questions asked at the Zoning Board of Appeals and Zoning Board of Commission organizational meeting on January 20, 2021, regarding the board member's terms. After discussion it was agreed upon to set a five-year term for the alternates as stated in the Oxford Township Zoning Manual. The alternate can be on the same zoning board for two terms. Due to the passing of William Thurston there was also discussion in regards to his replacement on the Oxford Township Commission Board.

In regards to the passing of William Thurston, Trustee Lewis would like to see recognition of William Thurston for all his hard work and dedication to Oxford Township. Whether it be a resolution, proclamation or any other suggestions. Trustees agreed unanimously and will continue the discussion.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

### Zoning Permits:

- 1/18/2021 – Neil Hertenstein, 2833 Whipple Rd.; 2586 Sq.' New Residence.
- 1/24/2021 – Steve Early, 3677 St. Rt. 229; 280 Sq.' Deck
- 1/24/2021 – Cyril Okoroafore, 2717 Whipple Rd.; 4354 Sq.' New Residence

### Driveway Permits:

- 1/18/2021 – Neil Hertenstein, 2833 Whipple Rd.; 200' of 12" double wall plastic
- 1/19/2021 – Thomas Contracting, 2717 Whipple Rd.; 30' of 12" double wall plastic

### Zoning Violations:

- Brenda L. Ramey, 8895 U.S. Highway 42; In regards to the Declaration of Nuisance and Abatement of Nuisance, Sargent Enterprises, Inc. was approved at the January 12, 2021 meeting to clean up the property of garbage, refuse and other debris. Sargent Enterprises is currently waiting for the weather to break and will then start the clean-up process.

Jim Viers updated trustees on the following:

- Rumpke did not come and empty the dumpster at the township hall on our service date. It is full at this time. Fiscal Officer Leienberger will call Rumpke.
- Delaware County is almost out of salt for the roads. They are looking into other locations to purchase some.
- The 04' International is still not working properly after some repairs. The scanner shows several errors. There is a repair service out of Richwood that could possibly look at it. Trustees agreed to check with them.

Current bills of \$20,097.87 were presented for approval and payment during February. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11170 - 10095 - \$15,438.33, Vchr. 8 - \$447.60, Vchr. 11 - \$2,979.63, Vchr. 12 - \$12.00, Vchr. 13 - \$127.11, Vchr. 15 - \$848.56, Vchr. 16 - \$198.11, Vchr. 17 - \$46.53). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:10 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer