

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held July 13, 2021 at 8:30 p.m., Page 616

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Craig Pittman, present; Steve Lewis, present. Also present: Jim Viers, Road Maintenance Supervisor; Duane Matlack, Oxford Township Zoning Inspector; Abbey Trimble with the Delaware Public Health District, Amee Sword, Director of the Wornstaff Memorial Public Library, Lucas Wells, resident and John Birchmeier, resident.

Minutes of the June regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: Hatten, yea; Pittman, yea; Lewis, abstain. Motion carried. Minutes of the June 1, 2021 special joint meeting with the Village of Ashley were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: Hatten, yea; Pittman, abstain; Lewis, yea. Motion carried. The bank statement and the bank reconciliation for June were reviewed and initialed by the trustees.

Financial Report – June 30, 2021, balances			Total \$457,063.56
1000 - \$197,052.63	2031 - \$47,254.67	4951 - \$	2,564.12
2011 - \$ 15,943.37	2041 - \$ 2,183.26	4952 - \$	1,287.52
2021 - \$170,168.05	2231 - \$20,609.94	9001 - \$	0.00

Abbey Trimble with the Delaware County Health District updated trustees on the following:

- The Delaware Public Health District has partnered with the United Way of Delaware County for the Supplies for Scholars Event including covid-19 vaccines & school immunizations held on Thursday, July 29, 2021 from 5:00 P.M. to 6:30 P.M. at the Willis Education Center.
- Passed out safety pamphlets regarding Grilling Safety and Look Before You Lock.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Delivered the Little Free Library for the township to set up at the park. It will be stocked and maintained by the library. They were also approved to place a Little Free Library in the Village of Ashley’s park.
- Reminder of the Farmers Market on the fourth Saturday in June, July and August located in the Village of Ashley.
- They are putting videos on their Facebook page regarding the community and what’s going on in the area.
- The library will return to in-person programming for children in September.

There was discussion regarding the appointment of an alternate board member to the Oxford Township Zoning Board of Commissions. Lucas Wells and John Birchmeier, both residents, were wanting more information on the position. Lewis stated he also received a call from Charles Stapleton who is interested. Trustees discussed the Oxford Township Zoning Code Manual. Lewis stated that ruling should not be a personal opinion but a ruling with guidance from the zoning manual. After discussion the trustees stated they will be deciding at a later date on whom to fill the position and will follow up with those who are interested.

Fiscal Officer Leienberger presented the following Resolution No. 07-2021-06; A RESOLUTION TO PROCEED WITH SUBMISSION OF THE QUESTION OF LEVYING A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF ROADS AND BRIDGES. The tax is for road and bridge expenses at a rate not exceeding 1.2 mills for each one dollar of valuation, which amounts to twelve cents (\$0.12) for each one hundred dollars of valuation, for five (5) years and which the levy is a renewal of an existing levy of 1.2 mills commencing with the 2021 tax year, first due in calendar year 2022. A motion was made by Lewis and seconded by Pittman to adopt resolution No. 07-2021-06. Vote: All yeas. Motion carried and resolution duly passed and adopted. Fiscal Officer Leienberger is hereby directed to certify the levy to the Auditor and the Board of Elections, Delaware County, Ohio. Certification shall include copies of the following documents: Resolution of Necessity (Resolution No. 06-2021-05 adopted on June 8, 2021); and, Certification from the Auditor; and, this Resolution to Proceed (Resolution No.07-2021-06).

State of Ohio Cooperative Purchasing Program sent a notification that due to the pandemic, renewal invoices will not be sent out this year. The new renewal date will be effective June 1, 2021 for 12 months expiring on June 1, 2022 and there is no payment due for this renewal.

There was discussion regarding the American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funds for Ohio Non-Entitlement Units of Local Government. Oxford Township, if approved could receive \$125,701.28. There are restrictions on the use of the grant money. The township would have until December 31, 2024 to use the funds. After further discussion a motion was made by Lewis and seconded by Pittman to apply for the American Rescue Plan Act grant. Vote: All yeas. Motion carried. Fiscal Officer Leienberger will start the grant application process.

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held July 13, 2021 at 8:30 p.m., Page 617

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 6/15/2021 – Recreation Unlimited; 7700 Piper Rd., New 1900 sq.' guest cottage.
- 7/12/2021 – Duane Matlack; 2000 Whipple Rd., 24' x 30' carport.

Zoning Violations:

- 8895 U.S. Highway 42; The current nuisance resolution on the property was good for one year and has now expired. Sargent Enterprises has not started the clean-up of the property and a new nuisance resolution has to be adopted to complete the clean-up process. This has been verified by Mark Fowler, Delaware County Assistant Prosecutor. To start the new nuisance resolution a certified letter was sent on 6/7/2021 to the property owner. The letter was received by the property owner on June 9, 2021.
- 6677 St. Rt. 229; Non-conforming use violation. There has been no response back from the property owner in regards to the violation letter. Per Mark Fowler, Delaware County Assistant Prosecuting Attorney, another letter has been sent certified on May 29, 2021. Letter were received on June 9, 2021. Owners have been in contact. Their front lot has been cleaned up and they are working on bids to replace the broken fence panels.

Duane discussed in further detail the zoning violation at 8895 U.S. Highway 42. He talked with the Delaware Public Health District's prosecuting attorney, Eric Pencail and Mark Fowler with the Delaware County Prosecutor's Office regarding the filing of a permanent injunction in conjunction with the Delaware Public Health District. This will allow the township to enter the property at any time to clean up the trash and debris. This will not include any vehicles. After further discussion Lewis moved the adoption of the following Resolution: A Resolution to move forward in conjunction with the Delaware Public Health District to file for a permanent injunction on the property located at 8895 U.S. Highway 42., Ashley, Ohio 43003. Pittman seconded the adoption of the resolution. Vote: All yeas. Resolution duly passed and adopted.

Current bills of \$52,137.97 were presented for approval and payment during July. After review, a motion was made by Lewis and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -11301 – 11340- \$48,183.01, Vchr. 58 - \$109.73, Vchr. 60 - \$12.00, Vchr. 61 - \$2,677.50, Vchr. 63 - \$885.84, Vchr. 64 - \$214.10, Vchr. 65 - \$55.79, Vchr. 56 - \$54.49). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:30 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer