

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held June 8, 2021 at 8:30 p.m., Page 614

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Craig Pittman, present; Steve Lewis, absent. Also present: Jim Viers, Road Maintenance Supervisor; Duane Matlack, Oxford Township Zoning Inspector; Doug Riedel, with the Delaware County Engineer's Office, Abbey Trimble with the Delaware County Health District and Jodi Foor, resident and coordinator with Ricky Foor for managing township rentals.

Minutes of the May regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for May were reviewed and initialed by the trustees.

Financial Report – May 31, 2021, balances	Total \$463,954.55	
1000 - \$209,343.09	2031 - \$47,254.67	4951 - \$ 2,564.02
2011 - \$ 15,277.67	2041 - \$ 2,183.26	4952 - \$ 1,287.44
2021 - \$165,973.30	2231 - \$20,071.10	9001 - \$ 0.00

Doug Riedel, with the Delaware County Engineer's Office updated trustees on the following:

- The township's application for the OPWC grant for the Piper Rd. project was denied at the on-line meeting with the OPWC on May 13, 2021. There were numerous application this year. Doug stated there would be another funding cycle for next year if we would like to reapply. After further discussion a motion was made by Pittman and seconded by Hatten to reapply for the OPWC Grant for Piper Rd. project. Vote: All yeas. Motion carried. Doug will begin the application process for the township which should be completed in the fall.
- Information was given to Jim Viers for estimates on having the township hall parking lot striped after the chip and seal is complete.

Abbey Trimble with the Delaware County Health District updated trustees on the following:

- Updated fiscal officer of changes to the newsletter; The Delaware County Health District has changed their name to The Delaware Public Health District.
- Passed out pamphlet regarding upcoming COVID-19 Vaccine Clinics. They will be on; June 8<sup>th</sup> at the Common Ground Free Store from 5:30 P.M. to 6:30 P.M., June 9<sup>th</sup> at the Common Ground Free Store from 9:30 A.M. to 10:30 A.M and June 19<sup>th</sup> at the Juneteenth Festival at Blue Limestone Park from 10:00 A.M. to 2:00 P.M.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees by email on the following:

- We will be ordering the Little Free Libraries soon. The eco-friendly plastic lumber is no longer available. The libraries will be painted wood and arrive assembled.
- The libraries Summer Reading Program has begun and will go through July 19. There are activities for all ages. All activities are located in bins outside our building. We will return to in-person programming for children in September.

Per Governor DeWine's new orders regarding COVID-19 effective June 2, 2021 there was discussion regarding the reopening of the township hall and shelter house. Jody Foor, coordinator with Ricky Foor in managing the township rentals, discussed the capacity of the township hall along with hand sanitizers available. After further discussion a motion was made by Hatten and seconded by Pittman to open the township hall and shelter house for rentals effective June 8, 2021. Vote: All yeas. Motion carried.

Per a motion made at the May 11, 2021 meeting the following resolution No. 06-2021-05 was presented for adoption: A RESOLUTION OF NECESSITY TO LEVY A RENEWAL TAX IN EXCESS OF THE TEN MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF ROADS AND BRIDGES. The tax is for road and bridge expenses at a rate not exceeding 1.2 mills for each one dollar of valuation, which amounts to twelve cents (\$0.12) for each one hundred dollars of valuation, for five (5) years and which the levy is a renewal of an existing levy of 1.2 mills commencing with the 2021 tax year, first due in calendar year 2022. A motion was made by Pittman and seconded by Hatten to adopt resolution No. 06-2021-05. Vote: All yeas. Motion carried and resolution duly passed and adopted. Fiscal Officer Leienberger will present this resolution No. 06-2021-05 to the county auditor for certification.

There was discussion regarding the township newsletter. Fiscal Officer Leienberger presented the final draft of the newsletter for review. She stated the estimated cost for the mailing would be \$376.00. This cost would cover the printing and postage. No other supplies are needed at this time. After further discussion and changes it was approved for mailing.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 5/24/2021 - Tracey Travis; 3571 St. Rt. 229, 196 sq.' front porch.

Zoning Violations:

- 8895 U.S. Highway 42; The current nuisance resolution on the property was good for one year and has now expired. Sargent Enterprises has not started the clean-up of the property and a new nuisance resolution has to be adopted to complete the clean-up process. This has been verified by Mark Fowler, Delaware County Assistant Prosecutor. To start the new nuisance resolution a certified letter was sent on 6/7/2021 to the property owner.
- 6677 St. Rt. 229; Non-conforming use violation. There has been no response back from the property owner in regards to the violation letter. Per Mark Fowler, Delaware County Assistant Prosecuting Attorney, another letter has been sent certified on May 29, 2021. Once we get confirmation from the Post Office regarding the delivery, Mark Fowler will follow up with a letter from the Delaware County Prosecutor's Office.

BZA Cases:

- An application has been filed by Tracey Travis, for a variance, as provided for under Section 31.04(b) of the Oxford Township Zoning Resolution, to allow for the reduction of a front set back as prescribed in section 25.09. The request asks for a reduction from the required 130' setback to 88'. This will allow for the construction of a front porch to the existing no-conforming home. The property is located at 3571 St. Rt. 229 and is zoned FR-1. The BZA meeting was held on May 26, 2021 and vote was unanimous for approval.

Jim Viers informed trustees that Brown Township has notified him in regard to a small patch of Veley Rd. They have asked Jim if he could take the township grater over to work on it. Jim has asked the trustees to take a look at it.

Current bills of \$23,081.06 were presented for approval and payment during June. After review, a motion was made by Pittman and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -11277 – 11300- \$18,675.04, Vchr. 48 - \$2,690.36, Vchr. 49 - \$12.00, Vchr. 50 - \$420.90, Vchr. 51 - \$137.24, Vchr. 54 - \$880.80, Vchr. 55 - \$210.23, Vchr. 56 - \$54.49). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:21 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer