

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held May 11, 2021 at 8:30 p.m., Page 611

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Craig Pittman, present; Steve Lewis, present. Also present: Jim Viers, Road Maintenance Supervisor; Duane Matlack, Oxford Township Zoning Inspector; Ameer Sword, Director of the Wornstaff Memorial Public Library and Abbey Trimble with the Delaware County Health District.

Road Bid Packets were opened by Fiscal Officer, Joyce Leienberger at 8:30 P.M. There were three bid packets received and it was read as follows:

- Allied Construction LLC’s bid for single chip seal with No. 8 stone is \$1.29 per square yard, quantity 39,315 square yards for roads, for a total dollar amount of \$50,716.35. The bid for single chip seal with No. 8 stone is \$2.25 per square yard, quantity 5,870 square yards for Oxford Township Park driveway and parking lot, for a total dollar amount of \$13,207.50. The bid for fog seal of the Oxford Township Park driveway and parking lot is \$2.10 per gallon, quantity 587 gallons for a total dollar amount of \$1,232.70. Total of all bids is \$65,156.55.
- The Shelly Company’s bid for single chip seal with No. 8 stone is \$1.46 per square yard, quantity 39,315 square yards for roads, for a total dollar amount of \$57,399.90. The bid for single chip seal with No. 8 stone is \$1.46 per square yard, quantity 5,870 square yards for Oxford Township Park driveway and parking lot, for a total dollar amount of \$8,570.20. The bid for fog seal of the Oxford Township Park driveway and parking lot is \$5.00 per gallon, quantity 587 gallons for a total dollar amount of \$2,935.00. Total of all bids is \$68,905.10.
- Small’s Asphalt Paving, Inc.’s bid for single chip seal with No. 8 stone is \$1.80 per square yard, quantity 39,315 square yards for roads, for a total dollar amount of \$70,767.00. The bid for single chip seal with No. 8 stone is \$1.80 per square yard, quantity 5,870 square yards for Oxford Township Park driveway and parking lot, for a total dollar amount of \$10,566.00. The bid for fog seal of the Oxford Township Park driveway and parking lot is \$8.00 per gallon, quantity 587 gallons for a total dollar amount of \$4,696.00. Total of all bids is \$86,029.00.

The bids are for the following: Shoemaker Road from Steamtown Road to US Highway 42; Shoemaker Road from US Highway 42 to Ashley Road; Oxford Township Park driveway and parking lot. After further discussion, a motion was made Pittman and seconded by Lewis to award the 2021 Road Improvement Project contract to Allied Construction LLC for the total bid of \$65,156.55. Vote: All yeas. Motion carried.

Minutes of the April regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for April were reviewed and initialed by the trustees.

Financial Report – April 30, 2021, balances		Total \$465,500.20
1000 - \$215,285.45	2031 - \$47,254.67	4951 - \$ 2,563.92
2011 - \$ 15,082.92	2041 - \$ 2,183.26	4952 - \$ 1,287.37
2021 - \$161,748.53	2231 - \$19,644.76	9001 - \$ 449.32

A road and bridge levy of 1.2 mills will expire at the end of 2021. Per county auditor’s estimates, a renewal of a 1.2 mill levy would generate \$41,874.08. There was discussion regarding placing the levy on the ballot as a renewal or replacement and also in regards to an increase. After discussion a motion was made by Lewis and seconded by Pittman to place a road and bridge renewal levy of 1.2 mills with no increase for 5 years, commencing with the 2021 tax year and first collected in 2022 on the November 2, 2021 ballot. Vote: All yeas. Motion carried. RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF ROADS AND BRIDGES will be prepared by Fiscal Officer Leienberger.

There will be a special meeting on June 1, 2021 at 7:00 P.M. with the Village of Ashley located at the Ashley Municipal Building, 3 N. Harrison Street, Ashley, OH. The purpose of the meeting is to nominate a board member for the vacant seat on The Ashley Union Cemetery board.

Abbey Trimble with the Delaware County Health District updated trustees on the following:

- There will be an Electronics & TV Collection held June 5, 2021 from 9:00 A.M. to 1:00 P.M. at the Delaware County Fairgrounds. There is a \$20.00 fee per TV, all other electronics are free.
- There will be a Hazardous Waste Collection held July 17, 2021 from 9:00 A.M. to 1:00 P.M. at the Marion Fairgrounds. Fee of \$20.00 per car.
- They are having Walk-in Covid-19 Vaccine Clinics on Wednesday May 12, 2021 from 10:00 A.M. to 1:00 P.M. at the Delaware County EMS Station 4 in Radnor and from 3:00 P.M. to 6:00 P.M. at the Elm Valley Joint Fire District in Ashley.

Ameer Sword, Director of the Wornstaff Memorial Public Library asked trustees if the Library could put “A Little Free Library” box at the Oxford Township Park. All cost would be paid for by money left to the library from the

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Fraser Bell estate. It is made with plastic lumber and will have a plaque honoring Fraser Bell. The library will maintain it with any cost and stock it with books. After further discussion a motion was made by Lewis and seconded by Pittman to allow the Wornstaff Memorial Public Library to place "A Little Free Library" box at the Oxford Township Park to be maintained by the library with any cost and stocking it with books. Vote: All yeas. Motion carried. Ameer Sword will contact Jim Viers when receiving the box for assistance in the installation of the box.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 4/18/2021 - Charles Stapleton; 2713 Whipple Rd., 640 sq.' garage with porch.
- 5/3/2021 - Tracey Travis; 3571 St. Rt. 229, BZA for new front porch.
- 5/8/2021 - James Bell; 2769 Whipple Rd., 22' dia. above ground pool.

Zoning Violations:

- 8895 U.S. Highway 42; In regards to the Declaration of Nuisance and Abatement of Nuisance, Sargent Enterprises, Inc. was approved at the January 12, 2021 meeting to clean up the property of garbage, refuse and other debris. Sargent Enterprises was waiting for the weather to break and will then start the clean-up process. Duane will be contacting Sargent Enterprises at this time for a start date. Orders were sent out on April 20 from the Delaware County Health District to stop open burning and to remove the trash and debris from the property. Duane will follow up with the Delaware County Health District after the 30-day notice expires.
- 6677 St. Rt. 229; Non-conforming use violation. There has been no response back from the property owner in regards to the violation letter. Per Mark Fowler, Delaware County Assistant Prosecuting Attorney, Duane will be writing an updated letter and send as delivery confirmation. Once we get confirmation from the Post Office regarding the delivery Mark Fowler with follow up with a letter from the Delaware County Prosecutor's Office.

BZA Cases:

- An application has been filed by Tracey Travis, for a variance, as provided for under Section 31.04(b) of the Oxford Township Zoning Resolution, to allow for the reduction of a front set back as prescribed in section 25.09. The request asks for a reduction from the required 130' setback to 88'. This will allow for the construction of a front porch to the existing no-conforming home. The property is located at 3571 St. Rt. 229 and is zoned FR-1.

Duane also stated that the property located at 3571 St. Rt. 229 may be applying for a conditional use for their land scaping business.

Current bills of \$17,779.48 were presented for approval and payment during May. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -11249 – 11276 - \$14,117.84, Vchr. 39 - \$2,410.78, Vchr. 40 - \$90.16, Vchr. 41 - \$12.00, Vchr. 44 - \$882.34, Vchr. 45 - \$211.47, Vchr. 46 - \$54.89). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 10:00 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer