

RECORD OF PROCEEDINGS  
Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held October 12, 2021 at 8:30 p.m., Page 622

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Hatten.

Roll call: James Hatten, present; Craig Pittman, present; Steve Lewis, absent. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Abbey Trimble with the Delaware Public Health District and Doug Riedel with the Delaware County Engineer’s Office.

Minutes of the September regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for September were reviewed and initialed by the trustees.

Financial Report – September 30, 2021, balances   Total \$547,410.07  
1000 - \$220,471.68   2031 - \$67,647.34   2272 - \$62,850.64   9001 - \$ 449.32  
2011 - \$ 11,882.98   2041 - \$ 2,131.28   4951 - \$ 2,564.44  
2021 - \$161,045.24   2231 - \$17,079.41   4952 - \$ 1,287.74

Doug Riedel discussed the final paperwork for the 2022 OPWC Grant application for Piper Road. After discussion a motion was made by Pittman and seconded by Hatten to designate Steve Lewis, Trustee as the authorized township representative and signer of the 2022 OPWC grant project. Vote: Pittman, yea; Hatten, yea; Lewis, absent. Motion carried. Resolution from the Delaware County Engineer’s office authorizing the legislation was signed by the trustees.

There was discussion regarding the Delaware County Engineer’s Office 2022 Road Improvement Program. Not knowing if the township has been approved for the OPWC Grant for Piper Rd., it is unclear the total budget for the 2022 Road Improvement Project. The trustees decided to do outside bidding on their own for the roads in 2022 and not participate in the Delaware County Engineer 2022 Road Improvement Program.

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- Passed out a pamphlet regarding the Upcoming Flu & Covid-19 Vaccine Clinics. For clinic information call (740) 203-2040 or visit DelawareHealth.org.
- Recycle your holiday string lights. Your old string lights can be dropped off locally at the Ashley Wornstaff Memorial Public Library for recycling between November 15, 2021 and January 14, 2022.
- They are asking for nominations for a person, organization or business who helped keep Delaware County beautiful. Please send a one-page summary for nominations to Jenifer Way-Young at [jway-young@delawarehealth.org](mailto:jway-young@delawarehealth.org) by October 20, 2021.
- Steve Burke, Deputy Health Commissioner for the Environmental Health Division will be retiring in December, 2021. Dustin Kent will be taking over as the Deputy Health Commissioner.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 9/29/2021 – Thomas Carroll, 9111 Piper Rd., 24x20 Shed

Zoning Violations:

- A court order was served and received on 10/2/2021 by the property owner for a permanent injunction to remove all inoperable vehicles, remove all trash and to stop burning at the property located at 8895 US Highway 42., Ashley. The property was inspected on 10/8/2021 and a report was sent to the Delaware County Prosecutor’s office on 10/11/2021. The property owner is in the process of cleaning up the property and it will be inspected on 11/1/2021 to check for compliance.

Jim Viers discussed the current heating and air conditioning unit at the township hall. With the current repair and the age of the unit (20 years old) he discussed replacing it with a new one. Trustees agreed and talk about getting one with an air purifying system to help stop the spread of Covid-19. A call will be placed to Mark Fowler at the Delaware County Prosecutor’s office to see if the American Rescue Plan Grant money can be used to purchase the new unit.

Current bills of \$92,436.68 were presented for approval and payment during October. After review, a motion was made by Pittman and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -11395 – 11424 - \$88,005.93, Vchr. 87 - \$169.20, Vchr. 89 - \$2,703.22, Vchr. 90 - \$12.00, Vchr. 93 - \$1,196.05, Vchr. 94 - \$289.86, Vchr. 95 - \$60.42. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:00 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer