

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held January 7, 2021

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Stegner, Miley and Skinner, Fiscal Officer Peggy Link, Road Superintendent Dan Gladman, Zoning Inspector Susan Kuba, Cemetery Sexton Beth Harp

Trustee Stegner made a motion to approve the January 7, 2021 agenda as amended. Trustee Miley seconded. Motion passed.

Road Superintendent Gladman led the Pledge of Allegiance

Trustee Skinner made a motion to approve the December 8 and 29, 2020 regular meeting minutes and the 2021 organizational meeting minutes as presented. Trustee Miley seconded. Motion passed.

Fiscal Officer's Report:

Fiscal Officer Peggy Link reported that the First Commonwealth checking account balance is \$157,747.41 and earned \$4.91 in interest. Star Bank balance is \$1,336,315.45 and earned \$150.10 in interest. She passed around the reconciliation checklist for review and approval for December, 2020. Fiscal Officer Link shared updated information for the IRS mileage rate for 2021 of \$0.56 per mile. Trustee Miley made a motion to set the townships rate for mileage reimbursement to \$0.56 per mile for 2021. Trustee Stegner seconded. Motion passed.

RESOLUTION – 2021-01-07-01 TO SET THE TOWNSHIPS RATE FOR MILEAGE REIMBURSEMENT TO \$0.56 PER MILE FOR 2021

Miley Aye Skinner Aye Stegner Aye

Fiscal Officer Link shared that the appropriation to fund the zoning inspection salary appropriation is short by \$900 due to an error of forgetting the pay increase from 2020. Ms. Link also shared that the Cemetery Other Expenses appropriation needs to also be increased to allow for the Longstreth Wilbert contract and needs to be increased \$3,000 more. Trustee Stegner made a motion to move \$900 from 1000-120-190-0178 (housekeeping new hall appropriation) to 1000-130-190-0000 to increase the zoning inspector salary fund to \$9,300. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2021-01-07-02 TO MOVE \$900 FROM 1000-120-190-0178 (HOUSEKEEPING NEW HALL APPROPRIATION) TO 1000-130-190-0000 TO INCREASE THE ZONING INSPECTOR SALARY FUND TO \$9,300

Miley abstained Skinner Aye Stegner Aye

Trustee Skinner made a motion to move \$3000 from 2041-760-730-0000 (improvement of sites) to 2041-410-599-0000 to increase the Cemetery Other expenses fund to \$5,000. Trustee Miley seconded. Motion passed.

RESOLUTION – 2021-01-07-03 TO MOVE \$3000 FROM 2041-760-730-0000 (IMPROVEMENT OF SITES) TO 2041-410-599-0000 TO INCREASE THE CEMETERY OTHER EXPENSES FUND TO \$5,000

Miley Aye Skinner Aye Stegner Aye

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| | <p>Fiscal Officer Link asked for Trustee input on the appropriation split for the Housekeeping salary. In previous years the housekeeper was paid hourly and the funds were charged based on a timesheet submission. During the 2021 organizational meeting the trustees switched the housekeeper to an exempt employee which means no longer receiving timesheets. After further discussion, the Trustees recommend splitting the appropriation 75/25 with 75% being for the new hall housekeeping responsibility. Lastly, Ms. Link shared she was having some concerns from employees sharing a voided check in order to move the township towards direct deposit. Ms. Link reassured everyone that she keeps her office locked and information secured.</p> <p>Public Participation: n/a</p> <p>Housekeeping update: No updates were shared by Ms. Hedrick</p> <p>Zoning Inspector: Zoning Inspector Kuba submitted a written report since she was attending a zoning commission meeting held at the same time. Trustee Miley shared that the bank will not return phone calls to Ms. Kuba regarding the Browntown Investment bank sign issue. Trustees discussed having a written letter sent to the bank and copying the developer. Non-compliance could hold up other items on the project. Trustee Miley mentioned that 22 lots are being proposed on Beard Road that could impact the road long term with the potential development on the Leibert property. Ms. Link reminded Trustees to go over appointments for zoning boards. Trustee Stegner stated that Larry Beard did not wish to continue on the Zoning Commission. Trustee Skinner had interest from resident Kyle Vanderhoff for appointment. Trustee Skinner made a motion to appoint Kyle Vanderhoff to the Zoning Commission for a term to commence 1/1/2021 and through 12/31/2025. Trustee Stegner seconded. Motion passed.</p> <p>RESOLUTION – 2021-01-07-04 TO APPOINT KYLE VANDERHOFF TO THE ZONING COMMISSION FOR A TERM TO COMMENCE 1/1/2021 AND THROUGH 12/31/2025</p> <p>Miley Aye Skinner Aye Stegner Aye</p> <p>Stan Bean cannot continue on the Zoning Appeals board since he has already served 2 consecutive 5 year terms. Trustee Miley moved to appoint Donald Dicke as a regular zoning board member for the Board of Zoning Appeals through 12/31/2025. Trustee Stegner seconded. Motion passed.</p> <p>RESOLUTION – 2021-01-07-05 TO APPOINT DONALD DICKE AS A REGULAR ZONING BOARD MEMBER FOR THE BOARD OF ZONING APPEALS THROUGH 12/31/2025</p> <p>Miley Aye Skinner Aye Stegner Aye</p> <p>Road Superintendent: Road Superintendent Gladman shared his report. Nothing new to report. The township has used approximately 100 tons of salt.</p> | |

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Roads

Trustee Miley shared updates that he has received information for the sign grant that is due in May. This will require watching a video and knowing the inventory of our road signs which Mr. Gladman already has kept good records already for. Trustee Miley shared that the county crews could do berming instead of through the county road program. Trustee Miley provided details for the 2021 County Road Improvement program and that the estimates we have received are \$99,440. Trustee Miley made a motion to accept the 2021 County Road Improvement estimate for \$99,440. Trustee Stegner seconded. Motion passed.

RESOLUTION – 2021-01-07-06 TO ACCEPT THE 2021 COUNTY ROAD IMPROVEMENT ESTIMATE FOR \$99,440

Miley Aye Skinner Aye Stegner Aye

Trustee Miley made a motion to submit an REA for berming Jumper Road, Kelley McMaster and Walton Road. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2021-01-07-07 TO SUBMIT AN REA FOR BERMING JUMPER ROAD, KELLEY MCMASTER AND WALTON ROAD

Miley Aye Skinner Aye Stegner Aye

Trustee Miley also shared a quote from the Delaware County Engineer's Office to replace the culvert on Hogback Road (near Howard Road). Trustee Miley made a motion to accept the quote to replace the culvert on Hogback Road with the Delaware County Engineer's Office for \$14,360.10. Trustee Stegner seconded. Motion passed.

RESOLUTION – 2021-01-07-08 TO ACCEPT THE QUOTE TO REPLACE THE CULVERT ON HOGBACK ROAD WITH THE DELAWARE COUNTY ENGINEER'S OFFICE FOR \$14,360.10

Miley Aye Skinner Aye Stegner Aye

Further discussion continued on road counts. Trustees felt that this would be better to occur in late spring/early summer. Trustee Miley was informed that the County Engineer's office will be getting estimates for roads to be chip sealed. Lastly, there were no updates regarding our OPWC application.

Cemetery:

Ms. Harp gave a brief update that the Carpenter foundation was filled and moved. She received a certified letter from Charlotte Raus to give a lot to her son/daughter. Upon further discussion it is believe that the family member of Ms. Raus will need to paid to have the lot transferred to her. Trustee Skinner will further research these details in the rules. Ms. Harp shared that Longstreth Wilbert has not yet given her a pricing guide yet. Ms. Harp has finally gotten an email created. This new email is: browntwpcemetery@gmail.com. Fiscal Officer Link will get the website updated with this new information. Trustee Skinner had Roger Glen reach out to her to see if the township could use any dirt that he has available. Trustees and Road Superintendent discussed further and Mr. Gladman will reach out to Mr. Glen to discuss further.

Trustee Skinner shared a quote for a new lawnmower from Evolution Ag. Trustee Stegner made a motion to accept the quote from Evolution Ag for a 2021 Grasshopper model 725D mower and a trade-in of the current mower for an amount of \$6,500. Trustee Miley seconded. Motion passed.

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RESOLUTION – 2021-01-07-09 TO ACCEPT THE QUOTE FROM EVOLUTION AG FOR A 2021 GRASSHOPPER MODEL 725D MOWER AND A TRADE-IN OF THE CURRENT MOWER FOR AN AMOUNT OF \$6,500

Miley Aye Skinner Aye Stegner Aye

Fire Department:

Trustee Miley gave many updates. He has been spending a great deal of time interviewing architects. New trailer ready in February. Chief Morris is replacing the Explorer with a Chevy Truck. Delaware County has transferred property to the fire board.

Old Business:

Trustee Skinner shared that Mark Fowler is working with the Board of Elections to draw up a contract to share with their board and will plan to present that contract during the February meeting.

New Business:

Trustee Miley asked Trustees to identify projects/items to complete in 2021.

Trustee Skinner:

- Cemetery grant due in July to obtain \$20,000 that could be used for signage, fix driveway and foundations;
- Delaware County trail grant – submission is in October

Trustee Miley:

- Berm replacements – more work needs to be done like Harris Road
- Social media policy development
- Pillars in front to be fixed; approximate cost \$1400-\$1600
- Memorial tree markers
- Parking lot sealed at new hall
- Cea driveway culvert

Trustee Stegner:

- Pillars
- Parking lot

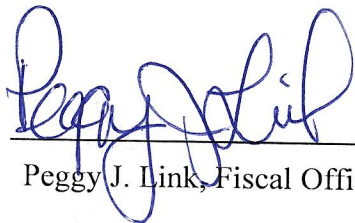
Lastly, Housekeeper Hedrick shared concerns about her new pay. Concerns she is getting less. Trustees discussed that the pay would be discussed quarterly and that they do not anticipate an uptick in rentals due to COVID for awhile. Ms. Hedrick was reassured she could submit mileage for travel to and from her home to the hall.

Trustee Stegner made a motion to adjourn the meeting. Trustee Skinner seconded. Motion passed. Meeting adjourned at 8:25 pm

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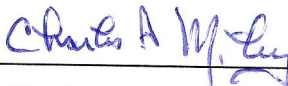
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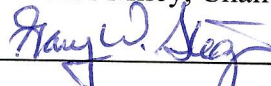


Peggy J. Link, Fiscal Officer

Trustees



Charles Miley, Chairman



Gary Stegner, Vice Chairman



Connie Skinner

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Minutes of Brown Township Trustees Meeting

| | Held February 9, 2021 | |
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| | <p>The Brown Township Trustees met on this date at 7:02 PM in regular form with Trustees Stegner, Miley and Skinner, Fiscal Officer Peggy Link, Road Superintendent Dan Gladman, Zoning Inspector Susan Kuba, Cemetery Sexton Beth Harp and Guest Scott Belcastro and Aaron Heydinger</p> <p>Trustee Stegner made a motion to approve the February 9, 2021 agenda as amended. Trustee Skinner seconded. Motion passed.</p> <p>Chairperson Miley led the Pledge of Allegiance</p> <p>Trustee Skinner made a motion to approve the January 7, 2021 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.</p> <p>Fiscal Officer's Report:</p> <p>Fiscal Officer Peggy Link reported that the First Commonwealth checking account balance is \$167,726.70 and earned \$2.72 in interest. Star Bank balance is \$1,336,430.30 and earned \$114.85 in interest. She passed around the reconciliation checklist for review and approval for January 2021. Ms. Link held a discussion regarding the direct deposit process. January payroll was processed and deposited February 9th (the day of the meeting). She shared that paper documents were created and she mailed those out that do not attend the meeting. Ms. Link asked what the Trustees thought about emailing those slips out instead. Trustees approved emailing EFT slips out to employees. Ms. Link asked for further conversation on the timing of when the EFT could be processed. During the initial resolution, Trustees wanted the EFT to occur the day of the meeting. Fiscal Officer Link shared that for purpose of reporting and timing that it would be cleaner if she could process the EFT on the last business day of the month. She asked for input from the Trustees on if they had a strong preference on the timing. Another concern was the timing of the meeting date and how long she can wait to process the EFT. Trustees supported processing EFTs on the last business day. Fiscal Officer Link will present a summary of the EFTs for Trustees to "sign" along with timesheets at each meeting. Ms. Link will be sending out letters to Chris Shamro and Chris Thompson who have not completed the Direct Deposit required forms to participate.</p> <p>Delaware County Engineer:</p> <p>Not present</p> <p>Delaware County Health Department:</p> <p>Not present. Trustee Skinner shared that the Health Department was receiving initially only 100 vaccines a week. This has been increased to 300-500 vaccines a week. Ms. Skinner shared that folks should register in multiple places. All hospital/fire/police personnel have been vaccinated.</p> <p>Electric Aggregation:</p> <p>Scott Belcastro with Trebel gave a brief presentation regarding market information and rates. Mr. Belcastro indicated market pricing is going back up. He suggested that the low bid and shortest term is a good idea. This way if something happens with the market that this isn't too far out. Trustee Miley made a motion to appointment Trustee Gary Stegner to sign all documents and to approve a term of 24 months and a supplier of Energy Harbor for the township's electric aggregation program. Trustee Stegner seconded. Motion passed. Trustee Skinner noted that she would need to abstain due to her appointment to the Ohio Consumers Council by Attorney General Dave Yost and potential conflict.</p> | |

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RESOLUTION – 2021-02-09-01 TO APPOINTMENT TRUSTEE GARY STEGNER TO SIGN ALL DOCUMENTS AND TO APPROVE A TERM OF 24 MONTHS AND A SUPPLIER OF ENERGY HARBOR FOR THE TOWNSHIP’S ELECTRIC AGGREGATION PROGRAM

Miley Aye Skinner abstain Stegner Aye

Public Participation:
n/a

Zoning Inspector:
Zoning Inspector Kuba shared a regional planning commission flowchart with the Trustees. She shared that the zoning commission were working on changes to the commercial and FR1 zoning code. She had no permits in January. There will be a variance hearing on March 10 for Lot 10 in Oxford Woods due to the shape of the lot and the retention pond. Ms. Kuba noted several violations of building without permits and is working through those. Resident Blake upset and built without permit at the end of Cackler. Trustee Stegner shared resident Hendershot is wanting to add onto the house for the help, add on to his house, and add onto the barn. He also indicated that his neighbors are also wanting to build onto their houses. The neighbors would need a variance and everyone is going to need permits before they build. Trustees discussed ways to deal with residents and citizens who are answer shopping. Making sure everyone is keeping an actual log of the conversations they are having is extremely important and referring individuals to the zoning code that is on the township’s website. Trustee Stegner made a motion to appoint Stan Bean as an alternate to the Zoning Commission and Julie Lisano as an alternate to the Zoning Board of Appeals effective 3/1/2021. Trustee Miley seconded. Motion passed.

RESOLUTION – 2021-02-09-02 TO APPOINT STAN BEAN AS AN ALTERNATE TO THE ZONING COMMISSION AND JULIE LISANO AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS EFFECTIVE 3/1/2021

Miley Aye Skinner Aye Stegner Aye

Road Superintendent:
Road Superintendent Gladman shared his report. Mr. Gladman asked about the post in Troy Township. Trustee Miley has not had the conversation yet. Lee Dennison’s surgery is February 22nd. Delaware County is not mixing salt currently. Mr. Gladman mentioned that the little truck is a little hard to start. Trustees discussed some strategies to improve it.

Roads
Trustee Miley shared he has been spending time at Oxford Woods. We want to inspect culverts. There is a 4” drain all the way around the development and a 6” drain along the front. Trustee Miley shared that Stein is doing it right and has experiences. The houses in Oxford Woods are in excess of a million dollars. Trustees discussed the mailbox policy further. The township’s policy is similar to ODOT, Delaware City, Orange Township and the trustees reviewed all of these and the USPS guidance when writing the policy that is currently on the website. Resident Mike Jones was disappointed that he has had 6 mailboxes damaged. The zoning code refers the residents to the USPS for guidance on setting their mailboxes. Trustee Miley shared that the ruffraff on Kelly McMaster looks good. Road Superintendent Gladman shared the tractor is at Parrott and ready to be delivered. Doug Reidel suggested that the township submit an REA to help

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with the sign grant. The county could make recommendations on improvements or suggested changes. Trustee Miley will submit an REA in the spring for traffic counts.

Cemetery:

Ms. Harp gave an update on activities for the cemetery. Ms. Harp asked the Ms. Link how she wanted to take care of the credit from Longstreth for the McKenzie foundation order that was a mistake. Ms. Harp shared that she has received a listing of the standard sizes of foundations for pricing and that monument companies are actually calling Longstreth directly in order to get an estimate. Trustees discussed that Ms. Harp should obtain everything in writing in regards to changes to who should be buried where and how the family wants to arrange things. Ms. Harp asked about website updates to fees and foundation orders. Fiscal Officer Link confirmed that 4" would be applied to width and length for the foundation in the calculation of the size and cost. Ms. Link noted that she will get all of those items updated. Ms. Harp shared concerns regarding the computer to meet Pontem requirements. Ms. Harp will reach out to Pontem to get the requirements needed for the computer. Ms. Link will look at getting some quotes/recommendations by the next meeting.

Fire Department:

Trustee Miley gave a few updates. The board has selected an architect and is now looking at financing options.

Old Business:

Trustee Skinner shared that Mark Fowler is still working on the contract for the Board of Elections using the hall for elections. There is no May election.

Trustees discussed the Sheets property. An organic farm requires a 100' buffer around the property. This would create only a 60' wide entrance to the property unless it would go back through the current property. Would the township want to buy more than 5 acres? The trustees agreed they didn't want to spend more than the \$60,000 budgeted. Trustees need to do some long term planning to decide what and how they would use the property and it's development. It's hard to figure out the buffer situation especially since the trustees are wanting to make a straight property line. Trustees reaffirmed that the lien needs to be taken care of. Trustee Miley shared that he has spoken to Guider to perform the survey and that should occur in February but would move to April or May and would be estimated \$1600 in cost. Trustees confirmed that the lien needs to be taken care of before the survey occurs. Sheets should open the business in June.

Trustee Skinner shared that she has been working on plans for the health department to ensure that the hall can be used for rentals. During this she discovered that the Engineer's office is not copying things any longer for townships.

Trustee Skinner shared a proposed Facebook policy that would be used to provide guidance for use in regards to the township's Facebook page. Trustee Miley made a motion to accept the Facebook policy effective immediately. Trustee Stegner seconded. Motion passed.

RESOLUTION – 2021-02-09-03 TO ACCEPT THE FACEBOOK POLICY EFFECTIVE IMMEDIATELY

Miley Aye Skinner Aye Stegner Aye

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Held February 9, 2021

New Business:

Trustees discussed Grant Tobias pending retirement decision of ending his employment with the township before December 2021. Fiscal Officer Link will send out a position description that Trustees can begin reviewing and finalizing at our next meeting. Mr. Tobias is planning to stay through approximately October.

Trustee Miley made a motion to approve purchasing Microsoft Office for the zoning secretary pending that the window has the correct operating system. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2021-02-09-04 TO APPROVE PURCHASING
MICROSOFT OFFICE FOR THE ZONING SECRETARY PENDING
THAT THE WINDOW HAS THE CORRECT OPERATING SYSTEM

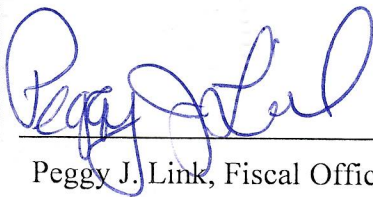
Miley Aye Skinner Aye Stegner Aye

Trustee Miley made a motion to move into Executive Session at 8:58 pm to discuss economic development. Trustee Skinner seconded. Roll call was taken: Miley Aye Skinner Aye Stegner Aye.

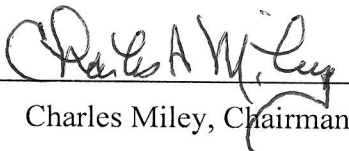
Trustee Miley brought the meeting back to record at 9:17 pm

Trustee Skinner made a motion to release warrants #20710-20732 for \$83,835.10. Trustee Miley seconded. Motion passed.

Trustee Miley made a motion to adjourn the meeting. Trustee Skinner seconded. Motion passed. Meeting adjourned at 9:24 pm


Peggy J. Link, Fiscal Officer

Trustees


Charles Miley, Chairman

Gary Stegner, Vice Chairman


Connie Skinner

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Minutes of Brown Township Trustees Meeting

Held March 9, 2021

The Brown Township Trustees met on this date at 7:02 PM in regular form with Trustees Stegner (via Zoom), Miley and Skinner, Fiscal Officer Peggy Link, Road Superintendent Dan Gladman, Zoning Inspector Susan Kuba, Cemetery Sexton Beth Harp, Housekeeper Kristine Hedrick and Guest BV Superintendent Andy Miller and Doug Reidel

Trustee Skinner made a motion to approve the March 9, 2021 agenda as presented. Trustee Miley seconded. Motion passed.

Cemetery Sexton Harp led the Pledge of Allegiance

Trustee Skinner made a motion to approve the February 9, 2021 regular meeting minutes as presented. Trustee Miley seconded. Motion passed.

Fiscal Officer's Report:

Fiscal Officer Peggy Link reported that the First Commonwealth checking account balance is \$78,967.83 and earned \$2.03 in interest. Star Bank balance is \$1,336,523.39 and earned \$93.09 in interest. She passed around the reconciliation checklist and timesheet and EFT listing for review and approval for February 2021. Fiscal Officer Link gave a brief update on the direct deposit process for the township. She conveyed that she is currently not able to email the direct deposit stubs to the employees. She will continue to investigate this. Direct deposit will be processed on the last working day of the month. She will share the EFT listing that includes a summary of all the employees and payments individuals are receiving with the timesheets in order for trustees to sign and review.

Delaware County Engineer:

Doug Reidel shared that the OPWC application is still pending and we may hear something in April. Culverts are still on the list. Mr. Reidel discussed the sign grant process. He suggested taking an inventory and assessing if pursuing a grant makes sense or not. Mr. Gladman shared that signs have not been replaced since 2009. Mr. Reidel did not realize that it had been that long. The grant does not cover installation just road signs and not the road name signs. Trustee Miley will review the video and Mr. Gladman has a complete inventory of all the signs and when everything has been replaced.

Delaware County Health Department:

Not present. Trustee Skinner that a plan was submitted for rentals and approved. The Health Department would prefer that the township buildings remain at half capacity. Trustee Skinner and Ms. Hedrick will need to monitor and ensure compliance by the renters. This means they will need to peek in during the rental. Trustee Skinner shared that the Annual meeting is going to be held this Thursday.

Public Participation:

n/a

Zoning Inspector:

Zoning Inspector Kuba gave a written report. She shared that there was a wrong address on the last report. There is a variance hearing for Oxford Woods tomorrow night. Ms. Kuba shared that she has received a development plan for the storm water drain plan for Pearl Street. Exhibit "C" is not part of the approval. Questions about who would inspect the sewer, is there a permit to put something in the road right-of-way. The developer has not submitted all items on one plan but multiple plans. Trustee Miley asked that Ms. Kuba generate a list of zoning violations in order to submit the list to Assistant Prosecutor Fowler.

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Road Superintendent:

Road Superintendent Gladman shared his report. Mr. Gladman discussed estimates for mulching projects at Green Mound Cemetery, the township hall and the playground. Trustee Skinner made a motion to approve purchasing mulch from Ohio Mulch for amount not to exceed \$2,600 for Green Mound Cemetery, township hall and playground. Trustee Miley seconded. Motion passed.

RESOLUTION – 2021-03-09-01 TO APPROVE PURCHASING MULCH FROM OHIO MULCH FOR AMOUNT NOT TO EXCEED \$2,600 FOR GREEN MOUND CEMETERY, TOWNSHIP HALL AND PLAYGROUND

Miley Aye Skinner Aye Stegner Aye

Mr. Gladman shared that he believes that the glow plugs for the Ford F350 likely needs to be replaced. The truck is running rough. Mr. Gladman will work on obtaining estimates to repair and bring at the next trustee meeting. Mr. Gladman shared that Mr. Davenport will not be doing flags any longer in the cemetery. Joe with VFW will be glad to do it. Trustee Skinner will reach out to him.

Roads

Trustee Miley shared an estimate from J&A Construction for crack seal for Jumper, Walton and Kelly McMaster Roads this year instead of the normal fog seal that occurs. The contractor inspected the proposed roads before submitting the proposal for \$12,875. Trustee Skinner made a motion to approve the proposal from J&A Construction for crack seal for Jumper, Walton and Kelly McMaster Road for \$12,875. Trustee Stegner seconded. Motion passed.

RESOLUTION – 2021-03-09-02 TO APPROVE THE PROPOSAL FROM J&A CONSTRUCTION FOR CRACK SEAL FOR JUMPER, WALTON AND KELLY MCMASTER ROAD FOR \$12,875

Miley Aye Skinner Aye Stegner Aye

Trustee Miley shared four Request for Assistance for study to determine speed limit for Beard Road; traffic counts for Cackler Road, Giehl Road, Harris Road, Howard Road, Jumper Road, Kelly McMaster, Vele and Walton Roads; inspection of sign replacements for grant proposal; and estimate for replacement of culverts for one culvert on Walton Road and 3 culverts on Kelly McMaster. Trustee Stegner inquired about OPWC for Beard Road. Mr. Reidel shared the township could apply this fall. The County is considering asking the developer to cover the cost of the road improvements as part of the proposed subdivision. Trustees set the spring ride around for April 22nd at 9 am with Mr. Reidel.

Housekeeping

Ms. Hedrick asked for confirmation about the meetings she should attend. Trustee Miley shared March, June, September and December meetings. Ms. Hedrick asked if we could add the hall rental agreement for the old hall on the website and update the new township hall agreement to remove the Trustees and include her signature block. Ms. Hedrick inquired if she could keep a box of mask with her in order to be able to do the random spot checks for renters. Trustees shared there were plenty in the conference room. Trustees discussed sanitizing equipment. Trustee Skinner will check on pricing.

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Cemetery

Cemetery Sexton Harp gave a brief update she received 1 phone call this past month. She gave updated information in relationship to the foundation orders with updated lot numbers and that she has received the documented letter from Ms. Raus regarding lot information. Ms. Harp sent the letter regarding removal of the bush and has not heard anything back. Trustees advised Ms. Harp to include due dates on cemetery correspondence that require a response. Trustee Miley mentioned the lawnmower purchase. Don Rister inquired about if the township was still purchasing. Trustee Skinner shared that she had reached out to Mr. Rister via email and he must have misplaced the email. Trustee Skinner will confirm everything is ok. Ms. Skinner shared that orders have been delayed. Ms. Harp shared that she might be at April, May and June's meeting due to commitments at home. Mr. Dennison is likely not able to return to his weedeater position until May 22nd due to surgery. Mr. Gladman and Tobias will try to keep up with the weedeating until then.

Fire Department:

Trustee Miley gave a few updates. The board has received information that will provide funds to cover moving the fire station and even a search fee. Appraisals are likely to occur this month and an offer in April. Doug Price has 15 different properties commercially to compare to. The board has moved forward with Richwood Bank for financing since Fahey Bank charged a \$16,000 fee. The fire truck is in Minnesota and will then ship to South Dakota to put the body together. The new software is being installed and is cloud based and will provide more functionality between stations. They are receiving less COVID related calls. The Kubota truck arrived. The chief is starting a fitness program for firefighters at \$60 a session.

Old Business:

Trustee Miley addressed Superintendent Andy Miller at the meeting. Mr. Miller was attending to ensure this TIF was the same as what they received previously. Trustee Miley shared that the township had not completed all the steps and decided to go through the process again to ensure the appropriate steps had occurred. Mr. Miley also reassured Mr. Miller that this was a commercial tiff and didn't impact the schools. Trustee Miley made a motion to approve a resolution on declaring the improvements to certain real property located in Brown Township, Delaware County, Ohio to be a public purpose; declaring such improvements to be exempt from real property taxation; requiring the owners thereof to make service payments in lieu of taxes; designating the public infrastructure improvements to be made that will directly benefit the real property; and establishing a public improvement tax increment equivalent fund for the deposit of service payments on Exhibit A on Bowtown Road. Trustee Skinner seconded. Roll call occurred.

RESOLUTION – 2021-03-09-03 TO APPROVE A RESOLUTION DECLARING THE IMPROVEMENTS TO CERTAIN REAL PROPERTY LOCATED IN BROWN TOWNSHIP DELAWARE COUNTY, OHIO TO BE A PUBLIC PURPOSE; DECLARING SUCH IMPROVEMENTS TO BE EXEMPT FROM REAL PROPERTY TAXATION; REQUIRING THE OWNERS THEREOF TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES; DESIGNATING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS TO BE MADE THAT WILL DIRECTLY BENEFIT THE REAL PROPERTY; AND ESTABLISHING A PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SERVICE PAYMENTS ON EXHIBIT A ON BOWTOWN ROAD.

Roll call: Miley Aye Skinner Aye Stegner Aye

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Trustee Skinner shared that there is no update on the contract for the Board of Elections using the hall for elections.

Trustees noted there was no update on the Sheets property.

Fiscal Officer Link shared the proposed position description for the replacement position for Grant Tobias. Discussion around the timing of advertising and beginning the search as well as should a CDL be required or not, the cost of the CDL for the new employee and if the salary should be reduced if the new employee doesn't have this before they start. Fiscal Officer Link will make a few updates to the position description, inquire about advertising costs in the Columbus Dispatch as well as Indeed.com and inquire about the testing of the CDL.

Fiscal Officer Link compiled a listing of computer dates and phone information and sent that via email to the Trustees. Zoning secretary computer was purchased in approximately March 2012, cemetery sexton computer was purchased in March, 2015, road superintendent computer is likely 2016 and fiscal officer is 2019. Fiscal officer will be receiving a new computer next week. Once that computer is cleaned up it will be given to Ms. Skinner to be able to use as a backup for Pontem and the cemetery software. Fiscal Officer Link shared that a new Dell computer under the Ohio contract is likely to cost around \$1009 each. Trustee Skinner made a motion to purchase 2 computers from Dell not to exceed \$2,300 for zoning secretary and cemetery sexton. Trustee Miley seconded. Motion passed.

RESOLUTION – 2021-03-09-04 TO PURCHASE 2 COMPUTERS FROM DELL NOT TO EXCEED \$2,300 FOR ZONING SECRETARY AND CEMETERY SEXTON

Roll call: Miley Aye Skinner Aye Stegner Aye

New Business:

Trustee Miley shared the contract from Long EDA for financial engagement to support the proposed TIFs. Fiscal Officer Link shared the full contract that included an addendum from Mr. Fowler. Trustee Miley made a motion to approve the contract with Long EDA for financial engagement not to exceed \$15,000. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2021-03-09-05 TO APPROVE THE CONTRACT WITH LONG EDA FOR FINANCIAL ENGAGEMENT NOT TO EXCEED \$15,000.

Miley Aye Skinner Aye Stegner Aye

Fiscal Officer Link shared that she did not have time to have Mr. Fowler review the contract from Frost Brown Todd for legal counsel for the TIFs. She'll plan to present this information at the next meeting for review and approvals.

Trustee Miley shared a request to have newsletter articles submitted by the next meeting. Trustee Skinner and Fiscal Officer Link briefly mentioned the trash voucher in hopes to have something to include in the newsletter.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held March 9, 2021

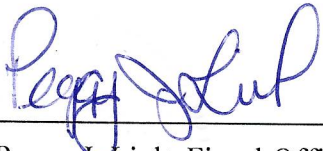
Trustee Miley made a motion to move into Executive Session at 8:58 9:03 pm to discuss economic development. Trustee Skinner seconded. Roll call was taken: Miley Aye Skinner Aye Stegner Aye.

Trustee Miley brought the meeting back to record at 9:09 pm

Trustees agreed to pursue further TIFs and begin engagement with Long and Frost Brown Todd to move forward. Trustee Miley will reach out to them.

Trustee Skinner made a motion to release warrants #20733-20735 for \$4,394.11. Trustee Stegner seconded. Motion passed.

Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 9:11 pm.



Peggy J. Link, Fiscal Officer

Trustees



Charles Miley, Chairman

Gary Stegner, Vice Chairman



Connie Skinner

**BROWN TOWNSHIP
DELAWARE COUNTY, OHIO**

RESOLUTION NO. 2021-03-09-03

DECLARING THE IMPROVEMENTS TO CERTAIN REAL PROPERTY LOCATED IN BROWN TOWNSHIP, DELAWARE COUNTY, OHIO TO BE A PUBLIC PURPOSE; DECLARING SUCH IMPROVEMENTS TO BE EXEMPT FROM REAL PROPERTY TAXATION; REQUIRING THE OWNERS THEREOF TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES; DESIGNATING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS TO BE MADE THAT WILL DIRECTLY BENEFIT THE REAL PROPERTY; AND ESTABLISHING A PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SERVICE PAYMENTS.

WHEREAS, in accordance with Ohio Revised Code Sections 5709.73 through 5709.75, Brown Township, Delaware County, Ohio (the "Township") has determined to implement a tax increment financing program to facilitate the development of certain real property located within the territorial boundaries of the Township (the "Project"); and

WHEREAS, the real property (as depicted and described in Exhibit A attached hereto and incorporated herein by this reference), will be developed as commercial property (the "TIF Site"); and

WHEREAS, the development of commercial properties in the Township will benefit the Township and its residents by creating economic opportunities, enlarging the property tax base, and stimulating collateral development in the Township; and

WHEREAS, by providing public infrastructure improvements, as that term is defined in Ohio Revised Code Sections 5709.40(A)(8) and 5709.73(A)(6) (as more fully described on Exhibit B attached hereto and incorporated herein by this reference, the "Public Infrastructure Improvements"), the Township may facilitate the development of commercial properties for the benefit of the TIF Site, including, without limitation, by facilitating the financing, acquisition, and construction of the Public Infrastructure Improvements; and

WHEREAS, Ohio Revised Code Sections 5709.73, 5709.74, and 5709.75 provide for the use of township tax increment financing to pay the costs of Public Infrastructure Improvements, which costs may include, without limitation: (i) the payment for or reimbursement of costs of the Public Infrastructure Improvements incurred by the Township, or any other public or private party in cooperation with the Township, and (ii) payment of debt service (the "Debt Service") on, and other expenses relating to the issuance of, any bonds, notes, or other obligations issued to finance the Public Infrastructure Improvements; and

WHEREAS, Ohio Revised Code Sections 5709.73, 5709.74, and 5709.75 provide that this Board of Trustees may, among other things, (a) declare the improvement to real property located in the

Township to be a public purpose, thereby exempting such improvement from real property taxation for a period of time, (b) specify public infrastructure improvements to be made to benefit the TIF Site, (c) require the owner or owners of those parcels to make service payments in lieu of taxes, and (d) establish a public improvement tax increment equivalent fund into which such service payments shall be deposited; and

WHEREAS, the Township desires to grant a seventy-five percent (75%) exemption from real property taxation for a period of ten (10) years (the "TIF Exemption") of the increase in assessed value of land and each improvement to the TIF Site (as defined in Section 1 hereof, the "Improvement"); and

WHEREAS, while it is impossible to know with certainty, as of the date of this Resolution the Township estimates that (a) the true value in money of the Improvement is anticipated to be approximately \$2,000,000, and (b) the cost of the Public Infrastructure Improvements is anticipated to be approximately \$200,000.

WHEREAS, the Township has determined that it is necessary and appropriate and in the best interests of the Township to require the owners of the parcels included in the TIF Site and their heirs, successors and assigns (collectively, with their heirs, successors and assigns, as owners of the TIF Site, the "Owners") to make service payments in lieu of taxes (as defined in Section 1 hereof, the "Service Payments") with respect to the Improvement pursuant to Ohio Revised Code Section 5709.74; and

WHEREAS, the Buckeye Valley Local School District and the Delaware Area Career Center have each received notice of the TIF Exemption and the proposed text of this Resolution in advance of the date on which this Resolution is being adopted, in accordance with Ohio Revised Code Sections 5709.73 and 5709.83;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Brown Township, Delaware County, Ohio that:

SECTION 1. Authorization of TIF Exemption. Pursuant to and in accordance with the provisions of Ohio Revised Code Section 5709.73(B), this Board of Trustees hereby finds and determines that seventy-five percent (75%) of the increase in assessed value of each parcel (as it may be subdivided or combined in connection with the acquisition or development of a parcel) comprising the TIF Site (the "Exempted Property") subsequent to the effective date of this Resolution (which increase in assessed value is hereinafter referred to as the "Improvement," as defined in Ohio Revised Code Section 5709.73(A)(2)) is declared to be a public purpose. Pursuant to and in accordance with Ohio Revised Code Section 5709.73(G), the Improvement with respect to each parcel shall be exempt from real property taxation (the "TIF Exemption") for a period commencing with the first day of the tax year in which there is a building or structure on the parcel exceeding Two-Hundred Thousand Dollars (\$200,000.00) in true value that appears on the tax list and duplicate of real and public utility property and ending for a parcel on the tenth (10th) anniversary of such date or the date the Public Infrastructure Improvements (as defined in the TIF Resolution) are paid in full, whichever occurs first. After the TIF Exemption becomes effective, such TIF Exemption shall apply with respect to any parcel when the Improvement to such parcel is made and an exemption therefor is claimed in the manner provided for hereinabove.

SECTION 2. Payment of Service Payments. As provided in Ohio Revised Code Section 5709.74, but only after the TIF Exemption is effective, the Owner of a parcel comprising Exempted Property shall be required to, and shall make, service payments in lieu of taxes with respect to the Improvement allocable thereto to the County Treasurer on or before the final due dates for payment of real property taxes. Each service payment

in lieu of taxes shall be charged and collected in the same manner and in the same amount as the real property taxes that would have been charged and payable against such parcel as if it were not exempt from taxation pursuant to Section 1 hereof. If any reduction in the levies otherwise applicable to such parcel is made by the County budget commission under Ohio Revised Code Section 5705.31, the amount of the service payment in lieu of taxes shall be calculated as if the reduction in levies had not been made. Any late payments of service payments in lieu of taxes shall be subject to penalty and bear interest at the then current rate established under Ohio Revised Code Sections 323.121(B)(1) and 5703.47, as the same may be amended from time to time, or any successor provisions thereto (the "Penalties and Interest"). Each Owner shall make any other payments in respect of such parcel which are received by the County Treasurer in connection with any reduction required by Ohio Revised Code Section 319.302, as the same may be amended from time to time, or any successor provisions thereto (the "Property Tax Rollback Payments," together with the service payments in lieu of taxes and the "Penalties and Interest," are collectively referred to herein as the "Service Payments"). The Service Payments shall be allocated and distributed in accordance with Section 3 hereof.

SECTION 3. Creation of TIF Fund; Application of Service Payments. This Board of Trustees hereby establishes, pursuant to and in accordance with the provisions of Ohio Revised Code Section 5709.75, a Public Improvement Tax Increment Equivalent Fund. The Fiscal Officer of the Township may create one or more accounts or sub-accounts within such fund as appropriate to distinguish the Service Payments received with respect to the TIF Exemption established pursuant to this Resolution from any tax increment financing programs that may be established by the Township in the future and as are necessary to account for payment of the costs of the Public Infrastructure Improvements, including any reimbursement payments for the reimbursement of the costs of the Public Infrastructure Improvements, Debt Service on, and other expenses relating to the issuance of, any bonds, notes, or other obligations issued to finance the Public Infrastructure Improvements. As used in this Resolution, "TIF Fund" shall refer to the specific fund or account that receives the Service Payments provided for in this Resolution. The TIF Fund shall be maintained in the custody of the Township and shall receive all distributions of Service Payments required to be made to the Township. Those Service Payments received by the Township with respect to the Exempted Property, shall be used solely for the purposes authorized in Ohio Revised Code Sections 5709.73, 5709.74, and 5709.75, including, but not limited to, paying any costs of the Public Infrastructure Improvements in a manner that is consistent with this Resolution. For purposes of this Resolution, "costs" of the Public Infrastructure Improvements payable from the TIF Fund shall also include the items of "costs of permanent improvements" set forth in Ohio Revised Code Section 133.15(B), and incurred with respect to the Public Infrastructure Improvements, which "costs" specifically include any reimbursement payments for the reimbursement of the costs of the Public Infrastructure Improvements, and Debt Service on, and other expenses relating to the issuance of, any bonds, notes, or other obligations issued to finance the Public Infrastructure Improvements. The TIF Fund shall remain in existence so long as such Service Payments are collected and used for the aforesaid purposes, after which time said TIF Fund shall be dissolved and any surplus funds remaining therein shall be transferred to the Township's General Fund, all in accordance with Ohio Revised Code Section 5709.75.

Pursuant to Ohio Revised Code Section 5709.73, 5709.74, and 5709.75, the Delaware County Auditor ("County Auditor") is requested to distribute the Service Payments and the Property Tax Rollback Payments to the Township for deposit into the TIF Fund. The distribution from the County Auditor to the Township required under this Section is requested to be made at the same time and in the same manner as real property tax distributions.

SECTION 4. Public Infrastructure Improvements. This Board of Trustees hereby designates the Public Infrastructure Improvements described in Exhibit B attached hereto as "public infrastructure improvements"

(as such term is defined in Ohio Revised Code Sections 5709.40(A)(8) and 5709.73(A)(6)) made, to be made, or in the process of being made, and that, once made, will directly benefit the TIF Site.

SECTION 5. Application for Real Property Tax Exemption and Remission. This Board of Trustees further hereby authorizes and directs any member of the Board of Trustees, the Township Fiscal Officer, or other appropriate officers of the Township, in any combination or individually, to sign and execute all documents and make such arrangements as are necessary and proper for collection of said Service Payments from the Owners of real property located in the TIF Site, which are to be deposited into the TIF Fund.

SECTION 6. Cooperative Agreement. This Board of Trustees authorizes and directs any member of the Board of Trustees, the Township Fiscal Officer, or other appropriate officers of the Township, in any combination or individually, to prepare, execute, and deliver a Cooperative Agreement between the Township and Delaware Township regarding economic development matters and the coordination, implementation and operation of real property, which includes the TIF Site and certain parcels contiguous thereto located in Delaware Township to incentivize employment opportunities for the residents and growth of business within the Township and Delaware Township.

SECTION 7. Further Authorizations. This Board of Trustees further hereby authorizes and directs any member of the Board of Trustees, the Township Fiscal Officer, or other appropriate officers of the Township, in any combination or together, to prepare and sign all agreements, and any amendments thereto such that the character of those changes is not substantially adverse to the Township, which shall be established conclusively by their signatures thereon, and to prepare and sign all instruments and to take all other actions as may be necessary and appropriate to implement this Resolution.

SECTION 8. Non-Discriminatory Hiring Policy. In accordance with Ohio Revised Code Section 5709.832, this Board of Trustees hereby determines that no employer located in the TIF Site shall deny any individual employment based solely on race, religion, sex, disability, color, national origin or ancestry.

SECTION 9. Notices. This Board of Trustees hereby finds and determines that notice of this proposed Resolution has been delivered to all affected school districts, including the Buckeye Valley Local School District and the Delaware Area Career Center, in accordance with Ohio Revised Code Sections 5709.73 and 5709.83, and hereby ratifies the giving of that notice.

Pursuant to Ohio Revised Code Section 5709.73(I), the Township Fiscal Officer is hereby directed to deliver a copy of this Resolution to the Director of the Development Services Agency of the State of Ohio within fifteen (15) days after its adoption. On or before March 31 of each year that the exemption set forth in Section 1 hereof remains in effect, the Township Fiscal Officer, or other authorized officer of this Township shall prepare and submit to the Director of the Development Services Agency of the State of Ohio the status report required under Ohio Revised Code Section 5709.73(I).

SECTION 10. Tax Incentive Review Council. The Township has created the Township Tax Incentive Review Council with the membership of that Council constituted in accordance with Ohio Revised Code Section 5709.85. That Council shall, in accordance with Ohio Revised Code Section 5709.85, review annually all exemptions from taxation resulting from the declarations set forth in this Resolution and any other such matters as may properly come before that Council, all in accordance with Ohio Revised Code Section 5709.85.

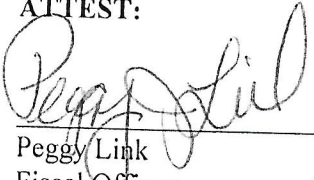
SECTION 11. Open Meetings. This Board of Trustees finds and determines that all formal actions of this Board of Trustees and any of its committees concerning and relating to the adoption of this Resolution were

taken in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law, including Ohio Revised Code Section 121.22.


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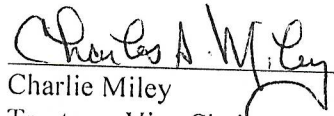
SECTION 12. Effective Date. This Resolution shall be effective from and after the earliest period provided by law.

ATTEST:


Peggy Link
Fiscal Officer

SIGNED:


Connie Skinner
Trustee – Chairperson


Charlie Miley
Trustee – Vice Chairman

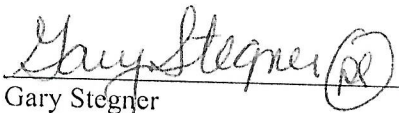

Gary Stegner
Trustee

EXHIBIT A

Legal Description of TIF Site

The TIF Site consists of the following parcel numbers identified the records of the County Auditor of Delaware County, Ohio as of September __, 2020:

518-300-01-062-000

The TIF Site is also described by reference to the following map:

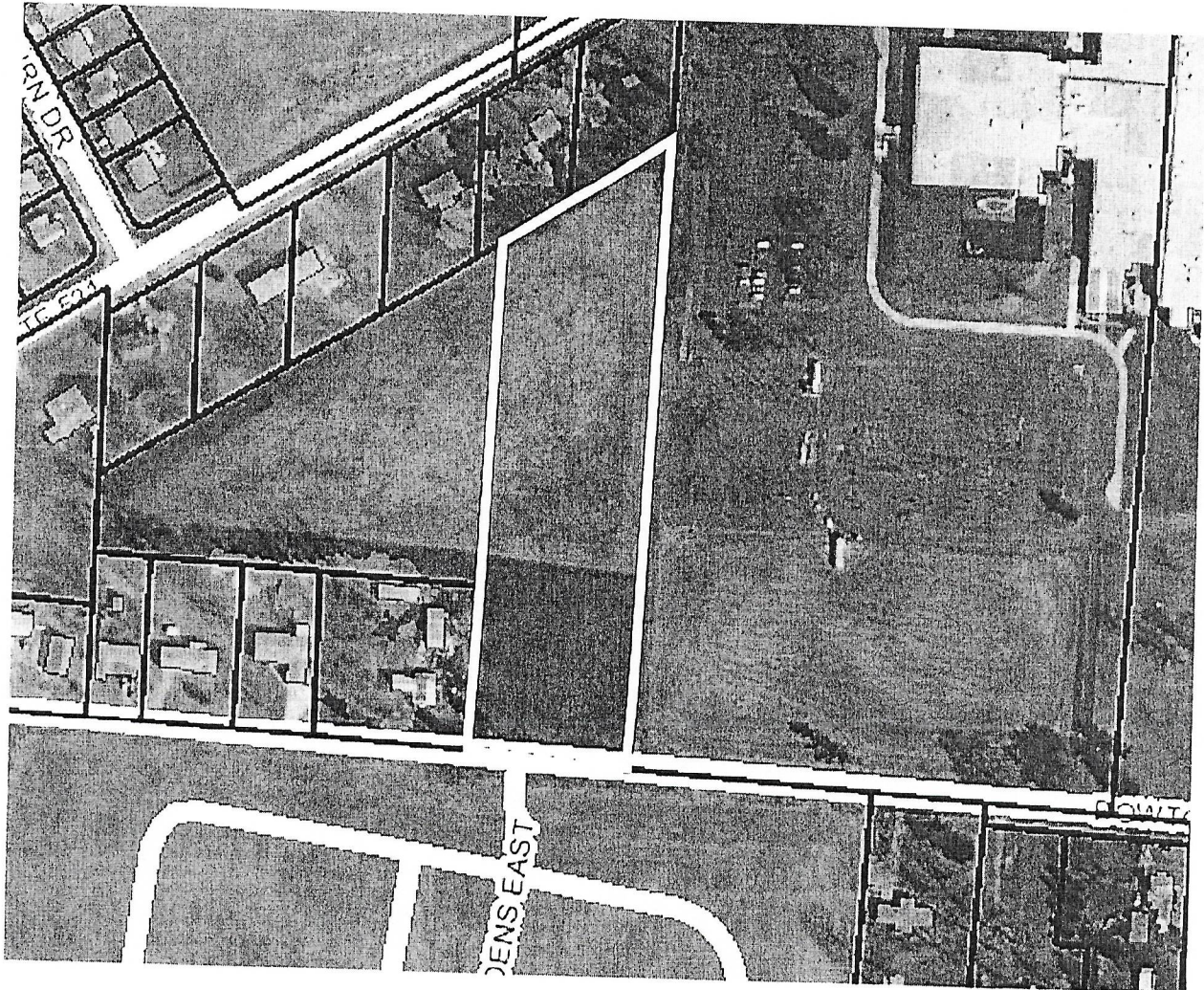


EXHIBIT B

Public Infrastructure Improvements

The Public Infrastructure Improvements consist generally of acquiring and constructing the infrastructure described below:

- Construction, reconstruction, extension, opening, improving, widening, grading, draining, curbing or changing of the lines and traffic patterns of roads, highways, streets, bridges (both roadway and pedestrian), traffic calming devices, sidewalks, bikeways, medians and viaducts accessible to and serving the public, and providing lighting systems, signalization, and traffic controls, and all other appurtenances thereto;
- Construction, reconstruction or installation of utility improvements (including any underground utilities), storm and sanitary sewers (including necessary site grading therefore), water lines, water and fire protection systems, and all other appurtenances thereto;
- Construction, reconstruction or installation of gas, electric, and communication service facilities, and all other appurtenances thereto;
- Construction or installation of streetscape and landscape improvements including trees and shrubs, landscaping mounds and fencing, tree grates, planting beds, signage, curbs, sidewalks, street and sidewalk lighting, irrigation, burial of overhead utility lines and related improvements, and all other appurtenances thereto;
- Construction of one or more public parking facilities, including public surface parking and public parking structures and related improvements, and all other appurtenances thereto;
- Acquisition of real estate or interests in real estate (including easements) necessary to accomplish the foregoing improvements;
- Environmental remediation;
- Any on-going administrative expenses relating to the Public Infrastructure Improvements and maintaining the TIF revenue, including but not limited to engineering, architectural, legal, TIF administration, permitting and public infrastructure construction management, and other consulting and professional services; and
- All inspection fees and other governmental fees related to the foregoing.

The Public Infrastructure Improvements specifically include the costs of financing the Public Infrastructure Improvements, including the items of "costs of permanent improvements" set forth in Ohio Revised Code Section 133.15(B), and incurred with respect to the Public Infrastructure Improvements, which "costs" specifically include any reimbursement payments for the reimbursement of the costs of the Public Infrastructure Improvements and the Debt Service on, and other expenses relating to the issuance of, any bonds, notes, or other obligations issued to finance the Public Infrastructure Improvements.

All of the Public Infrastructure Improvements described above are hereby determined to be "public infrastructure improvements" (as defined in Ohio Revised Code Sections 5709.40(A)(8) and 5709.73(A)(6) and are intended to benefit the real property described in Exhibit A.

Trustees:

Charles Miley
Connie Skinner
Gary Stegner



Fiscal Officer:

Peggy Link

5555 State Route 521, Delaware, Ohio 43015
Ph. 740-369-0700

**RECEIPT OF THE BOARD OF EDUCATION OF THE
BUCKEYE VALLEY LOCAL SCHOOL DISTRICT OF NOTICE OF THE
INTENT OF THE TOWNSHIP OF BROWN, DELAWARE COUNTY, OHIO
TO PASS A RESOLUTION GRANTING AN EXEMPTION
FROM REAL PROPERTY TAXATION PURSUANT
TO OHIO REVISED CODE SECTION 5709.73**

February 19, 2021

TO: Peggy Link
Brown Township Fiscal Officer
5555 State Route 521
Delaware, OH 43015

The undersigned hereby acknowledges receipt of the following items from the Township of Brown, Delaware County, Ohio:

Notice of hearing before the Board of Township Trustees of Brown Township, Delaware County, Ohio on March 9, 2021, to consider and vote upon a TIF Resolution.

Received by: May Baur
Date: 2/19/21

Trustees:

Charles Miley
Connie Skinner
Gary Stegner



Fiscal Officer:

Peggy Link

5555 State Route 521, Delaware, Ohio 43015
Ph. 740-369-0700

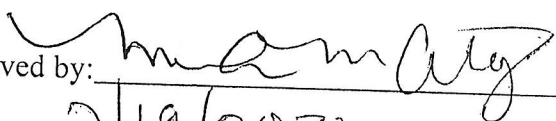
**RECEIPT OF THE BOARD OF EDUCATION OF THE
DELAWARE AREA CAREER CENTER OF NOTICE OF THE
INTENT OF THE TOWNSHIP OF BROWN, DELAWARE COUNTY, OHIO
TO PASS A RESOLUTION GRANTING AN EXEMPTION
FROM REAL PROPERTY TAXATION PURSUANT
TO OHIO REVISED CODE SECTION 5709.73**

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Trustees:

Charles Miley
Connie Skinner
Gary Stegner



Fiscal Officer:

Peggy Link

5555 State Route 521, Delaware, Ohio 43015
Ph. 740-369-0700

February 15, 2021

VIA HAND DELIVERY

TO: Board of Education
Buckeye Valley Local School District
679 Coover Road
Delaware, OH 43015

Ladies and Gentlemen:

Please take notice on March 9, 2021, the Board of Township Trustees (the "Board") of Brown Township, Delaware County, Ohio (the "Township") will consider and vote upon a Resolution (the "TIF Resolution"), a copy of which is enclosed, relating to granting of an exemption by the Township of certain property from real estate taxation and declaring certain improvements to be a public purpose (the "TIF Exemption"). The property is located within the Township and the territory of the Buckeye Valley Local School District, Delaware County, Ohio (the "School District"), and is described on Exhibit A to the TIF Resolution (the "Property"). The TIF Resolution would exempt 75% of the Improvements (as defined in Ohio Revised Code Section 5709.73(A)(2)) to such property for a period commencing with the first day of the tax year in which there is a building or structure on the parcel exceeding Two-Hundred Thousand Dollars (\$200,000.00) in true value that appears on the tax list and duplicate of real and public utility property and ending for a parcel on the tenth (10th) anniversary of such date or the date the Public Infrastructure Improvements (as defined in the TIF Resolution) are paid in full, whichever occurs first.

While it is impossible to know with certainty how much increased value the Improvements will represent over the life of the TIF Exemption, the current estimated true value in money of the Improvements is approximately \$2,000,000.

If approved, the TIF Resolution will authorize the Township to construct Public Infrastructure Improvements in connection with the TIF Exemption and pay the costs of the construction of such Public Infrastructure Improvements.

Trustees:

Charles Miley
Connie Skinner
Gary Stegner

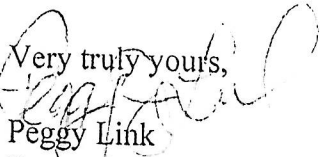


Fiscal Officer:

Peggy Link

5555 State Route 521, Delaware, Ohio 43015
Ph. 740-369-0700

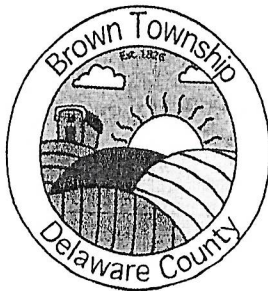
You are invited to attend the Board meeting to present your views or to submit comments in writing, addressed to the Township Fiscal Officer.

Very truly yours,

Peggy Link
Brown Township Fiscal Officer

Enclosure

Trustees:

Charles Miley
Connie Skinner
Gary Stegner



Fiscal Officer:

Peggy Link

5555 State Route 521, Delaware, Ohio 43015
Ph. 740-369-0700

**RECEIPT OF THE BOARD OF EDUCATION OF THE
BUCKEYE VALLEY LOCAL SCHOOL DISTRICT OF NOTICE OF THE
INTENT OF THE TOWNSHIP OF BROWN, DELAWARE COUNTY, OHIO
TO PASS A RESOLUTION GRANTING AN EXEMPTION
FROM REAL PROPERTY TAXATION PURSUANT
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February 15, 2021

TO: Peggy Link
Brown Township Fiscal Officer
5555 State Route 521
Delaware, OH 43015

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Received by: _____

Date: _____

Trustees:

Charles Miley
Connie Skinner
Gary Stegner



Fiscal Officer:

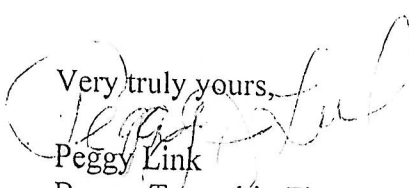
Peggy Link

5555 State Route 521, Delaware, Ohio 43015
Ph. 740-369-0700

If approved, the TIF Resolution will authorize the Township to construct Public Infrastructure Improvements in connection with the TIF Exemption and pay the costs of the construction of such Public Infrastructure Improvements.

You are invited to attend the Board meeting to present your views or to submit comments in writing, addressed to the Township Fiscal Officer.

Very truly yours,


Peggy Link

Brown Township Fiscal Officer

Enclosure