

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held April 12, 2022 at 8:30 p.m., Page 635

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, present; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Doug Riedel with the Delaware County Engineer's Office and Abbey Trimble with the Delaware Public Health District.

Minutes of the March regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for March were reviewed and initialed by the trustees.

Financial Report – March 31, 2022, balances Total \$552,785.64

1000 - \$210,701.10 2031 - \$43,377.33 2272 - \$63,101.55 9001 - \$36,221.57

2011 - \$ 15,547.73 2041 - \$ 2,131.28 4951 - \$ 2,565.06

2021 - \$167,117.05 2231 - \$10,734.86 4952 - \$ 1,288.11

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- They will be launching a new Community Health Assessment to help improve health for the people and communities of Delaware County.
- Invited the trustees to The Partnership meetings to promote health and well-being in the community.
- Announced that naloxone kits are now available by calling 740-368-1700.
- Passed out pamphlet regarding collection dates for Delaware, Knox, Marion and Morrow Counties for 2022. There will be a hazardous waste collection at the Delaware County Fairgrounds on June 4, 2022. For more information call the DKMM Solid Waste at 419-946-6400.

Doug Riedel with the Delaware County Engineer's Office stated that he will be finalizing the paperwork for the OWPC grant for Piper Road in July and the work should start in August or September. Doug also discussed the culverts that the trustees had requested a REA on for Piper Rd. The county recommended that two culverts be replaced with others needing some work. This work will need to be done prior to the OWPC grant work. After further discussion it was decided upon to have Doug check on the culvert sizes needed and also check if the county can assist Jim in doing the work.

There was further discussion regarding other roads to chip and seal for the 2022 Road Improvement Project. Jim Viers also stated that he feels there has not been enough modified binder used by the contractor when chip and sealing roads. After further discussion a motion was made by Hatten and seconded by Lewis to publish an Invitation to Bid for chip and seal (No. 8 Stone) on the following roads: Piper Rd. (TR245) from Shoemaker Rd. (TR251) to 7299 Piper Rd.; Steamtown Rd. (TR224) from Piper Rd. (TR245) to the township line and Maloney Rd. (TR243) from McCurdy Rd. (TR247) to 5355 Maloney Rd. The project is to be completed by August 20, 2022. Bids will be opened and read out loud at the May 10, 2022 meeting at 8:30 P.M. Vote: All yeas. Motion carried.

There was discussion regarding the American Rescue Plan Act grant money. On January 6, 2022, the U.S. Treasury released the Final Rule for the State and Local Fiscal Recovery Funds. This Final Rule, effective April 1, 2022 gives NEU's the ability to claim a Standard Allowance for revenue loss. Revenue loss can be used towards general government services such as road paving, facility repairs, equipment, payroll, parks and recreation, etc. After further discussion a motion was made by Hatten and seconded by Lewis to use the American Rescue Plan Act grant money as Standard Allowance for revenue loss. Vote: All yeas. Motion carried.

There was a motion made by Lewis and seconded by Hatten to adopt Resolution No. 04-2022-03 AUTHORIZING A TOWNSHIP'S RIGHTS AND ABILITY TO ENTER INTO AND ADMINISTER FRANCHISE AGREEMENT FOR PURCHASE OF PROPANE GAS. This gives the Oxford Township Board of Trustees the authority to contract propane gas at a designated price for the winter season or pay by delivery at the current cost. Vote: All yeas. Motion carried. Resolution 04-2022-03 duly passed.

Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:

Zoning Permits:

3/22/2022 - Dennis Poole, 9101 Ashley Rd., Ashley, OH; New Ground Mount Solar Array

Zoning Violations:

- Brenda Ramey, property owner of 8895 US Highway 42., Ashley stated she has started to clean up the property and will work on the rest after the yard has dried up. Duane reached out to Eric Penkal on March 7, 2022 about the issue and he said he would continue with the court order.
- A letter of violation was sent to the property owner and trustee of 3019 Steamtown Rd. to clean up trash, debris, unused property or discarded material. The Delaware Public Health District was also notified regarding the trash, burning and septic issues. The Delaware Public Health District visited the site on March 28, 2022 and talked with the resident. They will be issuing an order for trash, burning and septic,

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Current bills of \$67,989.47 were presented for approval and payment during April. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11535 – 11569 - \$63,081.21, Vchr. 28 - \$277.18, Vchr. 29 - \$618.00, Vchr. 30 - \$12.00, Vchr. 32 - \$2,495.05, Vchr. 35 - \$1,178.23, Vchr, 36 - \$279.65, Vchr. 37 - \$48.15. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:45 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer