

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held August 9, 2022 at 8:30 p.m., Page 644

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, present; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Amee Sword, Director of the Wornstaff Memorial Public Library, Sheila Hiddleston, Commissioner of the Delaware Public Health District, Abbey Trimble with the Delaware Public Health District and Doug Riedel with the Delaware County Engineer's Office.

Minutes of the July regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for July were reviewed and initialed by the trustees.

Financial Report – July 31, 2022, balances Total \$525,122.73

1000 - \$169,661.82 2031 - \$43,970.27 2272 - \$126,203.09 9001 - \$0.00

2011 - \$ 15,986.23 2041 - \$ 2,131.28 4951 - \$ 2,565.26

2021 - \$155,616.75 2231 - \$ 7,699.82 4952 - \$ 1,288.21

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The summer reading program was a success. They had 81 children and 17 adults in the program. 55 children completed the program.
- On October 15, 2022 the Wornstaff Memorial Public Library and the Elm Valley Joint Fire District will sponsor a "Touch A Truck" day.

Sheila Hiddleston, Commissioner of the Delaware Public Health District updated trustees on the following:

- Covid numbers have been steady in Delaware County. The county is in the yellow (moderate category per CDC guidelines). She advises the public to continue their vaccinations and boosters.
- There are cases of monkeypox in the State of Ohio but currently no cases in Delaware County. They do not have the vaccine on hand but would be able to get it if needed.
- CHIP (Community Health Improvement Plan) will have the results from the surveys, regarding public health, out to the public soon.

Abbey Trimble with the Delaware Public Health District update trustees on the following:

- The Rumpke Transfer Station should be completed early next year. They will be offering recycling and hope to have that completed next year as well.
- The 2022 Olentangy River Clean-up will be held on August 20, 2022. The location is Mingo Park and it will start at 10:00 A.M. They are asking for volunteers.

Doug Riedel with the Delaware County Engineer's Office presented the contract from The Shelly Co. to do the OPWC grant work on the Piper Road Improvement Project. After further discussion a motion was made by Hatten and seconded by Lewis to sign the contract agreement between The Shelly Co. and the Oxford Township Board of Trustees for the Piper Road Improvement Project from the OPWC grant dated August 9, 2022. Vote: All yeas. Motion carried. Doug also stated The Shelly Co. is on schedule and should start work next week. Jim Viers is working with them to coincide this project with a current contract Oxford Township has with The Shelly Co. for the 2022 Road Improvement Project of Steamtown Rd., Piper Rd. and Maloney Rd.

Doug Riedel followed up on a previous question regarding driveway culverts and permits. Doug stated the county can do the permits and inspections for the township. They are currently doing this for some townships in Delaware County. After further discussion a motion was made by Hatten and seconded by Lewis to pass the following resolution; Effective September 1, 2022 The Delaware County Engineer's Office will become the agent and handle Oxford Township's driveway permits and inspections. Vote: All yeas. Motion carried and resolution duly passed.

Trustees received an email from a resident on Sherwood Rd. requesting a "Children at Play" sign be put on their road urging drivers and motorists to slow down. The question was brought to Doug Riedel's attention. He does not recommend installing a Children at Play sign since the sign can give the children and their parents a false sense of security that the traveling public will comply with the sign. He would recommend reaching out to the Delaware County Sheriff's Office to have them patrol Sherwood Rd. and provide their speed trailer to notify the public of their speed on Sherwood Rd.

Fiscal Officer Leienberger presented the following Resolution No. 08-2022-06; AUTHORIZING INCREASE IN MICRO-PURCHASE THRESHOLD AND ADOPT UNIFORM GUIDANCE PROCUREMENT POLICY. This resolution approves a Federal Procurement Policy with guidelines and authorizes the spending of the American Rescue Plan Act grant money for Oxford Township, Delaware County. Trustee Lewis moved the adoption and Trustee Hatten seconded the adoption. Vote: All yeas. Motion carried and resolution duly passed.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 7/18/2022 – Dale & Mary Ogg, 8191 Ashley Rd.; 240 Sq.’ Sun Room
- 7/29/2022 – Steve & Shari Fridley, 6250 Steamtown Rd.; 27’ Dia. Pool & 320 Sq.’ Deck

Zoning Violations:

- Brenda Ramey of 8895 US Highway 42; As previously mentioned, on 7/6/2022 the Court of Common Pleas ordered a permanent injunction on the property, this is still pending as of 8/9/2022. The courts have to order the judgement before a permanent injunction can be placed on the property. Duane will be signing a resolution to have them move forward. This will then allow Oxford Township to clean up the property at any time and charge the landowner for expenses.

Current bills of \$27,853.48 were presented for approval and payment during August. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11651 – 11703 - \$22,268.17, Vchr. 66 - \$553.50, Vchr. 68 - \$193.19, Vchr. 70 - \$3,597.99, Vchr. 71 - \$44.48, Vchr. 73 - \$917.13, Vchr. 74 - \$220.78, Vchr. 75 - \$58.24. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:27 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer