

RECORD OF PROCEEDINGS
Minutes of the Special Year-End Meeting of the Oxford Township Board of Trustees
Held December 28, 2022 at 8:00 A.M., Page 653

The purpose of this meeting is to finalize township business for the fiscal year 2022 and conduct any other township business if necessary.

The special year-end meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, present; Jim Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor.

Hatten discussed the replacement of veteran head stones at the township's cemeteries. There are two old veteran head stones at Gavitt Cemetery that need replaced and possibly a third one. The head stones can be ordered at no cost. Before receiving the new head stones the township needs to agree to install them and any pay for any cost in installing them. After further discussion a motion was made by Lewis and seconded by Hatten to have the township replace, install and pay for any cost in installing the two veteran headstones and possibly the third veteran headstone with new ones. Vote: All yeas. Motion carried.

There was discussion in regards to the scheduling of meeting dates for 2023. After further discussion a motion was made by Lewis and seconded by Hatten to meet the second Tuesday of each month at 8:00 P.M. for the entire 2023 year. The meeting will not be changed to 8:30 P.M. during Daylight Savings Time. Vote: All yeas. Motion carried. The resolution will be prepared and presented at the January 10, 2023 regular / organizational meeting.

There was discussion in regards to a new snow plow truck. After further discussion a motion was made by Hatten and seconded by Lewis to have Craig Pittman and Jim Viers attend the Ohio Township Association's Winter Conference & Trade Show starting on January 25, 2022 to to get more information regarding a snow plow truck. Vote: All yeas. Motion carried.

There was discussion regarding current wages. A motion was made by Hatten and seconded by Lewis for a 4% increase on Jim Viers' base hourly rate, a 4% increase on Duane Matlack's monthly salary, a 4% increase on Jeffrey Jordan base hourly rate and increase Spot Labor from \$15.00 per hour to \$17.00 per hour. All other wages are to be frozen at this time. Jim Viers' increase will become effective on his pay dated January 6, 2023 and all other increases of wages will be in effect on January 1, 2023. Vote: All yeas. Motion carried. Wages for Oxford Township are as follows:

- Duane Matlack, Zoning Inspector - \$783.66 per month.
- Jim Viers, Road Maintenance Supervisor - \$32.05 per hour.
- Jeffrey Jordan, Seasonal Employee - \$15.60 per hour.
- Donald Long (contract) at \$116.00 per month for the 5 months of May, June, July, August & September for mowing of township yard in Ashley
- Joel Bennington, Zoning Secretary at \$85.00 per meeting attended.
- Zoning Board Member at \$35.00 per meeting attended.
- Spot Labor at \$17.00 per hour.
- Emergency Operator at \$25.00 per hour.
- Jodi Schaub, Coordinator of Township Hall Rentals - \$25.00 per contract / \$50.00 per contract with cleaning.

Current bills of \$19,670.97 were presented for approval and payment during the latter part of December. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11805 to 11827 - \$15,194.55, Vchr. 117 - \$1,243.74, Vchr. 118 - \$278.06, Vchr. 119 - \$99.57, Vchr. 120 - \$2,855.05). A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Lewis and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:15 A.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer