

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held December 13, 2022 at 8:00 p.m., Page 651

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; James Hatten, present; Steve Lewis, absent. Also present: Jim Viers, Road Maintenance Supervisor and Abbey Trimble with the Delaware Public Health District.

Minutes of the November regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for November were reviewed and initialed by the trustees.

Financial Report - November 30, 2022, balances Total \$517,888.94

1000 - \$182,504.76	2031 - \$19,726.92	2272 - \$126,203.09	4952 - \$ 1,288.37
2011 - \$ 16,036.35	2041 - \$ 2,131.28	4401 - \$ 0.00	9001 - \$ 493.26
2021 - \$157,746.36	2231 - \$ 9,193.08	4951 - \$ 2,565.47	

Abbey Trimble with the Delaware Public Health District update trustees on the following:

- Distributed flyers regarding;
 - Measles – There are no cases in Delaware County right now but there have been some cases in central Ohio. To schedule an MMR vaccination call 740-368-1700.
 - Stay Healthy, Wash your Hands – It is recommended to wash your hands for 20 seconds in the sink to help prevent sickness.
 - Compost it! – The Delaware Public Health District has partnered with Price Farms Organics, DKMM and the City of Delaware for a Residential Composting Program. This program composts all foods; raw, cooked & scraps. The resident can pick up a bucket at the City of Delaware Public Works or Price Farm Organics. The filled buckets can be dropped off at Price Farms Organics with no charge.

The township's 2023 Annual Appropriation Resolution No. 12-2022-10 was reviewed and discussed. The amount of appropriations is based on the Official Certificate of Estimated Resources for 2023 from the Delaware County Budget Commission. Appropriations per fund levels were set as follows:

General - \$270,000.00	Permissive Motor Vehicle - \$9,000.00
Motor Vehicle Tax - \$13,000.00	Local Fiscal Recovery Fund - \$126,000.00
Gasoline Tax - \$230,000.00	Permanent (Bequest-Gavitt) - \$1,500.00
Road and Bridge - \$40,000.00	Permanent (Bequest-Bell) - \$700.00
Cemetery - \$2,000.00	Agency Library Levy - \$70,000.00

Total Annual Appropriations - \$762,200.00

Hatten moved the adoption of the resolution and it was seconded by Pittman. Vote: All yeas. Motion carried and resolution duly passed.

Fiscal Officer Leienberger stated the Library Agency Funds (9001) actual revenue received is more than the county auditors' estimate on the Certificate of Estimated Resources by \$190.31. As a result, the fiscal officer requested a Fourth Amended Certificate to reflect these figures. The following resolution was presented to appropriate all the remaining funds: BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County, Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2022, the Library fund (9001) appropriations are to be increased by the said amount of \$368.87. This is a result of the Fourth Amended Certificate of Estimated Resources. Hatten moved the adoption of the resolution, seconded by Pittman. Vote: All yeas. Motion carried and resolution duly passed.

In preparation of the upcoming renewal in March, 2023 for the township insurance with Ohio Plan, Rinehart Walter-Danner Insurance Agency sent a renewal application for review. Jim Viers stated that it is updated at this time. Fiscal Officer Leienberger will inform Rinehart-Walter-Danner Insurance Agency that there are no changes.

There was discussion regarding dates for the year-end meeting in December and the organizational / regular meeting in January. It was agreed upon to hold the year-end meeting on December 28, 2022 at 8:00 A.M. at the Oxford Township Hall and the organizational / regular meeting will be held January 10, 2023 at 8:00 P.M. at the Oxford Township Hall.

Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:

Zoning Violations:

- Duane discussed the zoning violation for the clean-up of trash, boat and truck with the property owner of 3019 Steamtown Rd on November 16, 2022. The property owner said he would contact the renters and get back with him. As of December 13, 2022, Duane has not heard back from the property owner.
- The property located at 8895 US Highway 42, Ashley has been cleaned up as of November 23, 2022 and is now in compliance.
- Duane received a complaint regarding a business being ran from a house at 8116 Ashley Rd. A letter will be sent and he is working with Mark Fowler on the issue.

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Queen Automotive has purchased the property located at 4590 St. Rt. 229. They would like to move their business to this property. Duane stated he did confirm with Mark Fowler that the property is already properly zoned for the business. He also stated the site has been extensively cleaned up and the fire damaged building has been demoed.

Current bills of \$36,526.24 were presented for approval and payment during December. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -11786 – 11804 - \$32,130.25, Vchr. 107 - \$171.14, Vchr. 109 - \$2,585.05, Vchr. 110 - \$12.80, Vchr. 111 - \$618.00, Vchr. 112 - \$1,009.00. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:43 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer