

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held February 8, 2022 at 8:00 p.m., Page 632

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice Chairman Lewis.

Roll call: Craig Pittman, absent; Steve Lewis, present; James Hatten, present. Also present: Duane Matlack, Oxford Township Zoning Inspector, John Hower with Rinehart, Walters & Danner Insurance Agency, Sheila Hiddleston, Commissioner of the Delaware Public Health District and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the January organizational / regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2022, balances Total \$456,813.45

1000 - \$169,564.79	2031 - \$21,665.21	2272 - \$62,850.64	9001 - \$0.00
2011 - \$ 14,339.12	2041 - \$ 2,131.28	4951 - \$ 2,564.86	
2021 - \$172,375.47	2231 - \$10,034.05	4952 - \$ 1,288.03	

John Hower with Rinehart, Walters & Danner Insurance Agency reviewed the townships upcoming insurance policy with Ohio Plan. After discussion a motion was made by Hatten and seconded by Lewis to renew the townships insurance policy with Ohio Plan and pay Rinehart, Walters & Danner Insurance Agency for another year effective from March 27, 2022 to March 27, 2023. Vote: All yeas. Motion carried.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Reviewed the library's Annual Report for 2021; There was a 14% increase in visitors and a 6.5% increase in borrowed, circulated items from 2020.
- The library will be remodeling their basement. They have started the bid process for an architect firm.
- The library would like to thank Jim Hatten for the donation of newspapers from the 1930's. One of them had an article on the front page regarding a flag pole for the library.

Sheila Hiddleston, Commissioner of the Delaware Public Health District updated trustees on the following:

- The Delaware Public Health District's annual District Advisory Council meeting will be held March 24, 2022 at the Willis Education Center at 7:00 P.M. with refreshments at 6:45 P.M. For 2022 the open board position is the one vacated by Dr. Walter Threlfall, resident of Liberty Township and whose term expires at the end of February.
- Covid numbers are starting to decline which is allowing the Delaware Public Health District more time to work on previous projects.

As a result of the First Amended Certificate of Estimated Resources for 2022 a motion was made by Hatten and seconded by Lewis to adopt the following resolution; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

1000	General Fund	\$35,000.00
2011	M. V. License Tax Fund	\$ 5,000.00
2021	Gasoline Tax Fund	\$30,000.00
2031	Road & Bridge Fund	\$46,750.00
2231	Permissive Tax Fund	\$ 2,500.00
9001	Agency Library Fund	\$ 1,500.00

Vote: All yeas. Motion carried and resolution duly passed.

The Delaware County Engineer's Office sent the ODOT 2021 Township Highway System Mileage Certification stating there are 19.580 miles of roads in Oxford Township. This is a decrease of 0.225 miles from 2020 due to the incorporation of LBRS data for Delaware County. A motion was made by Hatten and seconded by Lewis to certify that as of December 31, 2021 the township was responsible for maintaining 19.580 miles of public roads. Vote: All yeas. Motion carried. Certificate was signed by trustees and will be returned to ODOT.

Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:

Zoning Violations:

- Brenda Ramey, property owner of 8895 US Highway 42., Ashley was served a court order to clean up the property. On January 18, 2022 she stated she will be getting a dumpster in a week or so and will be cleaning up the property. It does not appear to be cleaned up at this time.

BZA Cases:

- There was be BZA meeting on January 26, 2022 regarding a property located at 9281 Piper Road. Property owner, Tonya Corra would like to reduce the frontage of the property to allow for a lot split. It was passed unanimously by the Board of Zoning Appeals.

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Duane Matlack also stated he is working on completing the proper documents for a demolition grant. There is not an actual application and he is working with Jeff Jordan with the Delaware County Land Bank to complete the process. The deadline is February 10, 2022. This grant could cover the cost of demolition to a vacant property in Oxford Township. Duane also discussed an Aid Grant from the Delaware County Regional Planning Commission. This grant can be used for services in creating a logo for Oxford Township. After discussion, trustees agreed for Duane to move forward with the Aid Grant application.

Current bills of \$20,640.77 were presented for approval and payment during February. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11496 – 11519 totaling \$16,338.42 and Vchr. 9 - \$504.10, Vchr. 11 - \$2,495.01, Vchr. 12 - \$163.91, Vchr. 13 - \$12.00, Vchr. 15 - \$876.66, Vchr. 16 - \$202.52, Vchr. 17 - \$48.15. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:53 P.M.

Approved: _____ Vice Chairman

Attest: _____ Fiscal Officer