

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held June 14, 2022 at 8:30 p.m., Page 640

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, present; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Doug Riedel with the Delaware County Engineer's Office, Blake Austin with Rumpke Waste & Recycling Services and Jodi Schaub, Coordinator of Township Hall Rentals.

Minutes of the May regular meeting and special joint meeting on June 7, 2022 with the Village of Ashley regarding The Ashley Union Cemetery were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: Pittman, yea; Hatten, yea; Lewis, abstain. Motion carried. The bank statement and the bank reconciliation for May were reviewed and initialed by the trustees.

Financial Report – May 31, 2022, balances Total \$504,567.63  
1000 - \$191,851.27 2031 - \$43,970.27 2272 - \$63,101.55 9001 - \$0.00  
2011 - \$ 17,056.55 2041 - \$ 2,131.28 4951 - \$ 2,565.10  
2021 - \$170,993.57 2231 - \$11,609.85 4952 - \$ 1,288.19

Blake Austin with Rumpke Waste & Recycling Services discussed renewing a 5-year contract with the township. The current 5-year contract will expire on June 30, 2022. He stated that pricing has gone up and there would be an increase of 5% per year. After further discussion a motion was made by Lewis and seconded by Hatten to sign a new contract for 5 years with Rumpke Waste & Recycling expiring on June 30, 2027 for Oxford Township residents. Oxford Township will continue to subsidize \$20.79 per resident. Vote: All yeas. Motion carried.

Doug Riedel with the Delaware County Engineer's Office discussed the two culverts that need replaced before the OPWC grant work starts on Piper Rd. The total cost of the pipe for both culverts from the Delaware County Engineer's Office is approximately \$2,500.00. It was decided upon that Pittman can get the pipe at a cheaper price than through the county and Jim Viers will fix the culverts. Doug also informed the trustees that the townships cost for the OPWC grant will probably increase due to a cost increase in materials. There was further discussion regarding the mowing of the ditches on county roads and some flooding issues at Ashley Rd. and Shoemaker Rd. Doug will check into the matter.

Jim Viers discussed five driveway culverts that need attention on Whipple Rd. They are not at the proper elevation and this is causing the ditch to hold water with flooding. The driveway culverts were put in by the building contractors for the residents. There was discussion regarding who is responsible for fixing the situation. Doug Riedel stated it is most likely the townships responsibility and not the homeowners. It was decided upon that Jim Viers will correct the situation but it may take some time. If the homeowners want to fix the situation they can do as long as they notify the township so it is done properly in regards to the size of the culvert and elevation.

Jim Viers also discussed the township generator. It was generating very little power when the electric was off and needs some maintenance. The trustees decided to have Jim call K & L Electric to have it looked at and also discuss with them the cost of a yearly maintenance plan.

Jodi Schaub, Coordinator of Township Hall Rentals has reserved the township hall to a resident for a wedding. The resident asked if they could put a large tent outside of the township hall. After further discussion the trustees said that was not an option in the contract.

Fiscal Officer Leienberger requested a Second Amended Certificate to reflect the OPWC grant figures. The following resolution was presented to appropriate the funds; As a result of the Second Amended Certificate of Estimated Resources for 2022, Hatten moved the adoption of the following resolution 06-2022-05; BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2022 the following fund appropriations are to be increased by said amount; OPWC (Ohio Public Works Commission) Fund No. 4401 to \$200,096.00. Lewis seconded the adoption of the resolution. Vote: All yeas. Resolution duly passed.

Abbey Trimble with the Delaware Public Health District updated trustees by email with the following:

- A pamphlet regarding; Stay Healthy at the Pool.
- A survey on; How's your quality of life in Delaware County?
- A pamphlet regarding Free Covid-19 Vaccines plus you may receive a \$100.00 gift card for first time vaccinations. This will be held at the Elm Valley Joint Fire District on June 27, 2022 from 3:00 P.M. to 6:00 P.M.
- Sent a SourcePoint Subdivision Contract Survey for the trustees to fill out for the township.

Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:  
Zoning Permits:

- 5/17/2022 – Alissa Bills, 2723 Whipple Rd.; New Pole Barn
- 5/22/2022 – Tonya Corra, 9225 Piper Rd.; New Residence / Ag Barn

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Driveway Permits:

5/22/2022 – Tonya Corra, 9225 Piper Rd.; 30 ‘12” Double Wall Plastic

Zoning Violations:

- Brenda Ramey of 8895 US Highway 42; On May 6, 2022 Duane received an email from Eric Penkal stating he had reached the point to seek judgement on the case and asked for the status of the violation. Duane visited the site on May 9, 2022 and took photos and provided Eric an update. As of 6/13/2022 there has been no update from the prosecutor’s office and no improvement of the clean-up over the last month.
- A letter of violation was sent to the property owner of 3019 Steamtown Rd. to clean up any trash, debris, unused property or discarded material. It was delivered on April 12, 2022. The Delaware Public Health District also sent notification to clean up the property by May 18, 2022 and that failure to comply will result in referral to the Delaware County Prosecuting Attorney’s Office for enforcement. As of 6/13/2022 much clean-up has taken place but it is not completed.
- On May 16, 2022 a letter of violation was sent to 2320 Bishop Rd. for a trailer and trash from its partial demolition. It appears the trailers full demolition has taken place and debris was burnt on site. Conditions on the site are improved to the point the violation can be closed as of 6/13/2022.

Current bills of \$21,015.18 were presented for approval and payment during June. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11598 – 11629 - \$16,271.38, Vchr. 47 - \$180.56, Vchr. 50 - \$2,739.85, Vchr. 51 - \$12.00, Vchr. 52 - \$618.00, Vchr. 54 - \$915.83, Vchr. 55 - \$219.66, Vchr. 56 - \$57.90. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:56 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer