

**RECORD OF PROCEEDINGS**  
Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held March 8, 2022 at 8:00 p.m., Page 634

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, present; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector and Abbey Trimble with the Delaware Public Health District.

Minutes of the February regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried. The bank statement and the bank reconciliation for February were reviewed and initialed by the trustees.

Financial Report – February 28, 2022, balances    Total \$451,544.58  
1000 - \$163,339.43    2031 - \$21,665.21    2272 - \$62,850.64    9001 - \$0.00  
2011 - \$ 14,963.35    2041 - \$ 2,131.28    4951 - \$ 2,564.96  
2021 - \$172,305.40    2231 - \$10,436.21    4952 - \$ 1,288.10

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- Passed out a pamphlet regarding the COVID-19 Community Level Map. You can find your county’s COVID-19 community level at [http://bit.ly/community\\_levels](http://bit.ly/community_levels).
- Delaware, Morrow & Union Counties WIC (Women, Infants and Children) programs are now on Facebook. These programs offer support and education in regards to your child. WIC will be in Ashley at the Wornstaff Memorial Public Library the fourth Tuesday of the month from 1:00 P.M. to 4:00 P.M. Call to schedule an appointment at (740) 203-2061. WIC is also offering a free HUG Your Baby class. You can register for this class at [forms.delawarehealth.org/Forms/W2ayg](https://forms.delawarehealth.org/Forms/W2ayg).
- Discussed the Teen Driver Team Challenge. This program is funded by a grant that allows your teen to participate in a free driver’s course. Each county school will have a team with 11 teens. Winners will receive a \$100.00 gas gift card. For more information visit the Delaware Public Health District’s website.

The Delaware Public Health District will hold its Annual District Advisory Council Meeting on Thursday March 24, 2022 at the Willis Education Center at 7:00 P.M. with refreshments at 6:45 P.M. A motion was made by Lewis and seconded by Hatten for Craig Pittman, Chairman to attend the Annual District Advisory Council Meeting for Oxford Township. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried.

Doug Reidel with the Delaware County Engineer’s Office notified the trustees that the application for the OPWC Grant was approved for Piper Rd. The cost breakdown is as follows: Oxford Township will pay 6.5% totaling \$17,576.00; Delaware County will pay 19.5% totaling \$52,728.00 and the OPWC will pay 74% totaling \$200,096.00. The work on Piper Rd. will be between St. Rt. 229 and Shoemaker Rd. Before deciding upon other road projects for 2022 they discussed the condition of the culverts on Piper Rd. Hatten made a motion to signed a REA with the Delaware County Engineer’s office requesting a safety inspection on the five culverts on Piper Rd. to see if any need replaced before the grant work will start. Lewis seconded the motion. Vote: All yeas. Motion carried.

Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:  
Zoning Violations:

- Brenda Ramey, property owner of 8895 US Highway 42., Ashley was served a court order to clean up the property. On January 18, 2022 she stated she will be getting a dumpster in a week or so and will be cleaning up the property. It does not appear to be cleaned up at this time. Duane contacted Eric Penkal with the Delaware County Prosecutor’s office on February 22, 2022.

Duane also discussed the Aid Grant from the Delaware County Regional Planning Commission. This grant can be used for services in creating a logo for Oxford Township. He stated the grant would only pay for 50% of the cost and he is working on getting a total cost for this project. He is also looking at other properties in the township that may need a violation letter due to property clean-up. He will keep the trustees posted.

Current bills of \$26,107.08 were presented for approval and payment during March. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11520 – 11543 - \$22,353.00, Vchr. 20 - \$2,495.05, Vchr. 21 - \$119.69, Vchr. 22 - \$12.00, Vchr. 24 - \$876.67, Vchr. 25 - \$202.52, Vchr. 26 - \$48.15. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 8:55 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer