

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held May 10, 2022 at 8:30 p.m., Page 637

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, absent; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Doug Riedel with the Delaware County Engineer's Office, Blake Austin with Rumpke Waste & Recycling Services, Abbey Trimble with the Delaware Public Health District and Amee Sword, Director of the Wornstaff Memorial Public Library.

Road Bid Packets were opened by Fiscal Officer, Joyce Leienberger at 8:30 P.M. There were two bid packets received and it was read as follows:

- Allied Construction LLC's bid for single chip seal with No. 8 stone for Piper Rd. is \$1.85 per square yard, quantity 11,147 square yards for a total dollar amount of \$20,621.95. The bid for single chip seal with No. 8 stone for Steamtown Rd. and Maloney Rd is \$2.25 per square yard, quantity 10,980 square yards for a total dollar amount of \$24,705.00. Total of all bids is \$45,326.95. Bid packet states \$45,329.95 as the total bid.
- The Shelly Company's bid for single chip seal with No. 8 stone for Piper Rd., Steamtown Rd. and Maloney Rd. is \$1.99 per square yard, quantity 22,127 square yards for a total bid amount of \$44,032.73

The bids are for the following: Piper Rd. (TR245) from Shoemaker Rd. (TR251) to 7299 Piper Rd.; Steamtown Rd. (TR224) from Piper Rd. (TR245) to the township line and Maloney Rd. (TR243) from McCurdy Rd. (TR247) to 5355 Maloney Rd. The project is to be completed by August 20, 2022. After further discussion, a motion was made Hatten and seconded by Pittman to award the 2022 Road Improvement Project contract to The Shelly Company for the total bid of \$44,032.73. Vote: All yeas. Motion carried.

Minutes of the April regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for April were reviewed and initialed by the trustees.

Financial Report – April 30, 2022, balances Total \$504,220.83

1000 - \$196,472.74	2031 - \$43,692.68	2272 - \$63,101.55	9001 - \$465.59
2011 - \$ 16,295.93	2041 - \$ 2,131.28	4951 - \$ 2,565.08	
2021 - \$166,953.70	2231 - \$11,254.16	4952 - \$ 1,288.12	

Blake Austin with Rumpke Waste & Recycling Services discussed a new contract. The current contract will expire on June 30, 2022 and was good for 5 years. He stated that pricing has gone up and there would be an increase of 5% per year. After further discussion it was decided upon that Blake Austin will email a draft contract for 5 years for the trustees to review.

Doug Riedel with the Delaware County Engineer's Office discussed the two culverts that need replaced before the OPWC grant work starts. They are 15" clay pipe and the proposed pipe are a 24" HDPE (double wall) plastic pipe, 40' long. The total cost of the tile for both culverts from the Delaware County Engineer's Office is approximately \$2,500.00. After further discussion it was decided upon that Pittman would check in to other estimates for the cost of the tile. Doug also stated that historically the Delaware County Engineer's Office does not provide staff to assist the townships in culvert replacements. However, there is a possibility to provide some assistance depending on their own workload and needs at that time,

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- Passed out pamphlet on the Age-Friendly Bench Policy Recommendations. It suggests the dimensions for any future benches at the park to help the senior citizen population.
- Passed out new Clinic Schedule for the DPHD Sunbury Clinic and Delaware Clinic starting May 1, 2022. They give adult and child immunizations along with Covid-19 vaccines and boosters. They will be offering an incentive for any individual getting their Covid-19 vaccine.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- The Library's summer reading club will run from June 6, 2022 to July 18, 2022.
- They have received another grant that will help cover the continuing cost of their mobile Hot Spots.
- On Friday, May 13, 2022 the library will be giving the 3rd graders at Buckeye Valley East a walking tour of Ashley.

Fiscal Officer Leienberger presented the following resolution 05-2022-04; IN THE MATTER OF ESTABLISHING A NEW GRANT FUND. WHEREAS, the Oxford Township Board of Trustees have been approved for grant funds from the Ohio Public Works Commission (OPWC) for road work. and THEREFORE, BE IT RESOLVED, THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO approves to establish a new township accounting fund known as 4401 for the OPWC grant funds. Hatten moved the adoption of the resolution, seconded by Pittman. Vote: All yeas. Motion carried and resolution duly passed.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees by email on the following:

Zoning Permits:

- 4/30/2022 – Reginald Ebright, 2882 St. Rt. 229; New inground pool 300 sq’
- 5/1/2022 – Adam Buechel, 7272 Ashley Rd.; New inground pool 1,326 sq’

Driveway Permits:

- 4/26/2022 – Rogers Farmland Management, 6795 Wheeler Rd.; Replace 40’ of 10” steel pipe.

Zoning Violations:

- Brenda Ramey of 8895 US Highway 42; On May 6, 2022 Duane received and email from Eric Penkal stating he had reached the point to seek judgement on the case and asked for the status of the violation. Duane visited the site on May 9, 2022 and took photos and provided Eric an update.
- A letter of violation was sent to the property owner and trustee of 3019 Steamtown Rd. to clean up any trash, debris, unused property or discarded material. It was delivered on April 12, 2022. The Delaware Public Health District also sent notification to clean up the property by May 18, 2022 and that failure to comply will result in referral to the Delaware County Prosecuting Attorney’s Office for enforcement.
- Duane will be sending a Notice of Violation letter to the property owner of 2320 Bishop Rd. in regards to the removal of a partially deconstructed trailer along with trash and debris.

Current bills of \$18,341.61 were presented for approval and payment during May. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -11570 – 11597 - \$14,517.36, Vchr. 38 - \$141.74, Vchr. 40 - \$2,495.05, Vchr. 41 - \$12.00, Vchr. 44 - \$906.25, Vchr. 45 - \$213.78, Vchr. 46 - \$55.43. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:50 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer