

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees

Held November 8, 2022 at 8:00 p.m., Page 649

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Pittman.

Roll call: Craig Pittman, present; Steve Lewis, present; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Jodi Schaub, Coordinator of Township Hall Rentals, Crystal Queen and Derek Keeran,

Minutes of the October regular meeting were previously read by each trustee and a motion was made by Lewis and seconded by Hatten to approve the minutes as read and presented. Vote: Lewis, yea; Hatten, yea; Pittman, abstain. Motion carried. The bank statement and the bank reconciliation for October were reviewed and initialed by the trustees.

Financial Report – October 31, 2022, balances Total \$521,687.72

1000 - \$187,742.55	2031 - \$19,709.95	2272 - \$126,203.09	4952 - \$ 1,288.30
2011 - \$ 17,216.71	2041 - \$ 2,131.28	4401 - \$ 0.00	9001 - \$ 464.97
2021 - \$155,505.50	2231 - \$ 8,859.92	4951 - \$ 2,565.45	

Crystal Queen and Derek Keeran have purchased the property located at 4590 St. Rt. 229, Ashley, OH 43003. They would like to move their business, Queen Automotive in Delaware, to the new property. They have questions regarding permits and zoning codes. Duane explained that the property is already zoned industrial which will cover their needs. Duane explained what permits they needed and who to get them from regarding electrical, plumbing and a new sign. They also would like to put a small building and fence on the property. Duane stated they would need approval from the Oxford Township Zoning Board of Appeals for Conditional Use. Duane gave them paperwork and applications to help them in the process.

Abbey Trimble with the Delaware Public Health District update trustees by email on the following:

- Distributed flyers regarding;
 - Holiday String Lights - You can recycle them from November 15, 2022 through January 16, 2023 at The Ashley Wornstaff Memorial Library.
 - Board of Health Announces New Health Commissioner: Garrett Guillozet

Fiscal Officer Leienberger informed trustees that Andy Wuertz's term on the Oxford Township Board of Appeals will expire on December 31, 2022. This will complete his second term on the Board of Appeals. A board member can only serve two consecutive terms but can be appointed to the Zoning Commission Board. Scott Lucas' term on the Oxford Township Zoning Commissions Board will expire on December 31, 2022. This will complete his second term on the Zoning Commissions Board. A board member can only serve two consecutive terms but can be appointed to the Board of Appeals. Trustees will reach out to Andy Wuertz and Scott Lucas regarding their expiring terms.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Violations:

- Sent a Violation letter to 2019 Steamtown Rd. to clean up trash, boat and truck on November 5, 2022. The property was inspected on October 26, 2022 and the owner has 30 days from the date of the letter to clean up the property.
- Brenda Ramey of 8895 US Highway 42; There has been no appeal as of 10/12/2022 by Brenda Ramey. Duane Matlack, Mark Fowler, Delaware County Prosecutor's Office and Dustin Kent visited the site and spoke with Brenda Ramey on what to expect with the clean-up of the property. Duane was able to get an estimate for the clean-up from Harless & Sons - Dumpster Rental and Junk Removal Services for \$4,601.00.

After further discussion regarding the zoning violation for Brenda Ramey, 8895 US Highway 42, Hatten made a motion to have Harless & Sons - Dumpster Rental and Junk Removal clean-up the property located at 8895 US Highway 42, Ashley, OH for \$4,601.00. Oxford Township will certify any and all expenses incurred by Oxford Township to clean-up the property and send them to the Delaware County Auditor, who shall place all expenses incurred for the removal upon the tax duplicate for 8895 US Highway as a lien upon the property to be collected as other taxes and returned to the Oxford Township's general fund. Lewis seconded the motion. Vote: All yeas. Motion carried.

Current bills of \$219,231.83 were presented for approval and payment during November. After review, a motion was made by Lewis and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -11762 – 11785 - \$14,913.28 Vchr. 97 - \$2,855.05, Vchr. 98 - \$148.27, Vchr. 99 - \$75.84, Vchr. 102 - \$887.55, Vchr. 103 - \$205.06, Vchr. 104 - \$50.78, Vchr. 105 - \$200,096.00 (OPWC Grant). A list of these checks and their payees are on file in the fiscal officer's office.

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This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:00 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer