

## RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held September 13, 2022 at 8:30 p.m., Page 646

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice Chairman Lewis.

Roll call: Craig Pittman, absent; Steve Lewis, present; James Hatten, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector and Abbey Trimble with the Delaware Public Health District.

Minutes of the August regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for August were reviewed and initialed by the trustees.

Financial Report – August 31, 2022, balances Total \$613,335.85

1000 - \$210,456.06	2031 - \$63,401.25	2272 - \$126,203.09	4952 - \$ 1,288.28
2011 - \$ 15,871.44	2041 - \$ 2,131.28	4401 - \$ 0.00	9001 - \$ 32,398.33
2021 - \$150,968.39	2231 - \$ 8,052.45	4951 - \$ 2,565.28	

Abbey Trimble with the Delaware Public Health District update trustees on the following:

- Distributed flyers regarding;
  - Updated Programs and Services provided by the Delaware Public Health District.
  - Newborn and Prenatal Home Visiting Programs.
  - September is National Recovery Month – Reverse an Opioid Overdose with Free Naloxone Kits and Trainings.
- Sheila Hiddleston, Health Commissioner will retire from the Delaware Public Health District on December 31, 2022. She has accepted a full-time position with the National Public Health Accreditation Board.

There was discussion regarding the OPWC Grant for Piper Rd. The Delaware County Engineer's Office needs authorization to perform tasks in the OPWC WorkWise program regarding the Piper Road grant. After further discussion a motion was made by Hatten to sign a letter stating The Delaware County Engineer's Office has authorization and permission for representation in WorkWise to perform any and all tasks in the name of Oxford Township. The contact information for the Delaware County Engineer's Office is Leslle Adams, Accounting Specialist, 50 Channing St., Delaware, Ohio 43015. Lewis seconded the motion. Vote: All yeas. Motion carried.

As a result of the Third Amended Certificate of Estimated Resources for 2022, Hatten moved the adoption of the following resolution 09-2022-07; BE IT RESOLVED by the Board of Trustees of Oxford Township, Delaware County Ohio, that to provide for the current expenses for the fiscal year ending December 31, 2022 the following fund appropriations are to be increased by said amount; \$64,203.09, ARP (American Rescue Plan) Fund No. 2272. Lewis seconded the adoption of the resolution. Vote: All yeas. Resolution duly passed.

Discussion followed regarding the 2023 budget. Hatten moved the adoption of the following Resolution No. 09-2022-08; RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Lewis seconded the adoption of the resolution. Vote: All yeas. Resolution duly passed. Outside levies are; General Fund 1.2 M, Road Fund 1.2 M and Library Fund 2.0 M.

The Delaware County Engineer's office has requested a list of roads to be posted for 2023 for weight limits. After discussion a motion was made by Hatten and seconded by Lewis to post no roads in Oxford Township for 2023. Vote: All yeas. Motion carried.

The contract with Rumpke for the 4-yd dumpster container at the township hall has expired. Blake Austin with Rumpke stated it would be easier to monitor the contract and eliminate random increase if we combined this contract with the original contract with Rumpke for the residents. He has provided a second amendment to the original municipal contract dated March 14, 2017 for approval. After further discussion a motion was made by Hatten to approve and sign the amendment that will be effective on September 1, 2022, Rumpke will provide a four (4) cubic-yard container at 5125 Shoemaker Rd., Ashley, Ohio, to be serviced every other week. Rumpke will invoice the township monthly in the amount of \$98.01 during the contract term expiring on June 30, 2027. Lewis seconded the motion. Vote: All yeas. Motion carried.

The Delaware County Office of Homeland Security and Emergency Management executive committee and director have recommended changes to the Countywide Emergency Management Agreement. This resolution for a fifth amended agreement will update executive committee representation to include; adding on one representative for the City of Sunbury and one representative for the Delaware Public Health District. After further discussion Hatten moved the following Resolution No. 09-2022-09; IN THE MATTER OF THE FIFTH AMENDED AGREEMENT FOR A COUNTY WIDE EMERGENCY MANAGEMENT AGENCY; BE IT RESOLVED THAT the Board of Trustees of Oxford Township, Delaware County, Ohio, accept the Fifth Amended Agreement for the Countywide Emergency Management Agency. Lewis seconded the Resolution. Vote by roll call: Pittman, absent; Hatten, yea; Lewis, yea. Resolution duly passed and adopted.

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Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 9/5/2022 – Cyril Okoroafor, 2717 Whipple Rd.; 1440 Sq.’ Pole Garage
- 9/9/2022 – Christopher Harrison, 2873 St. Rt. 229; 1673 Sq.’ New Residence

Zoning Violations:

- Brenda Ramey of 8895 US Highway 42; Permanent injunction was received on 9-13-2022. Property owner has until 10/12/2022 to appeal. If no appeal is made the township can start the clean-up process on 10/13/2022.

Current bills of \$58,840.53 were presented for approval and payment during September. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11704 – 11734 - \$53,532.38, Vchr. 77 - \$229.35, Vchr. 79 - \$2,829.85, Vchr. 80 - \$12.00, Vchr. 81 - \$618.00, Vchr. 84 - \$1,243.51, Vchr. 85 - \$310.97, Vchr. 86 - \$64.47. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:10 P.M.

Approved: \_\_\_\_\_ Vice Chairman

Attest: \_\_\_\_\_ Fiscal Officer