

**BID BOND**

(R.C. §§ 153.571 and 307.88)

**REQUEST FOR BIDS (RFB) FOR UP TO THREE (3) YEAR CONTRACT FOR REAL ESTATE PROPERTY TAX BILL PRINTING, PROCESSING, HANDLING, AND MAILING SERVICES**

KNOW ALL PERSONS BY THESE PRESENTS, that we, the undersigned \_\_\_\_\_ as principal and \_\_\_\_\_ as sureties, are hereby held and firmly bound unto the Board of Commissioners, Delaware County, Ohio as obligee in the penal sum of five percent (5%) of the dollar amount of the Bid for a contract for 2023 submitted by the principal to the obligee on \_\_\_\_\_ to undertake the project known as Real Estate Property Tax Bill Printing, Processing, Handling, and Mailing Services. The penal sum referred to herein shall be five percent (5%) of the dollar amount of the principal's Bid for a contract for 2023 to the obligee, incorporating any additive or deductive alternate bids made by the principal on the date referred to above to the obligee, which are accepted by the obligee. In no case shall the penal sum exceed the amount of \_\_\_\_\_, being five percent (5%) of the dollar amount of the principal's Bid for a contract for 2023. For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named principal has submitted a bid for up to a three (3) year Contract for Real Estate Property Tax Bill Printing, Processing, Handling, and Mailing Services.

Now, therefore, if the obligee accepts the bid of the principal and the principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the principal pays to the obligee the difference not to exceed ten per cent of the penalty hereof between the amount specified in the bid and such larger amount for which the obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the principal pays to the obligee the difference not to exceed ten per cent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect; if the obligee accepts the bid of the principal and the principal within ten days after the awarding of the contract enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this bond the same as though set forth herein;

The said surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of the said contract or in or to the plans or specifications therefor shall in any wise affect the obligations of said surety on its bond and it does hereby waive notice of any such modifications, omissions or additions to the terms of the contract or to the work or to the specifications.

NOTE: IF CONTRACTOR is partnership, all partners should execute BOND.

SIGNED AND SEALED This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Surety

By: \_\_\_\_\_

By: \_\_\_\_\_  
Attorney-in-Fact

Title: \_\_\_\_\_

SURETY COMPANY ADDRESS:

\_\_\_\_\_  
Street

\_\_\_\_\_  
City                      State                      Zip

SURETY AGENT'S ADDRESS:

\_\_\_\_\_  
Agency Name

\_\_\_\_\_  
Street

\_\_\_\_\_  
City                      State                      Zip