

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

	Held July 12, 2022	
	<p>The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner and Stegner, Fiscal Officer Peggy Link, Road Superintendent Dan Gladman, Cemetery Sexton Beth Harp and Guests Megan Edwards and Sheila Hiddleson</p> <p>Trustee Skinner made a motion to approve the July 12, 2022 agenda as amended. Trustee Miley seconded. Motion passed.</p> <p>Road Superintendent Gladman led the Pledge of Allegiance</p> <p>Trustee Miley made a motion to approve the June 14, 2022 regular meeting minutes as presented. Trustee Stegner seconded. Motion passed.</p> <p>Trustee Miley made a motion to approve the June 27, 2022 special meeting minutes as presented. Trustee Skinner seconded. Motion passed.</p> <p>Fiscal Officer's Report: Fiscal Officer Peggy Link reported that First Commonwealth checking account balance is \$350,660.27 and earned \$5.96 in interest. Star Bank balance is \$1,340,606.94 and earned \$1,265.14 in interest. She passed around the timesheet/payroll information reconciliation checklist for June 2022. Trustee Skinner made a motion to release warrants #20979 through 20994 for \$12,302.00. Trustee Miley seconded. Motion passed. Ms. Link shared a program from the Bureau of Worker's Compensation One Claim Program. This program is to help manage the financial impact from a significant claim. Trustees did not share any concerns enrolling in the program. The last thing Fiscal Officer Link shared was that the IRS has increased the mileage rate for the remainder of 2022 to .625 cents per mile. Trustee Stegner made a motion to adopt the updated IRS mileage rate of .625 cents for the remainder of 2022 calendar year. Trustee Skinner seconded. Motion passed.</p> <p>RESOLUTION – 2022-07-12-01 TO ADOPT THE UPDATED IRS MILEAGE RATE OF .625 CENTS FOR THE REMAINDER OF 2022 CALENDAR YEAR</p> <p>Skinner Aye Miley Aye Stegner Aye</p> <p>Delaware County Engineer: Doug Reidel was not present at the meeting. Trustee Miley had no updates or updates on the county road improvement program.</p> <p>Delaware County Health Department: Megan Edwards shared handouts electronically the day before. Health Commissioner Sheila Hiddleson attended the meeting and shared updates on quality of life survey; latex paint disposal; housing alliance which is an assessment on affordable housing in Delaware County; updates on the recycling program; and lastly addressed a request to look into John Street septic system/sump pump issue for Linnette Smith on Route 42. The sump pump/washing machine appears to discharging discharge on her property from the neighbors. The health department will be looking into it. Lastly she shared there were no positive pools of mosquitos from the traps collected.</p> <p>Public Participation: n/a</p>	

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Held July 12, 2022

Zoning Inspector:

Zoning Inspector shared a written report. Mr. Maroscher was informed by the county there would be a bicycle tour on July 16th that would impact the roads of the township.

Road Superintendent:

Road Superintendent Gladman shared his report. No updates on repairing the old skid steer. Mr. Gladman is still waiting on a response from Sellers fixing the parking lot lights. Mr. Gladman inquired at Ricart Ford and indicates he hasn't found anything within 100 miles for a truck. Road Superintendent Gladman shared a written update from Sunbury Plumbing on the humidity issue in the large activity room. The vendor has suggested that the HVAC should only run on the same temperature unless more people are occupying the large room. All 4 units are designed to take in air from the outside and if it is humid outside then it's likely to be that way inside. The suggest is to leave the thermostats at different temperatures all the time. Trustee Skinner will inform the housekeeper. Mr. Gladman will be on vacation August 27th through September 5th. Taylor Radovich has not run the backhoe and Trustee Stegner will be available to help while Mr. Gladman is on vacation. Mr. Gladman cleaned the Baker Road ditch. The resident never came out. He cleaned approximately 50 feet a little below the outlet tile. One of the maple trees at Eden Lane and the cemetery needs to be removed. Mr. Gladman noted that the tree is right on the property line. Trustee Skinner will talk to the owner.

Roads

n/a

Cemetery

Cemetery Sexton Harp shared had 6 burials; 9 lots; 5 fall foundation pours and received the military marker for Conley who has paid for the marker. She also informed the board that the cemetery has held 19 burials so far this year. Ms. Harp inquired about Tommy Lee Householder who owns 8 lots and wants to purchase 4 more lots for his daughters. Cemetery rules states that one person can only own 8 lots and although the daughters are immediate family they will need to purchase their own lots in order to comply with the cemetery rules. Trustee Skinner received a request from Nathan Reynolds who helps to replace civil war markers. Greenmound and Eden has 8 civil war markers. He would like to replace them for free. Trustees were very supportive of working with Mr. Reynolds to replace the markers and will have cemetery workers assist Mr. Reynolds and provide the appropriate base and support of the work.

Fire Department:

Trustee Miley gave his update. The board made the first payment on the loan. They are still waiting for a date to move. Steve Lewis is hooking up the fiber optic for new lines. Randy Omeroid asked about the commitment to the hookup which is approximately \$8,000. Trustee Miley made a motion to earmark \$8,000 (which is 1/3 of the cost) for fiber optic of Coover Road. Trustee Stegner seconded. Motion passed.

RESOLUTION – 2022-07-12-02 TO EARMARK \$8,000 (WHICH IS 1/3 OF THE COST) FOR FIBER OPTIC OF COOVER ROAD

Skinner Aye Miley Aye Stegner Aye

May of 2023 is the target for the fire station build to be complete.

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Held July 12, 2022

Building and Grounds:

Fiscal Officer Link shared she received an email from Assistant Prosecutor Betts sharing that the proposed contract from Doug Price was good to proceed and that the Trustees needed to fill in the MLS listing dates and when the listing dates were to occur. Once that was complete the Trustees would need to share the proposed final contract with Mr. Price. Mr. Betts shared that no purchase order was needed to pay the contract since those fees would be held from the profits of the property.

Nothing new on the 6.202 acres.

Trustees discussed 2 acres of property that is for sale that sits next to the 6.202 for \$135,000. Trustees discussed potential uses, benefits and challenges associated with that property. Trustee Stegner made a motion to increase the appropriation of the ARPA funds 2272-330-360-0000 contracted services \$129,438 for a total of 154,438. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2022-07-12-03 TO INCREASE THE APPROPRIATION OF THE ARPA FUNDS 2272-330-360-0000 CONTRACTED SERVICES \$129,438 FOR A TOTAL OF 154,438

Skinner Aye Miley Aye Stegner Aye

Trustees continued the discussion of the property being sold by Rory Taylor and the potential property split being proposed and a variance for the frontage of Mr. Taylor's property. Trustees discussed assigning one person to act on behalf of the township in order to be able to act quickly. The property could potentially provide for maintenance storage facility as well as access to the 6.202 acres without having to move ball fields that would allow expansion of the park area. Trustee Stegner made a motion to pursue the purchase of the Rory Taylor property on North Old State/Mulberry with the purchase contingent upon the property going all the way to N. Old State Road and supportive of a variance for his property frontage with Trustee Stegner having the authority to make decisions on behalf of the board of trustees. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2022-07-12-04 TO PURSUE THE PURCHASE OF THE RORY TAYLOR PROPERTY ON NORTH OLD STATE/MULBERRY WITH THE PURCHASE CONTINGENT UPON THE PROPERTY GOING ALL THE WAY TO N. OLD STATE ROAD AND SUPPORTIVE OF A VARIANCE FOR HIS PROPERTY FRONTAGE WITH TRUSTEE STEGNER HAVING THE AUTHORITY TO MAKE DECISIONS ON BEHALF OF THE BOARD OF TRUSTEES

Skinner Aye Miley Aye Stegner Aye

Old Business:

Mr. Dawson has not signed the lease agreement as of the meeting.

Trustee Skinner was researching the TIF and upon further review realized that the township had not established a tax incentive review council per the TIF agreement. After consulting with Assistant Prosecutor's and ultimately Frost and Todd, Assistant Prosecutor drafted a proposed resolution to set this up. Trustee Skinner made a motion in the matter of establishing a Brown Township Incentive Review council (TIRC) for year 2022. Trustee Miley seconded. Motion passed.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held July 12, 2022

RESOLUTION – 2022-07-12-05 THE MATTER OF ESTABLISHING A BROWN TOWNSHIP INCENTIVE REVIEW COUNCIL (TIRC) FOR YEAR 2022

Skinner Aye Miley Aye Stegner Aye

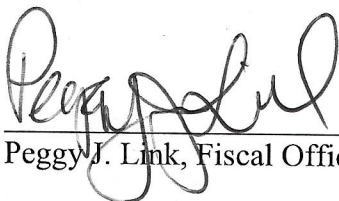
New Business:

Trustee Skinner shared that the SR 521 roundabout will close 521 from August 8th for approximately 35-40 days. Resident Davis has not been paid yet until it goes through the court system and until maybe January.

Trustee Stegner discussed Fall baseball. He has not been contacted by anyone. Trustee Skinner asked and fall baseball runs from August 15th through October 16th. Trustees are planning to reach out to the Kilbourne Ball Association to ask for better communication and more collaboration. The association will need to present the township with updated release information from every participant.

Trustee Stegner presented a concrete estimate for the gazebo. An 18'x26' gravel pad will cost approximately \$3,472 and to add concrete the total cost will be \$6,272. Trustee Skinner made a motion to pour a concrete pad not to exceed \$6,500 with Cyrus Concrete. Trustee Miley seconded. Trustee Stegner abstained. Motion passed.

Trustee Skinner made a motion to adjourn the meeting. Trustee Stegner seconded. Motion passed. Meeting adjourned at 8:50 pm.



Peggy J. Link, Fiscal Officer

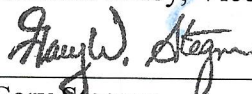
Trustees



Connie Skinner, Chairperson



Charles Miley, Vice Chairman



Gary Stegner

**BOARD OF TRUSTEES
BROWN TOWNSHIP
DELAWARE COUNTY, OHIO**

RESOLUTION NO. 2022-07-12-

Trustee Connie Skinner made a motion

**IN THE MATTER OF ESTABLISHING A BROWN TOWNSHIP
TAX INCENTIVE REVIEW COUNCIL (TIRC) FOR YEAR 2022**

WHEREAS, per Ohio Revised Code Section 5709.85, when a legislative authority of a township grants tax exemptions under Revised Code Chapters 725 or 1728, or under Sections 3735.67, 5709.28, 5709.40, 5709.41, 5709.45, 5709.62, 5709.63, 5709.632, 5709.73, or 5709.78, the legislative authority shall create a tax incentive review council; and,

WHEREAS, the Brown Township Board of Trustees has granted, or will grant, tax exemptions under one or more of these chapters or sections; and,

WHEREAS, per Ohio Revised Code Section 5709.85 (A)(3), Brown Township shall create a TIRC to annually review board approved, tax exempted projects for compliance.

NOW, THEREFORE, BE IT RESOLVED by the Brown Township Board of Trustees, Delaware County, Ohio ("Board"), to establish the Brown Township TIRC for program year 2022 as follows:

1. The Board hereby creates a tax incentive review council ("TIRC"). The TIRC shall consist of five (5) members, those members being the three (3) members of the Brown Township Board of Trustees; the Delaware County Auditor or the County Auditor's designee; and an individual appointed by the Board of Education of the Buckeye Valley Local School District.
2. The Delaware County Auditor or the County Auditor's designee shall serve as the chairperson of the TIRC. The TIRC shall meet at the call of the chairperson. At the first meeting of the TIRC council, the council shall select a vice-chairperson. Attendance by a majority of the members of the TIRC constitutes a quorum to conduct the business of the council.
3. The TIRC shall review all Township projects per the requirements of R.C. 5709.85(C) and (D), as applicable.
4. On or before the ____ day of _____ of 2022, the TIRC shall submit to the Brown Township Board of Trustees written recommendations for consideration for the continuation, modification, or cancellation of each project under their purview.
5. All formal actions of this Board concerning and relating to the passage of this

Resolution No: _____
Page 1 of 2

Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

6. This Resolution shall be in full force and effect immediately upon adoption.

Charles Miley seconded the motion.

Voted on and signed this July 12, 2022 in Brown Township, Delaware County, Ohio.

**BOARD OF TRUSTEES
BROWN TOWNSHIP
DELAWARE COUNTY, OHIO**

Charles A. Miley
Trustee Charlie Miley

7/12/2022
Date

Connie Skinner
Trustee Connie Skinner

7-12-2022
Date

Gary W. Stegner
Trustee Gary Stegner

7-12-2022
Date

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held August 9, 2022

Cemetery

Ms. Harp shared she has some time to work on correcting Pontem. She has sold 2 lots. Trustee Skinner shared that Sonny Langford reached out to her to shared a program called "Wreaths Across America" and this program would place wreaths on all the veterans grave site. There are 91 in Green Mound and 9 or so in Eden. The cost per wreath is \$15 and Mr. Langford would be working to get donations to fund all the wreaths.

Fire Department:

Trustee Miley gave a brief update. Tri-township is officially closed. Most of the moving is complete.

Building and Grounds:

Gazebo pad is complete and ready.

The old township hall closing is at 11 am on August 17ths at 3832 Main Street.

The purchase of 2 acres on North Old State Road is tentatively set for August 31st.

The baseball association has not provided any updated release information for fall ball. Trustee Skinner will reach out to Tim Carroll is find out where the document is. If the documents are not received promptly then a cease and desist could be issued.

Trustee Skinner indicated that Ms. Kristine Hedrick was given a verbal warning to wear proper attire. August 2nd she was still not adhering to the request. Trustee Skinner will address with Ms. Hedrick and follow up with a written email. Discussion proceeded of updating the position description to ensure this request is clear.

4-H Clubs will continue to be able to use the buildings to hold their meetings when the old township hall is sold.

Old Business:

Ms. Link reminded Trustees that Mr. Dawson still needs to sign the lease agreement on the 6.202 acres. Trustee Skinner will take a copy and follow up.

Trustee Skinner shared that the SR521 roundabout would not start work until the Skinner Road culvert is complete.

Trustee Skinner shared that the TIF counsel is set in place. Tyler Lane takes control of the process and would initiate a meeting should any property be sold. He would not need a resolution to call a meeting.

New Business:

Trustee Stegner shared a proposal from Del-Co Water to place a new tap at 3875 N. Old State in preparation of the closing of 3822 Main Street property. It will take 3-6 months for installation. Trustee Skinner made a motion to authorize Del-Co water place a new water tape for approximately \$5,410 at 3875 N. Old State (maintenance garage). Trustee Miley seconded. Motion passed.

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held July 22, 2022

The Brown Township Trustees met on this date at 9:00 PM in emergency form for discussion of real estate property with Trustees Skinner, Miley and Stegner and Guest Doug Price

Trustee Skinner moved to go into executive session for the purpose of discussing township real estate. Trustee Miley Seconded. Roll call vote was taken: Stegner, Skinner, Miley all said aye. Executive session at 9:01 pm.

Trustees came back on record at 9:09 pm.

Trustee Skinner moved to accept the purchase offer including the counter offer for the sale of the old township hall. Trustee Miley second. Motion passed.

RESOLUTION – 2022-07-22-01 ACCEPT THE PURCHASE OFFER INCLUDING THE COUNTER OFFER FOR THE SALE OF THE OLD TOWNSHIP HALL

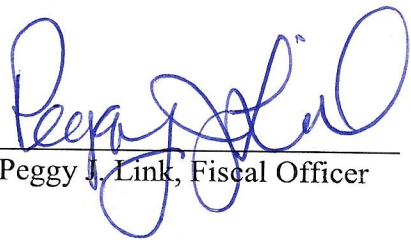
Skinner Aye Miley Aye Stegner Aye

Trustee Miley moved to appoint Trustee Stegner as the contact person with the sale of the old township hall for any follow-up paperwork or needs. Trustee Skinner seconded.



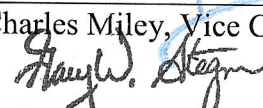
RESOLUTION – 2022-07-22-02 APPOINT TRUSTEE STEGNER AS THE CONTACT PERSON WITH THE SALE OF THE OLD TOWNSHIP HALL FOR ANY FOLLOW-UP PAPERWORK OR NEEDS

Skinner Aye Miley Aye Stegner Aye

Trustee Skinner moved to adjourn. Trustee Miley second. Meeting adjourned at 9:14pm


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson

Charles Miley, Vice Chairman

Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

	Held August 9, 2022	
	<p>The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner and Stegner, Fiscal Officer Peggy Link, Zoning Inspector Mark Maroscher, Cemetery Sexton Beth Harp and Guests Megan Edwards</p> <p>Trustee Skinner made a motion to approve the August 9, 2022 agenda as amended. Trustee Stegner seconded. Motion passed.</p> <p>Chairperson Skinner led the Pledge of Allegiance</p> <p>Trustee Stegner made a motion to approve the July 12, 2022 regular meeting minutes as presented. Trustee Skinner seconded. Motion passed.</p> <p>Trustee Stegner made a motion to approve the July 22, 2022 special meeting minutes as presented. Trustee Skinner seconded. Motion passed.</p> <p>Fiscal Officer’s Report: Fiscal Officer Peggy Link reported that First Commonwealth checking account balance is \$431,753.65 and earned \$6.90 in interest. Star Bank balance is \$1,342,495.18 and earned \$1,888.24 in interest. She passed around the timesheet/payroll information and reconciliation checklist for July 2022. Trustee Skinner made a motion to release warrants #20995 through 21007 for \$9,291.83. Trustee Stegner seconded. Motion passed. Fiscal Officer Link shared that she would like to purchase an additional file cabinet similar to what she currently has to accommodate all the records.</p> <p>Delaware County Engineer: Doug Reidel was not present at the meeting.</p> <p>Delaware County Health Department: Megan Edwards shared handouts electronically the day before. August 20th is the Olentangy River cleanup. 7th and 12th grader vaccinations will be available for Buckeye Valley on August 15th and 17th. There are no vaccines or testing currently for Monkeypox. Megan shared that her last day with the Health Department will be August 25th. Another representative will be assigned.</p> <p>Public Participation: n/a</p> <p>Zoning Inspector: Zoning Inspector shared a written report. Mr. Maroscher shared that Paul Scheutzow was proposing a “Glamping AirBNB”. Mr. Maroscher is working to address questions. Mr. Maroscher will be on vacation from August 11th through the 23rd.</p> <p>Road Superintendent: Road Superintendent Gladman shared his report. Mr. Gladman was absent from the meeting. Mr. Gladman is still working with Sellers Electric to replace bulbs/diodes for the parking lot lights.</p> <p>Roads Trustee Miley shared that he was not happy with the crack seal on Veley Road and is working with John Huffman and the county.</p>	

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held August 9, 2022

RESOLUTION – 2022-08-09-01 AUTHORIZE DEL-CO WATER PLACE A NEW WATER TAPE FOR APPROXIMATELY \$5,410 AT 3875 N. OLD STATE (MAINTENANCE GARAGE)

Skinner Aye Miley Aye Stegner Aye

Columbia Gas meter will be placed soon. The township will need to work with a plumbing company to hook up everything. Ms. Link will work to cancel the phone service

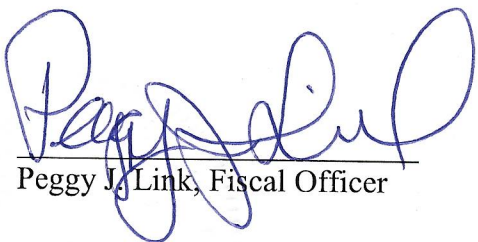
Zoning Inspector Maroscher shared struggles with the Board of Zoning Appeals and the court recorder. Our current recorder is having surgery and a backup was located. Unfortunately on August 6th (Saturday) that backup cancelled. Mr. Maroscher discussed with the Trustees how to handle the missing court recorder. Trustees agreed Mr. Maroscher could record the meeting and then transcribe the notes. He'll need to retain a copy of the meeting on external options. Trustees and him discussed moving the notice to 15 business days before the zoning board meeting in order to have plenty of time for notice period as well as having all the appropriate work done.

Trustee Stegner shared a propose for a pull behind bush hog/mower for the 6.202/2.0 acre property. Prices for such are in the \$12,000-\$13,000. Ag Pro has a MX10 John Deere pull center rotary cutter for \$7,721.25. Trustee discussed this could also be used for the roads and make mowing quicker. The usage would be around 50%. Trustee Skinner made a motion to purchase the MX10JD bush hog for \$7,721.25 pending Fiscal Officer Link confirming financial availability. Trustee Miley seconded. Motion passed.

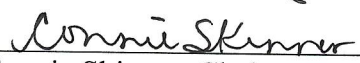

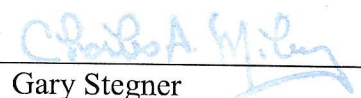
RESOLUTION – 2022-08-09-02 PURCHASE THE MX10JD BUSH HOG FOR \$7,721.25 PENDING FISCAL OFFICER LINK CONFIRMING FINANCIAL AVAILABILITY

Skinner Aye Miley Aye Stegner Aye

Trustee Miley made a motion to adjourn the meeting. Trustee Skinner seconded. Motion passed. Meeting adjourned at 8:15 pm.


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson

Charles Miley, Vice Chairman

Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held August 31, 2022

The Brown Township Trustees met on this date at 5:00 PM in special form with Trustees Miley, Skinner and Stegner, Fiscal Officer Peggy Link

Trustee Stegner shared a proposal from Ag-Pro of Steubenville to deliver the rotary mower for \$900. This amount has to be pre-paid in order for us to take deliver of the mower and then John Deere will bill us. Trustee Skinner made a motion to accept the quote for \$900 to have the rotary mower delivered by Ag-Pro. Trustee Miley seconded. Motion passed.

RESOLUTION – 2022-08-31-01 TO ACCEPT THE QUOTE FOR \$900 TO HAVE THE ROTARY MOWER DELIVERED BY AG-PRO.

Skinner Aye Miley Aye Stegner Aye


Trustee Stegner shared a proposal from Central Ohio Gas Line Services LLC to install water service line from the road to the maintenance garage and gas line piping from the meter to inside the building at 3875 N. Old State Route for an amount of \$5,250. Trustee Miley made a motion to accept the quote for services as presented. Trustee Skinner seconded. Motion passed.

RESOLUTION – 2022-08-09-02 AUTHORIZE CENTRAL OHIO GAS LINE SERVICES LLC TO INSTALL WATER SERVICE LINE FROM THE ROAD TO THE MAINTENANCE GARAGE AND GAS LINE PIPING FROM THE METER TO INSIDE THE BUILDING AT 3875 N. OLD STATE ROUTE FOR AN AMOUNT OF \$5,250

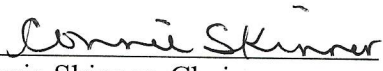
Skinner Aye Miley Aye Stegner Aye

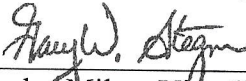
Trustees also met to discuss the upcoming resignation of Zoning Inspector Mark Maroscher. Fiscal Officer Link has already posted the position on indeed.com and two applicants have applied. Trustees plan to discuss at the next regular meeting if they have enough applicants to begin interviewing and if not, they can discuss next steps then.

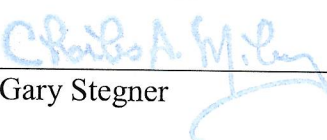
Trustee Skinner made a motion to adjourn the meeting. Trustee Stegner seconded. Motion passed. Meeting adjourned at 5:19 pm.


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson


Charles Miley, Vice Chairman


Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held September 13, 2022

The Brown Township Trustees met on this date at 7:00 PM in regular form with Trustees Miley, Skinner and Stegner, Fiscal Officer Peggy Link, Zoning Inspector Mark Maroscher, Cemetery Sexton Beth Harp, Road Superintendent Dan Gladman, Housekeeper Kristine Hedrick and Guests Gabe Smith, Reggie Langford, Beth and Jeff Fisher

Trustee Stegner made a motion to approve the September 13, 2022 agenda as amended. Trustee Miley seconded. Motion passed.

Chairperson Skinner led the Pledge of Allegiance

Trustee Skinner made a motion to approve the August 9, 2022 regular meeting minutes as presented. Trustee Stegner seconded. Motion passed.

Trustee Stegner made a motion to approve the August 31, 2022 special meeting minutes as presented. Trustee Miley seconded. Motion passed.

Fiscal Officer's Report:

Fiscal Officer Peggy Link reported that First Commonwealth checking account balance is \$685,431.34 and earned \$9.59 in interest. Star Bank balance is \$1,345,091.02 and earned \$2,595.84 in interest. She passed around the timesheet/payroll information and reconciliation checklist for August 2022. Trustee Stegner made a motion to release warrants #21008 through 21023 for \$63,792.55. Trustee Miley seconded. Motion passed. Fiscal Officer Link shared she receives a quote from Capital Office supply for a file cabinet in the amount of \$680.85. This is above her approved monthly amount and requested the trustees pass a resolution authorizing the purchase of the cabinet. Trustee Stegner made a motion to approve the purchase of a 4-drawer lateral file cabinet for the purpose of storing township records in the amount not to exceed \$680.85. Trustee Miley seconded. Motion passed.

RESOLUTION – 2022-09-13-01 APPROVE THE PURCHASE OF A 4-DRAWER LATERAL FILE CABINET FOR THE PURPOSE OF STORING TOWNSHIP RECORDS IN THE AMOUNT NOT TO EXCEED \$680.85

Skinner Aye Miley Aye Stegner Aye

Ms. Link also shared that the trustees need to review and approve a resolution to certify the road levy. Trustee Skinner made a motion accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Trustee Miley seconded. Roll call vote was held and approved.

RESOLUTION – 2022-09-13-0 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Roll call: Skinner Aye Miley Aye Stegner Aye

Delaware County Engineer:

Doug Reidel was not present at the meeting. Trustee Miley reminded everyone that the Trustees would be doing road inspections September 14th with Doug Reidel.

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Minutes of Brown Township Trustees Meeting

	Held September 13, 2022	
	<p>Delaware County Health Department: Gabe Smith introduced himself as Megan Edward’s replacement for the DCHD. Sheila Hiddleston will be retiring.</p> <p>Public Participation: Reggie Langford, Purple Heart Veteran and previous resident of Brown Township presented a request for the Trustees to consider supporting the Wreaths Across America initiative. Mr. Langford shared he will do all the work but could use the Trustees help in finding a PA system, assistance finding a bugler, and having the graves marked of the veterans in order to place weaths on and he would be the guest speaker at the event. Trustee Skinner believes there are approximately 100 veteran graves in both cemeteries. Mr. Langford is asking for interest in the event that would be held December 17th at 11:00 am. Trustee Skinner made a motion to support participating in the Wreaths Across America with Reggie Langford. Trustee Miley seconded. Motion passed.</p> <p>RESOLUTION – 2022-09-13-03 TO SUPPORT PARTICIPATING IN THE WREATHS ACROSS AMERICA WITH REGGIE LANGFORD</p> <p>Skinner Aye Miley Aye Stegner Aye</p> <p>Beth and Jeff Fisher introduced themselves as the new owners of the old township hall. They are looking for feedback on potential uses for the hall.</p> <p>Zoning Inspector: Zoning Inspector shared a written report. Mr. Marosher also shared his intention to resign from the position effective October 31, 2022. Trustee Skinner made a motion to accept Mr. Marosher’s resignation effective October 31, 2022 from the Zoning Inspector position. Trustee Stegner seconded. Motion passed.</p> <p>RESOLUTION – 2022-09-13-04 TO ACCEPT MR. MAROSHER’S RESIGNATION EFFECTIVE OCTOBER 31, 2022 FROM THE ZONING INSPECTOR POSITION</p> <p>Skinner Aye Miley Aye Stegner Aye</p> <p>Trustees discussed the potential applicant pool and are not interested in interviewing any applicants located outside of Delaware County. They will review the applicants that submit their resumes by September 16th. Fiscal Officer Link will notify the applicants of the intent to hire within Delaware County, Ohio and reject those candidates.</p> <p>Road Superintendent: Road Superintendent Gladman shared his report. Mr. Gladman shared there is water in front of the shop and Trustees will discuss with Doug Reidel during the road inspection. Mr. Gladman is still working on the old skid steer and believes he can get it fixed. Mr. Gladman shared an estimate from Seller’s Electric for the parking lot lights. The email and quote are confusing and therefore Mr. Gladman will be asking Mr. Sellers for better information and his recommendations. The new rotary mower was delivered.</p> <p>Roads Trustee Miley had no updates.</p> <p>Cemetery Ms. Harp shared she has 2 burials this past month.</p>	

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held September 13, 2022

Fire Department:

Trustee Miley gave a brief update. Tri-township is officially closed but no work has been done with the old station. Framework is up.

Building and Grounds:

The purchase of the 2 acres of property on North Old State is still set to occur at the end of September. Ms. Link shared she has not received any information from Realtor Doug Price on purchase details. She will reach out again.

Fiscal Officer Link shared a proposed updated position description for Housekeeper Kristine Hedrick since the township no longer maintains 3832 Main Street hall and removed those references in the description and added references to proper attire. Ms. Link will print out the revised description so Ms. Hedrick can sign.

Old Business:

Crego rental has asked to cancel their event this Saturday, September 17th. Since the cancellation is within 5 days and meets the contract arrangement a refund will be issued.

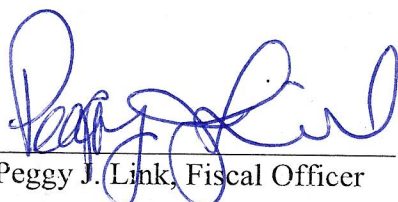
4-H clubs will be able to use the new hall and restrooms. Trustees are looking to confirm dates for those meetings.

New Business:

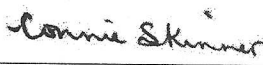
Fiscal Officer Link did not have time to obtain additional information for copier quotes. She'll work to get that information by the next meeting.

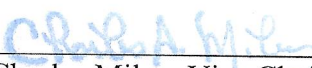
Trustee Miley asked if the board wanted him to proceed with ideas/quote for plaque for recognition of the contributors for the township hall at 5555 SR 521. The board was supportive.

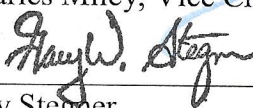
Trustee Skinner made a motion to adjourn the meeting. Trustee Stegner seconded. Motion passed. Meeting adjourned at 8:05 pm.


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson


Charles Miley, Vice Chairman


Gary Stegner

RECORD OF PROCEEDINGS

Minutes of Brown Township Trustees Meeting

Held September 26, 2022

The Brown Township Trustees met on this date at 6 PM in special form with Trustees Miley, Skinner and Stegner, and Guests Sarah Boysen and Steve Lisano

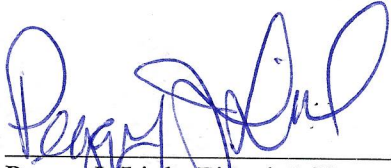
Trustee Skinner made a motion to go into Executive Session for the purpose of personnel discussion. Roll call vote held: Skinner AYE Stegner AYE Miley AYE.

Back on record at 7:35 pm.

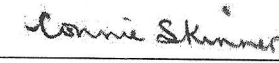
Trustee Skinner made a motion to begin the hiring process for Steve Lisano as zoning inspector at the current salary of \$775/month beginning October 1st. Trustee Stegner seconded. Motion passed unanimously.


Trustee Stegner made a motion to hire Susan Kuba as the trainer of the zoning inspector through December 31, 2022 at \$20/hr. Trustee Skinner seconded. Motion passed with Trustee Miley abstaining.

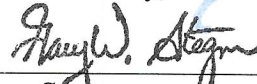
Trustee Skinner made a motion to adjourn the meeting. Trustee Miley seconded. Motion passed. Meeting adjourned at 7:40 pm.


Peggy J. Link, Fiscal Officer

Trustees


Connie Skinner, Chairperson


Charles Miley, Vice Chairman


Gary Stegner

RECORD OF PROCEEDINGS
Minutes of Brown Township Trustees Meeting

Held September 30, 2022

The Brown Township Trustees met on this date at 8 am in emergency form with Trustees Skinner and Stegner

Trustee Skinner made a motion to begin the hiring Steve Lisano as zoning inspector at the current salary of \$775/month beginning October 1st. Trustee Stegner seconded. Motion passed unanimously.

RESOLUTION – 2022-09-30-01 HIRING STEVE LISANO AS ZONING INSPECTOR AT THE CURRENT SALARY OF \$775/MONTH BEGINNING OCTOBER 1ST

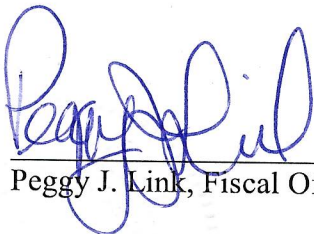
Skinner Aye Stegner Aye

Trustee Skinner made a motion to hire Susan Kuba as the trainer of the zoning inspector through December 31, 2022 at \$20/hr. Trustee Stegner seconded.

RESOLUTION – 2022-09-30-02 HIRE SUSAN KUBA AS THE TRAINER OF THE ZONING INSPECTOR THROUGH DECEMBER 31, 2022 AT \$20/HR.

Skinner Aye Stegner Aye

Trustee Skinner made a motion to adjourn the meeting. Trustee Stegner seconded. Motion passed. Meeting adjourned at 8:04 am.

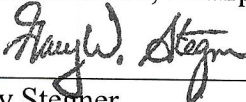


Peggy J. Link, Fiscal Officer

Trustees



Connie Skinner, Chairperson



Gary Stegner