

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held August 8, 2023 at 8:00 p.m., Page 668

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Doug Riedel with the Delaware County Engineer’s Office, Abbey Trimble with the Delaware Public Health District and Jodi Schaub, Township Hall Rental Coordinator.

Minutes of the July regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for July were reviewed and initialed by the trustees.

Financial Report – July 31, 2023, balances    Total \$516,475.78

1000 - \$158,575.53	2031 - \$23,702.00	2272 - \$126,203.09	9001 - \$0.00
2011 - \$ 21,004.51	2041 - \$ 2,231.28	4951 - \$ 2,567.91	
2021 - \$168,368.02	2231 - \$12,533.90	4952 - \$ 1,289.54	

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- By scanning a QR Code and submitting a picture of a tick, they can ID it and provide information on disease risk and what symptoms to possibly watch for.
- Discussed their mosquito control program and what spray is used to help control them. There has been West Niles detected in areas of the county from their traps,
- Through the WIC program they are offering an educational session for employers that want to learn ways to improve their lactation accommodations in the workplace. This will be held on August 11, 2023.
- There will be an Olentangy River Clean-up on August 19, 2023 from 9:00 AM to 12:00 PM at the Cherry Street River Access.
- They hope to have all the staff moved into their new facility by September 1, 2023. They will be having an Open House after to celebrate their new location.

Doug Riedel with the Delaware County Engineer’s Office stated that Steamtown Road will be closed between Dulin Road and US Highway 42 from August 21<sup>st</sup> to October 8<sup>th</sup> for a bridge replacement. He also informed trustees that a chip and seal will be put on Steamtown Road over the completed bridge replacement between Whipple Road and Shoemaker Road.

There was discussion with Doug Riedel regarding ditch modifications for the township. After further discussion a motion was made by Hatten and seconded by Pitman to have the Delaware County Engineer’s Office provide ditch modifications for Oxford Township. Vote: All yeas. Motion carried.

There was continued discussion with Doug the regarding driveway & culvert permits, driveway & culvert inspections and ditch modifications for Oxford Township. The Delaware County Engineer’s Office, Permit Department is asking for written notification if the township would like them to continue these services. After further discussion a motion was made by Pittman and seconded by Hatten to have the Delaware County Engineer’s Office continue to provide driveway & culvert permits, driveway & culvert inspections and ditch modifications for Oxford Township, Delaware County, Ohio. Vote: All yeas. Motion Carried. A signed letter was given to Doug Riedel regarding this motion.

Pittman asked Doug Riedel about a tree that needs branches trimmed near 6966 Ashley Rd. They are hanging low over the road. Doug stated he will take care of it.

Doug Riedel also stated that ODOT is running behind in getting out the materials needed for the Safety Sign Grant.

The Delaware County Engineer’s office has requested a list of roads to be posted for 2024 for weight limits. After discussion a motion was made by Pittman and seconded by Hatten to post no roads in Oxford Township for 2024. Vote: All yeas. Motion carried.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:  
Zoning Permits:

- 7/30/2023 – Lorraine Pennington, 8254 St. Rt. 42 N.; 324 sq.’ Deck
- 8/03/2023 – Shari Fridley, 6250 Steamtown Rd.; 240 sq.’ Porch Roof

Zoning Violations:

- The injunction on the property located at 8895 US Highway 42 allows the township to mow the property. A letter was sent to the property owner giving them two weeks to mow. As of 8/7/2023 the property owner has mowed the yard. Duane will continue to monitor.
- No further updates on current violations at 8116 Ashley Road and 6677 St. Rt.229.

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Current bills of \$44,580.75 were presented for approval and payment during August. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -12015 – 12041 – \$40,117.35, Vchr. 68 - \$553.50, Vchr. 69 - \$183.15, Vchr. 71 - \$2,569.26, Vchr. 72 - \$12.00, Vchr. 74 - \$884.71, Vchr. 75 - \$211.50, Vchr. 76 - \$49.28. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:07 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer