

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees  
Held December 12, 2023 at 8:00 p.m., Page 675

The regular meeting of the Board of Trustees of Oxford Township was called to order by Vice Chairman Hatten.

Roll call: James Hatten, present; Steve Lewis, absent; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Abbey Trimble with the Delaware Public Health District and Ron & Karen Nolting, residents.

Minutes of the November regular meeting were previously read by each trustee and a motion was made by Pittman and seconded by Hatten to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for November were reviewed and initialed by the trustees.

Financial Report - November 30, 2023, balances total \$558,308.02  
1000 - \$179,762.94    2031 - \$44,180.64    2272 - \$126,203.09    9001 - \$500.75  
2011 - \$ 21,525.02    2041 - \$ 2,256.28    4951 - \$ 2,597.51  
2021 - \$170,743.80    2231 - \$ 9,231.81    4952 - \$ 1,306.18

Karen and Ron Nolting, residents of Oxford Township expressed their concern regarding dog feces at the park. They enjoy walking their dog at the park and always clean up after their dog. They have noticed other dog feces around the park even on the ball field and playground. They are hoping the trustees could put up signs reminding residents to clean up after their pets to help keep the park clean. They offered to donate money towards the signs. Trustees agreed with them and after further discussion it was decided upon to have Jim Viers look into the signs and possibly pet stations with waste bags.

Abbey Trimble with the Delaware Public Health District updated trustees on the following:

- 2024 Solar Eclipse Planning - Abbey discussed the impact the eclipse will have on Delaware County next year on April 8<sup>th</sup>. She gave trustees information regarding a temporary campground and temporary food.

The Delta Dental Contract for Oxford Township employees were reviewed. The rates are increasing by 3.03% for 2024. Monthly rates for single coverage will increase from \$27.14 to \$27.96 per employee and for family coverage it will increase from \$84.57 to \$87.13 per employee. After further discussion a motion was made by Pittman and seconded by Hatten to accept the new rates and contract from Delta Dental for 2024. Vote: all yeas. Motion carried.

There was discussion regarding a deed for a cemetery lot at Winsor Cemetery. Dean and Judy Baldwin purchased two lots on November 11, 2008 for \$200.00. Dean has since passed away and is buried at The Ashley Union Cemetery. In coming across this deed for Winsor Cemetery Judy was unaware of the lots. After further discussion a motion was made by Pittman and seconded by Hatten to refund July Baldwin \$200.00 for two cemetery lots at Winsor Cemetery and to leave Winsor Cemetery at its current status as closed. The lots cannot be resold. Vote: All yeas. Motion carried.

The township’s 2024 Annual Appropriation Resolution No. 12-2023-11 was reviewed and discussed. The amount of appropriations is based on the Official Certificate of Estimated Resources for 2024 from the Delaware County Budget Commission. Appropriations per fund levels were set as follows:

General - \$260,000.00	Permissive Motor Vehicle - \$9,000.00
Motor Vehicle Tax - \$19,000.00	Permanent (Bequest-Gavitt) - \$1,500.00
Gasoline Tax - \$155,000.00	Permanent (Bequest-Bell) - \$500.00
Road and Bridge - \$87,000.00	Agency Library Levy - \$73,000.00
Cemetery - \$2,000.00	
<b>Total Annual Appropriations - \$607,000.00</b>	

Hatten moved the adoption of the resolution and it was seconded by Pittman. Vote: All yeas. Motion carried and resolution duly passed.

There was discussion regarding dates for the organizational / regular meeting in January. It was agreed upon to hold the organizational / regular meeting on Tuesday January 9, 2024 at 8:00 P.M. at the Oxford Township Hall.

As a re-elected trustee, James H. Hatten was read the “Oath of Office” by Joyce Leienberger, Fiscal Officer. James H. Hatten’s Public Official Bond was signed by him and witnesses by Craig Pittman. These documents and copy of these minutes are filed in the office of the fiscal officer.

Fiscal Officer Leienberger presented an RC-3 form to be sent to the Ohio History Connection. When the form is approved by the Ohio History Connection this will allow the township to destroy old stored files. An RC-3 is required since most of the files are 50 years and older. The files have been stored at the old township hall. After further discussion a motion was made by Pittman and seconded by Hatten to approve the RC-3 and have it sent to the Ohio History Connection for approval of destruction. Vote: All yea. Motion carried.

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Jim Hatten was approached from the Village of Ashley Council regarding an invoice for the mowing of their Waste Water Treatment Plant. Jim Viers mowed the area for the Village. After further discussion a motion was made by Pittman and seconded by Hatten to send the Village of Ashley an invoice for \$200.00 for the mowing of the Village of Ashley's Waste Water Treatment Plant which includes Jim's labor along with the equipment use and operation. Vote: All yeas. Motion carried.

Jim Hatten discussed the passing of State Issue 2 which authorizes and regulates the possession, use, and sale of recreational marijuana and cannabis products. Ohio lawmakers are looking to change portions of the statute. Trustees have not heard anything from the Delaware County Prosecutors Office and will continue to monitor.

A motion was made by Pittman and seconded by Hatten to appoint Owen Adams to the Oxford Township Zoning Commission Board for a term of five years to expire on December 31, 2028. Vote: All yeas. Motion carried.

A motion was made by Pittman and seconded by Hatten to appoint George Patterson to the Oxford Township Zoning Appeals Board for a term of five years to expire on December 31, 2028. Vote: All yeas. Motion carried.

Duane Matlack, Oxford Township Zoning Inspector stated there is a resident whom appears to be building on a property on Ashley Rd. It is far off the road but looks like electric is to it. Duane is going to do further research on this situation as it could also be in a flood zone.

Current bills of \$114,879.85 were presented for approval and payment during December. After review, a motion was made by Pittman and seconded by Hatten to pay same. Vote: All yeas. Motion carried. (Cks -12120 - 12137 – \$110,393.68, Vchr. 107 - \$2,569.26, Vchr. 108 - \$218.91, Vchr. 109 - \$12.00, Vchr. 110 - \$1,686.00. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Pittman and seconded by Hatten to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:01 P.M.

Approved: \_\_\_\_\_ Chairman

Attest: \_\_\_\_\_ Fiscal Officer