

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held February 14, 2023 at 8:00 p.m., Page 657

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: Steve Lewis, present; James Hatten, present; Craig Pittman, absent. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, John Hower with Rinehart, Walters & Danner Insurance Agency and Amee Sword, Director of the Wornstaff Memorial Public Library.

Minutes of the January organizational / regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Lewis to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for January were reviewed and initialed by the trustees.

Financial Report – January 31, 2023, balances Total \$477,741.49

1000 - \$158,544.65	2031 - \$ 497.19	2272 - \$126,203.09	9001 - \$0.00
2011 - \$ 16,796.84	2041 - \$ 2,131.28	4951 - \$ 2,565.63	
2021 - \$159,859.16	2231 - \$ 9,855.26	4952 - \$ 1,288.39	

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Amee presented the 2022 Annual Report. She is please to say there was a definite percentage increase in all areas; Visitors, Attendees at programs, Physical items borrowed, WiFi connections and Digital items borrowed.

John Hower with Rinehart, Walters & Danner Insurance Agency reviewed the townships upcoming insurance policy with Ohio Plan. After discussion a motion was made by Hatten and seconded by Lewis to renew the townships insurance policy with Ohio Plan and pay Rinehart, Walters & Danner Insurance Agency for another year effective from March 27, 2023 to March 27, 2024. Vote: All yeas. Motion carried.

Abbey Trimble with the Delaware Public Health District updated trustees by email on the following:

- The Delaware Public Health District is offering a Creating Healthy Communities Mini Grant. Attached were the guidelines and application. Any questions can be forwarded to Abby or Josie Bonnette.

Paul Etheridge updated trustees by email regarding the usage of the old township hall for community activities. He stated he was available a couple weekends a month to work on cleaning up the building. Trustees discussed the involvement of bringing the building up to code along with insurance liability. The trustees would like to get more information regarding the building before making any final decisions on its usage. Hatten will contact Paul with the update.

As a result of the First Amended Certificate of Estimated Resources for 2023 a motion was made by Hatten and seconded by Lewis to adopt the following resolution; BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OXFORD TOWNSHIP, DELAWARE COUNTY, OHIO THAT TO PROVIDE FOR THE CURRENT EXPENSES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023 THE FOLLOWING FUNDS APPROPRIATIONS ARE TO BE INCREASED BY THE SAID AMOUNT.

1000	General Fund	\$30,000.00
2011	M. V. License Tax Fund	\$ 8,000.00
2021	Gasoline Tax Fund	\$38,000.00
2031	Road & Bridge Fund	\$ 4,300.00
2231	Permissive Tax Fund	\$ 3,700.00
2272	ARP Grant	\$ 203.09
9001	Agency Library Fund	\$ 3,300.00

Vote: All yeas. Motion carried and resolution duly passed.

The township's lease agreement with DeLille Oxygen Company for gas cylinders will expire on February 28, 2023. After discussion a motion was made by Hatten and seconded by Lewis to renew the lease agreement with DeLille Oxygen Company for another five years expiring on February 29, 2028 at a cost of \$258.00. Vote: All yeas. Motion carried.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 2/5/2023 – Mary Lou Bailey, 9701 Piper Rd.; New 2400 sq.' Pole Garage

Zoning Violations:

- A zoning violation notice was sent to 3019 Steamtown Rd to clean up trash, boat and truck on 11/5/2022. He discussed the zoning violation for the clean-up with the property owner on 11/16/2022. As of 2/14/2023 Melissa with the Delaware Public Health District is now involved and she will provide the township with an update as soon as it is available.

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Zoning Violations continued:

- There was a complaint regarding a business being operated from the property at 8116 Ashley Rd. Duane is working on the issue with Mark Fowler, Assistant Prosecuting Attorney. A certified letter was sent on 2/10/2023 to the property owner and copied to Mark Fowler, Assistant Prosecuting Attorney.
- A zoning violation notice was sent to 9811 Piper Rd. on 1/24/2023. Property owner has contacted Duane and stated he will clean it up the property and ask about a privacy fence to shield two inoperable vehicles.
- A zoning violation notice was sent to J & J Auto Parts informing them the need to clean up the area in front of the building. They have 30 days to comply. The property owners agreed and would start the clean-up right away.

BZA Cases:

- There was a BZA meeting held February 8, 2023 in regards to a property located at 2855 Shoemaker Rd. Scott Bauder was asking to reduce the road frontage and lot size of the property. BZA board denied the variance 3 to 1.
- There will be BZA meeting on March 8, 2023 at 7:00 P.M. in regards to a property located at 2882 St. Rt. 229. Property owner, Reginald Ebright is asking for a setback reduction to put additions onto existing residence.

Jim Viers discussed an estimate for a 2024 Freightliner plow truck. The estimate was for \$183,326.00 from Fyda Freightliner. Trustees discussed the estimate package versus others. It was decided upon that most of the money for a new plow truck would come from the American Rescue Plan Act grant money that was designated for standard allowance usage. To do so the following resolution was presented:

A motion was made by Hatten and seconded by Lewis to adopt the following resolution; RESOLUTION NO. 02-2023-03 BE IT RESOLVED BY THE TOWNSHIP TRUSTEES OF OXFORD TOWNSHIP, WHEREAS, The Township has received a distribution of monies from the American Rescue Plan Act of 2021 (ARPA) of \$126,203.09 designated as Standard Allowance to be used for a 2024 heavy duty plow truck, NOW THEREFORE, the project is hereby authorized and shall be paid for from the ARPA Funds in the amount \$126,203.09. Vote: All yeas. Motion carried and resolution duly passed.

After further discussion regarding the estimate from Fyda Freightliner a motion was made by Hatten and seconded by Lewis to purchase the 2024 Freightliner Plow truck from Fyda Freightliner for the amount of \$183,326.00. It will be paid for by the ARPA grant money of \$126,203.09 with the balance of 57,122.91 paid from the Gas Tax Fund. Vote: All yeas. Motion carried.

Current bills of \$21,476.12 were presented for approval and payment during February. After review, a motion was made by Hatten and seconded by Lewis to pay same. Vote: All yeas. Motion carried. (Cks -11840 – 11865 - \$15,747.13, Vchr. 8 - \$553.50, Vchr. 10 - \$12.00, Vchr. 11 - \$188.64, Vchr. 13 - \$2,569.21, Vchr. 14 - \$615.36, Vchr. 15 - \$591.74, Vchr. 17 - \$884.69, Vchr. 18 - \$211.50, Vchr. 19 - \$49.26, Vchr. 20 - \$53.09. A list of these checks and their payees are on file in the fiscal officer's office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Lewis to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:22 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer