

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Oxford Township Board of Trustees
Held July 11, 2023 at 8:00 p.m., Page 666

The regular meeting of the Board of Trustees of Oxford Township was called to order by Chairman Lewis.

Roll call: James Hatten, present; Steve Lewis, present; Craig Pittman, present. Also present: Jim Viers, Road Maintenance Supervisor, Duane Matlack, Oxford Township Zoning Inspector, Amee Sword, Director of the Wornstaff Memorial Public Library, Brian Lorenz, State Representative, House District 60 and Jodi Schaub, Township Hall Rental Coordinator.

Minutes of the June regular meeting were previously read by each trustee and a motion was made by Hatten and seconded by Pittman to approve the minutes as read and presented. Vote: All yeas. Motion carried. The bank statement and the bank reconciliation for June were reviewed and initialed by the trustees.

Financial Report – June 30, 2023, balances Total \$525,732.71
1000 - \$172,423.90 2031 - \$23,702.00 2272 - \$126,203.09 9001 - \$0.00
2011 - \$ 20,273.40 2041 - \$ 2,231.28 4951 - \$ 2,565.98
2021 - \$164,913.75 2231 - \$12,130.74 4952 - \$ 1,288.57

Brian Lorenz, State Representative, House District 60 introduced himself to the trustees. He has been selected and voted in to fill the term of Kris Jordan. He is very honored to fill this position. He has a background in planning & zoning which is important with all the developmental growth in Delaware County. He is also a member of the Farm Bureau. He discussed strategic planning with the budget for infrastructure He stated that his door is always open and that transparency is very important to him. There was further discussion with the trustees regarding the new Intel Plant, Issue I on the ballot for the August 8th election and solar windmills. Trustees thanked Brian for reaching out and attending a meeting with them.

Amee Sword, Director of the Wornstaff Memorial Public Library updated trustees on the following:

- Next month is the library's 95th birthday. They will be celebrating with an ice cream social on August 26th from 11:00 am to 1:00 pm.
- The month of June showed the highest circulation since 2018 with a 35% increase in attendance. They also had 30 kids, grades 1-12 sign up for their summer program and 20 kids, grade K and under for Storytime.
- They will be having a booth at the Ashley Corn Show, August 3rd, 4th & 5th which will include corn art for the kids.

Fiscal Officer Leienberger presented the 2024 budget. After review and discussion by the trustees a motion was made by Hatten and seconded by Pittman to accept the 2024 budget as presented with an estimated budget of \$718,415.00. Vote; All yeas. Motion carried. Fiscal Officer Leienberger will present the 2024 budget to the Delaware County Auditor.

Oxford Township's Agreement for Deposit of Public Funds with the First Commonwealth Bank will expire on July 31, 2023. After discussion a motion was made by Pittman and seconded by Lewis to sign a new Agreement for Deposit of Public Funds with the First Commonwealth Bank expiring on July 31, 2028. Vote: All yeas. Motion carried.

There was discussion in regards to the townships contracted gas with Schilling Propane. Last year the township contracted 1200 gallon at a rate of \$2.049 per gallon. The township used 914.8 gallons. There is a credit on the account for \$584.00 for the remaining 285.2 gallons. This year's rate is \$1.649 per gallon. It would cost \$1,978.80 for 1200 gallon. Total due would be \$1,394.80 minus the credit of \$584.00. The contract is good for propane gas delivered between September 1, 2023 and April 14, 2024. It does include a summer fill. After further discussion a motion was made by Hatten and seconded by Pittman to contract 1200 gallons of propane gas with Shilling Propane at the rate of \$1.649 per gallons for the period of September 1, 2023 to April 14, 2024 at a cost of \$1,394.80. Vote: All yeas. Motion carried

The townships three-year contract for its domain name and email with GoDaddy is expiring in July. After further discussion regarding rates and services a motion was made by Pittman and seconded by Hatten to continue with GoDaddy for Oxford Townships domain name and email for another three years at a cost of \$1,534.08 expiring on July 9, 2026. Vote: All yeas. Motion carried.

Duane Matlack, Oxford Township Zoning Inspector updated trustees on the following:

Zoning Permits:

- 6/26/2023 – Chris Brennan, 5750 Steamtown Rd.; 360 sq.' Deck

Zoning Violations:

- There was a complaint regarding a business being ran from the property at 8116 Ashley Rd. It has been turned over to the prosecuting attorney's office per resolution No. 06-2023-05 that was passed at the June 13, 2023 meeting that will allow for litigation by the prosecutor's office.

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Zoning Violations - Continued

- A zoning violation notice was sent to J & J Auto Parts, 6677 St. Rt. 229 informing them to clean-up the area in front of the building. It has been turned over to the prosecuting attorney’s office per resolution No. 06-2023-06 that was passed at the June 13, 2023 meeting that will allow for litigation by the prosecutor’s office.
- The injunction on the property located at 8895 US Highway 42 allows the township to mow the property. A letter will be sent to the property owner giving them two weeks to mow. A motion was made by Hatten and seconded by Pittman authorizing Duane Matlack to hire a contractor not to exceed \$1,500.00 to mow the property if the owner does not comply in two weeks after the letter is sent. Vote: All yeas. Motion carried.

Current bills of \$26,106.91 were presented for approval and payment during July. After review, a motion was made by Hatten and seconded by Pittman to pay same. Vote: All yeas. Motion carried. (Cks -11980 – 12014 – \$20,977.28, Vchr. 59 - \$186.45, Vchr. 61 - \$12.00, Vchr. 62 - \$3,746.22, Vchr. 64 - \$907.33, Vchr. 65 - \$222.69, Vchr. 66 - \$54.94. A list of these checks and their payees are on file in the fiscal officer’s office.

This concluded the business for the meeting and a motion was made by Hatten and seconded by Pittman to adjourn. Vote: All yeas. Motion carried. Meeting adjourned at 9:10 P.M.

Approved: _____ Chairman

Attest: _____ Fiscal Officer